

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
MINUTES - REGULAR MEETING – FEBRUARY 14, 2019**

CALL TO ORDER:

The Regular Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:55 p.m. on Thursday, February 14, 2019.

Announcement:

This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was mailed to the Clerks of our member municipalities; and to Asbury Park Press and the Coast Star on February 12, 2018. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Present:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.
Messrs. Bujak, Krause and Timbrook.

Excused:

Commissioners Mattia, Donovan and Mr. Bonello

REORGANIZATION:

Chairman Burne asked the Nominating Committee for their report.

The Nominating Committee offers the following nominations for the SMRSA 2019 Officers:

Chairman	E. Gene Cory
Vice Chairman	Joseph C. May
Secretary	Kevin Lynch
Treasurer	Ken Farrell
Assistant Secretary	Ryan R. Krause

CHAIRMAN BURNE:

Chairman Burne asked if there were any nominations from the Board, hearing none, she asked for a motion to close the nominations. There were none. Commissioner May made the motion to close the nominations.

Commissioner Lynch seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

1. RESOLUTION #10-19

Commissioner Nicol made the motion to appoint Commissioner Cory as Chairman, Commissioner May as Vice Chairman, Commissioner Lynch as Secretary, Commissioner Farrell as Treasurer and Executive Director, Ryan R. Krause as Assistant Secretary. Commissioner Lynch seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

**APPOINTMENT OF
COMMITTEE ASSIGNMENTS:**

Chairman Cory assumed his new position as Chairman and presented Former Chairman, Commissioner Burne with a watch in thankful appreciation of her outstanding leadership and service to the South Monmouth Regional Sewerage Authority.

Chairman Cory appointed the SMRSA 2019 Committee Assignments as follows:

Engineering Committee
Mary Burne – Chairman
Edward Donovan
Kevin Lynch
Joseph C. May
*Michael Mattia

Human Resources Committee
Michael Mattia – Chairman
Mary L. Burne
E. Gene Cory
Ken Farrell
*Kevin Lynch

Finance Committee
Ken Farrell – Chairman
Kevin Lynch
Michael Mattia
Thomas B. Nicol
*Mary Burne

Executive Committee
Kevin Lynch – Chairman
E. Gene Cory
Edward Donovan
Joseph C. May
*Thomas B. Nicol

*Alternate

2. RESOLUTION #11-19

Commissioner Farrell made the motion

BE IT RESOLVED, that the following South Monmouth Regional Sewerage Authority Caucus and Regular Meeting dates have been approved for 2019/2020 calendar years.

Thursday, March 14, 2019
Thursday, April 11, 2019
Thursday, May 9, 2019
Thursday, June 13, 2019
Thursday, July 11, 2019
Thursday, August 8, 2019
Thursday, September 12, 2019
Thursday, October 10, 2019
Thursday, November 14, 2019
Thursday, December 12, 2019
Thursday, January 9, 2020
Thursday, February 13, 2020

Commissioner Lynch seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

3. RESOLUTION #12-19

Commissioner May made the motion

BE IT RESOLVED, that the financial institutions listed below be and are hereby designated as the Authority's

Official Depositories effective February 14, 2019 until the 2020 Reorganization Meeting:

Depositories

Manasquan Savings Bank
New Jersey Cash Management Fund
Ocean First Bank
Provident Bank
Two River Community Bank

BE IT FURTHER RESOLVED, that the Authority's CFO/Human Resource Manager and/or Executive Director have the authority and empowerment to communicate with the aforementioned Official Depositories to conduct wire transfers of funds between such institutions for the purpose of cash management and maximizing interest income based upon short-term financial needs of the Authority.

Commissioner Burne seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

4. RESOLUTION #13-19

Commissioner Lynch made the motion

BE IT RESOLVED, that the Authority's Officers and the CFO/Human Resource Manager are named as the Authority's Official Signatories for the following Authority's Financial Accounts.

With respect to the *OPERATING* Account, any three (3) of the following Authority Officers with a minimum of one (1) live signature: Chairman, Vice-Chairman, Secretary, Treasurer, or Assistant Secretary as signatories.

With respect to the *PAYROLL* Account, any one (1) of the following Authority Officers or Staff Members live signature: Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary or CFO/Human Resource Manager as signatories.

