

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
MINUTES - CAUCUS MEETING – NOVEMBER 10, 2011**

**CALL TO ORDER:** The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 7:00 p.m. on Thursday, November 10, 2011.

**Moment of Silence and Salute:** Led by Chairman Cory

**Announcement:** This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was mailed to the Asbury Park Press, the Coast Star, and to the Clerks of our member municipalities on February 11, 2011. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

**Present:** Commissioners Blasi, Burne, Cory, Farrell, Lynch, Mattia, Nicol, and Schmeling.

Messrs. Bonello, Bujak, and Mr. Ruppel.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Ruppel's Executive Director Report included a review of the following Authority business related items:

**Pump Stations Update:**

Mr. Ruppel updated the Board of Commissioners on the status of the following pump stations:

- The Authority has determined the need to renovate and rebuild its Pennsylvania Avenue Pump Station in order to make the pumping station and it's equipment resistant to flood damage, improve functionality, and address access and safety concerns with the station. The Project Engineer, CME Associates has developed a preliminary construction cost estimate and the Authority is now in a position to move forward with the bid phase of the project for the renovation of the Pumping Station. A resolution authorizing the solicitation of bids for the construction of the Pennsylvania Avenue Pump Station has been placed on the Regular Meeting Agenda for Board approval.
- The Glimmer Glass Pump Station – the contractor has constructed the concrete pad in preparation for the installation of the new generator. Delivery of the new generator is expected shortly and once received and installed will conclude the State of Emergency at the Glimmer Glass Pump Station.
- The Lake Como Pump Station – a temporary bypass remains in place at the pump station. Last month, Mr. Ruppel met with Lake Como's Clerk, Louise Mekosh, Commissioner Lynch, and other representatives from the Borough to discuss several permanent bypass alternatives. One alternative considered was the possibility of moving the existing pump station to a higher area outside the flood plain. The Committee is currently investigating this concept.

### Review, Evaluation & Planning for the SMRSA Ocean Outfall System:

Mr. Ruppel reviewed with the Board of Commissioners the need for engineering services related to the review, evaluation and planning for the South Monmouth Regional Sewerage Authority's (SMRSA) ocean outfall based on recent damage observed and documented in LGA Engineering's SMRSA Ocean Outfall Underwater Inspection of March 9-10, 2010 and June 16-17, 2010.

The SMRSA's objective for this project has been broken down into tasks that will be necessary to meet the Authority's immediate objectives for developing an outfall asset management planning document in response to the aforesaid damages, which are defined within a Proposal for Professional Engineering Services, submitted by Camp, Dresser & McKee, Inc.

The scope of work for this project will consist of but not be limited to, the following items:

1. Performing an underwater inspection of the Outfall line
2. Installation of a Tube Worn substrate monitoring apparatus
3. Amend and have corrected the current mapping of the outfall on file with NOAA
4. Any and all other services required

Camp, Dresser & McKee, Inc. has submitted a cost proposal for said Design Engineering Services dated October 19, 2011 with a lump sum price of \$ 43,080 billed upon percent complete in the Task Order No. 7 Proposal.

SMRSA staff has reviewed and recommend that these Engineering Services are necessary for the Authority's continued commitment to sustainability and environmental stewardship and a resolution has been placed on the Regular Meeting agenda for Board consideration and approval.

### Annual Procurement Contracts:

Through the normal course of system operations for the Authority, there is a need to publicly bid the procurement of sodium hypochlorite, magnesium hydroxide and to ensure the proper removal and disposal of sewer sludge, fats, oil, and grease collected by the Authority. Authority staff has prepared bid solicitations for each of these annual procurements.

During the months of September and October, bids were solicited and received for the SMRSA 2012 Procurement Contracts. All solicitations were reviewed by SMRSA staff and counsel. Mr. Ruppel recommended to the Board the following contracts be awarded during the Regular Meeting to the lowest responsive bidders:

- Removal of Sludge & FOG Residuals to Spectraserv, Inc., South Kearny, New Jersey.
- Furnish and Deliver Sodium Hypochlorite, to Univar USA, Inc., Middletown, Pennsylvania.
- Furnish and Deliver Magnesium Hydroxide, Thioguard, TST, to Premier Magnesia, LLC, West Conshohocken, Pennsylvania.

### Estimated Sewer Use Rate Schedule:

Mr. Ruppel reviewed with the Board of Commissioners a revised estimated 2012 Sewer Use Rate Schedule. He stated that there are significant variances due to actual flows decreasing dramatically from the estimated 2012 Sewer Use Rate Schedule presented to the Board last month.

**BUSINESS:**

- Award Professional Engineering Services Contract to Camp, Dresser & McKee, Inc. for Ocean Outfall System.
- Authorize the solicitation of construction bids for the Pennsylvania Avenue Pump Station.
- Award the 2012 Furnish & Deliver Sodium Hypochlorite Contract to Univar USA, Inc.
- Award the 2012 Furnish & Delivery Magnesium Hydroxide, Thioguard TST Contract to Premier Magnesia, LLC.
- Award the 2012 Removal of Sewer Sludge & FOG Residual Contract to Spectraserv, Inc.

**PUBLIC PORTION:**

It was moved by Commissioner Mattia and seconded by Commissioner Burne to open the public portion of the meeting. On voice vote, all Commissioners voted aye. A motion was made by Commissioner Mattia and seconded by Commissioner Burne to close the public portion of the meeting. On voice vote, all Commissioners voted aye.

**ADJORNMENT:**

Commissioner Burne made the motion to adjourn the Caucus Meeting. Commissioner Mattia seconded the motion. On voice vote, all Commissioners voted aye.