

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
MINUTES - CAUCUS MEETING – MAY 12, 2011**

**CALL TO ORDER:**

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 7:00 p.m. on Thursday, May 12, 2011.

**Moment of Silence and Salute:**

Led by Chairman Cory

**Announcement:**

This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was mailed to the Asbury Park Press, the Coast Star, and to the Clerks of our member municipalities on February 11, 2011. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

*Present:*

Commissioners Blasi, Burne, Cory, Farrell, Lynch, Mattia, Nicol and Schmeling.

Mr. Bonello, Mr. Bujak and Mr. Ruppel.

*Excused:*

Mrs. Brophy

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Ruppel's Executive Director Report included a review of the following Authority business related items:

**Sea Girt Pump Station Rehabilitation:**

Mr. Ruppel reported that the Sea Girt Pump Station Rehabilitation Project continues to be on schedule and within its budget. The SMRSA has been approached by the Borough of Sea Girt regarding additional street paving to include the entire length of Sea Girt Avenue. Upon completion of the project, the contractor is obligated to trench-pave only the area disturbed by the construction. Mr. Ruppel met with Sea Girt's Administrator, Mr. Bunting and Commissioner Farrell to discuss paving Sea Girt Avenue. It was decided that an amendment to the existing SMRSA and Sea Girt Inter-local Agreement would be considered. On May 11, 2011, the Borough of Sea Girt approved an amendment to the Sea Girt Inter-local Agreement. A resolution amending the existing SMRSA Inter-local Agreement with Sea Girt has been placed on the Regular Meeting Agenda for Board consideration and approval.

**Wastewater Management Plan for Monmouth County:**

A proposed amended Water Quality Management (WQM) Plan for the Wastewater Management Plan for Monmouth County, New Jersey has been prepared by the New Jersey Department of Environment Protection, Division of Land Use Planning. The NJDEP has established the WQM Plan as a method of incorporating unplanned facilities in a WQM Plan. The NJDEP requires that proposed treatment

and conveyance facilities and wastewater treatment service areas are in conformance with NJDEP approved WQM Plan. Mr. Ruppel and SMRSA's legal counsel, Mr. Bonello reviewed the WQM Plan and recommended that the Board of Commissioners endorse the amended WQM Plan as it relates to the governance and operation of the South Monmouth Regional Sewerage Authority. A resolution consenting to the amended WQM Plan has been placed on the Regular Meeting Agenda for Board approval.

#### 2010 Financial Audit:

Mr. Ruppel reported that all fieldwork for the 2010 Financial Audit has been completed. He expects to have the Audit in draft form for review by the Finance Committee by May 26, 2011. A Finance Committee Meeting has been scheduled for May 26, 2011 at 2:00 p.m.

#### 2010 Storm Event:

Staff continues to work with the local FEMA representative to recover some of the costs associated with the 2010 storm event and the State of Emergency declared by the Governor. The estimated reimbursement expected from the State is 75% of \$24,909.00.

#### Pennsylvania Avenue Pump Station:

Mr. Ruppel stated the Pennsylvania Avenue pump station was constructed around 1920, renovated in 1970 and has not had any substantial structural improvements since that time. The pump station needs work; it is currently the weakest link in the collection system. C.M.E. Associates has been assigned as the contractor for the rehabilitation of the Pennsylvania Avenue pump station. A project kick-off meeting was held and several alternatives were discussed regarding the station. A Feasibility Study of the structure will determine whether rehabilitation or re-construction of the pump station is recommended. The Study should be completed, reviewed by the Engineering Committee, and ready for Board consideration in early June.

#### Sale of Surplus Property:

Mr. Ruppel reviewed with the Board of Commissioners Resolution #41-11 whereas the Executive Director was given authorization to conduct a sale of SMRSA owned property on one of the Division of Local Government Services' approved internet-based vendors for on-line auction of surplus property. Subsequent to the April 12, 2011 Board Meeting, the Authority has determined that it no longer has need for a 2005 Dodge Durango and has placed a resolution amending Resolution #41-11 to include this vehicle on the Regular Meeting Agenda for Board consideration and approval.

#### Solicitation of Construction Bids for the SMRSA Control Building Siding Replacement:

As a result of time and weather, portions of the Control Building are in need of repair including, but not limited to the upper perimeter fascia of the building, the roof screen walls, and the exterior of the roof stair tower. It has been determined maintaining operations in the Control Building are vital to the Authority meeting its environmental obligations and requirements to its member municipalities and its ratepayers.

The Authority has received a quote from Birdsall Services Group, Eatontown, New Jersey (a pre-qualified engineering firm) for the lump sum fee of \$11,690.00 to provide professional engineering services for the above referenced tasks. The Project Engineer has developed a preliminary

construction cost estimate. The Authority and its Project Engineer are now in a position to move forward with bid phase services for the siding replacement of the SMRSA Control Building. A resolution authorizing the solicitation of construction bids for the Control Building's siding replacement has been placed on the Regular Meeting Agenda for Board approval.

**BUSINESS:**

- ❖ Resolution to amend an existing Inter-local Agreement with the Borough of Sea Girt.
- ❖ Resolution to consent to the proposed NJDEP Water Quality Management (WQM) Plan.
- ❖ Resolution to amend Resolution #41-11 authorizing the sale of surplus property.
- ❖ Resolution to authorize the solicitation of bids for the replacement of the control building's fascia.

**PUBLIC PORTION:**

It was moved by Commissioner Burne and seconded by Commissioner Nicol to open the public portion of the meeting. On voice vote, all Commissioners voted aye. A motion was made by Commissioner Burne and seconded by Commissioner Mattia to close the public portion of the meeting. On voice vote, all Commissioners voted aye.

**ADJORNMENT:**

Commissioner Mattia made the motion to adjourn the Caucus Meeting. Commissioner Lynch seconded the motion. On voice vote, all Commissioners voted aye.