

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
MINUTES- CAUCUS MEETING – APRIL 11, 2019**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 6:00 p.m. on Thursday, April 11, 2019.

Moment of Silence and Salute:

Led by Chairman Cory

Announcement:

This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was mailed to the Clerks of our member municipalities; and to the Asbury Park Press and the Coast Star on February 15, 2019. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Present:

Commissioners Burne, Cory, Farrell, Lynch, Mattia, and May.
Messrs. Bonello, Bujak, Krause, and Timbrook.

Excused:

Commissioners Donovan and Nicol

ATTORNEY’S REPORT:

Mr. Bonello reported during the month he reviewed several items with Mr. Krause and Mr. Bujak of which will be covered in the Executive Director’s Report.

EXECUTIVE DIRECTOR’S REPORT:

Outfall Access Chamber Project:

Mr. Krause reported the Outfall Access Chamber Project is substantially complete, staff is awaiting the final close-out paperwork from the contractor.

SMRSA Pump Stations Upgrade Project:

Mr. Krause reported the Pump Station Upgrade Project is out for bid with the bid opening scheduled for May 7, 2019. To date five (5) bids have been picked up.

Force Main/Outfall Condition Assessment Plan:

Mr. Krause reported staff and the Consultant Engineers, CDM Smith, Inc. had a conference call during the month and currently the Contractor is finalizing the Pipe Assessment Plan.

Co-Generation System Upgrades:

Mr. Krause reported the new Co-Generation Engine is operating well and continues to produce power. Staff has completed preliminary emission testing prior to the Department of Environmental Protection Agency (DEP) emission testing which is scheduled for early May to ensure the final testing will go

smoothly. He stated the testing did go well and the new Engine is producing approximately 68% of the Authority's total power demand. The old system was averaging a little over 50% which is a marked improvement. The two Engines that are currently being built are about two months from completion.

M Street Property:

Mr. Krause reported Mr. Bujak had an informal phone conversation with Kate Kohri, (Assistant Wall Administrator) and was informed that there are a couple of committeemen which are hesitant in taking ownership of the property. It was recommended that SMRSA submit a formal letter to be placed in front of the full Council for a vote to decide if the transfer will happen. If not, the Authority will have to decide what to do with the property (i.e., fencing, auction it to the public, etc.) which was followed by a discussion regarding the property.

Procurement Contract Award for Parts & Material for SMRSA Settling Tanks:

A resolution has been placed on the Regular Meeting Agenda for Board of Commissioners consideration and approval to award a Procurement Contract to Brentwood Industries Inc. for parts and material needed for the SMRSA's Settling Tanks. Authorization to solicit bids was unanimously approved at the September 2018 Board of Commissioner Meeting. This procurement is necessary and is completed every three or four years for SMRSA's Settling Tanks.

North Jersey Wastewater Cooperative Purchasing System Membership:

A resolution has been placed on the Regular Meeting Agenda for Board of Commissioners consideration and approval to authorize an Agreement with Passaic Valley Sewerage Commission to become a member of the North Jersey Wastewater Cooperative Purchasing System (NJWCPS). It is anticipated that membership will result in a savings when purchasing goods, supplies and services for the Authority. The Passaic Valley Sewerage Commission is the lead agency of this program and coordinates annual contracts extending this pricing to all members of the New Jersey Wastewater Cooperative Purchasing System.

Sludge Removal & Hauling Assignment of Contract:

A resolution has been placed on the Regular Meeting Agenda for Board of Commissioners consideration and approval to accept an assignment of contract for the Removal and Hauling of Sewer Sludge for the remainder of 2019 from Accurate Waste Removal Systems, Inc. to Russell Reid Waste Hauling and Disposal Services Company, Inc. Mr. Krause reported that Accurate Waste Removal Systems and Russell Reid Waste Hauling and Disposal Services have been acquired by United Site Services who will conduct business as Russell Reid as a hauling and disposal services.

ADMINISTRATION:

Collective Bargaining Negotiations:

Mr. Krause reported SMRSA Management and the Collective Bargaining Unit have a tentative date for Mediation as a Mediator has been assigned. A Human Resource Committee Meeting will be scheduled prior to this mediation. It is a non-binding mediation, which means if an agreement between the Bargaining Unit and the Authority, the Authority will have the right to present the Collective Bargaining Unit with its best and final offer and they either accept or not accept. In addition, Management has been soliciting interest from its service area in shared services such as property

maintenance and has approached Wall Township, however, due to lack of sufficient personnel are not interested. In addition, staff is also contacting private site maintenance services companies as well.

BUSINESS:

- Resolution to Authorize the Transfer of Funds from the 2019 Revenue Fund to the Operating and Payroll Fund for the explicit purpose of payment of all known calendar year 2019 listed bills
- Resolution to Authorize Payment of the Current Month's Construction Project Bills
- Approve the March 14, 2019 Caucus & Regular Meeting Minutes as written
- Resolution Awarding the 2019 Grit Collector and Settling Tank Parts and Materials Contract
- Resolution Authorizing an Agreement with the Passaic Valley Sewerage Commission Regarding Membership to the North Jersey Wastewater Cooperative Purchasing System
- Resolution to Accept an Assignment of Contract for the Removal and Hauling of Sewer Sludge for the Year 2019 from Accurate Waste Removal Systems Inc. to Russell Reid Waste Hauling and Disposal Service Co., Inc.

PUBLIC PORTION:

A motion was made by Commissioner Mattia and seconded by Commissioner Farrell to open the public portion of the meeting. On voice vote, all voted aye. A motion was made by Commissioner Mattia and seconded by Commissioner May to close the public portion of the meeting. On voice vote, all voted aye.

ADJOURNMENT:

Commissioner Mattia made the motion to adjourn the Caucus Meeting. Commissioner Lynch seconded the motion. On voice vote, all voted aye.