With respect to the *SPECIAL OPERATING* Account, any one (1) of the following Authority Officers or Staff Members live signature: Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary or CFO/Human Resource Manager as signatories.

FINALLY BE IT RESOLVED, that the afore-referenced officers and staff members be and are hereby authorized as outlined above to sign, make, draw, accept or endorse on behalf, or in the name of the Authority, any and all checks, notes, drafts, bills of exchange, acceptances, orders or other

instruments for the payment of money or the withdrawal of funds base on the financial needs of the Authority.

Commissioner Farrell seconded the motion.

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

Roll Call:

In the Affirmative:

5. RESOLUTION #14-19

Commissioner Burne made the motion,

BE IT RESOLVED, that the following newspapers be and are hereby designated as the Authority’s Official Newspapers:

- The Asbury Park Press
- The Coast Star
- The Star Ledger

Commissioner Lynch seconded the motion.

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

Roll Call:

In the Affirmative:

6. RESOLUTION #15-19

Commissioner Nicol made the motion to

Approve the appointments of the following Professional Services Contracts:

Professional Contractor	Services
Ferraioli, Wielkottz, Cerullo & Cuva, P.A.	Auditor – FY18 Audit
Gluck Walrath, LLP	Bond Counsel
Manna & Bonello	Legal Attorney
Cleary, Giacobbe, Alfieri, Jacobs, LLC	Labor Attorney
Hall & Associates	Special Counsel NJPDES
NW Financial Group, LLC	Financial Advisor
	Consulting Disclosure Services
Danskin Agency	Risk Mgmt. Consultant
Air Nova, Inc.	Air Quality Lab Services
Garden State Laboratories, Inc.	Water Quality Testing Lab Services
American Aquatic Testing	Water Quality Lab Testing Services
Coastal Solutions, Inc.	Information Technology & Computer Services

Commissioner May seconded the motion.

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

Roll Call:

In the Affirmative:

7. RESOLUTION #16-19

Commissioner Farrell made the motion to approve the Pre-qualifying Consulting Engineering Firms listed below in a non-procurement action under a Fair and Open Solicitation.

- CDM Smith, Inc.
- Cornerstone Environmental Group, LLC
- Hazen & Sawyer

Kleinfelder, Inc.
Mott MacDonald, LLC
Paulus, Sokolowski & Sartor, LLC
T&M Associates

Commissioner Burne seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

8. RESOLUTION #17-19

Commissioner May made the motion to re-appoint Bernard J. Bujak as the Authority's Public Assistance Compliance Officer (PACO).

Commissioner Burne seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

9. RESOLUTION #18-19

Commissioner Lynch made the motion to re-appoint Bernard J. Bujak as the Qualified Purchasing Agent for the Authority.

Commissioner Burne seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

10. RESOLUTION #19-19

Commissioner Burne made the motion to re-authorizing Petty Cash Fund & Special Operations Account.

Commissioner Lynch seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

BUSINESS:

11. RESOLUTION #20-19

Commissioner Nicol made the motion to approve a two-year extension of approval for JSM at Wall, LLC for the project known as Wall Corporate Suites.

Commissioner Farrell seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

12. RESOLUTION #21-19

Commissioner Farrell made the motion to approve Sewer Extension for Allenwood Apartments.

Commissioner Burne seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

MEETING MINUTES:

Commissioner Lynch made the motion to approve the January 10, 2019 Connection Fee Hearing transcription and the January 10, 2019 SMRSA Caucus and Regular Meeting Minutes as written. Commissioner Farrell seconded the motion. On voice vote all Commissioners voted aye.

TREASURER'S REPORT:

1. RESOLUTION #22-19

Commissioner Farrell made the motion to authorize the transfer of \$85,255.25 from the 2018 Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2018 listed bills and expenses as detailed in the body of the resolution. Commissioner Lynch seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

2. RESOLUTION #23-19

Commissioner Farrell made the motion to authorize the transfer of \$382,800.83 from the 2019 Revenue Fund to the Operating and Payroll Funds for the explicit purpose of payment of all known calendar year 2019 listed bills and expenses as detailed in the body of the resolution. Commissioner Lynch seconded the motion. Commissioner May seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

3. RESOLUTION #24-19

Commissioner Farrell made the motion to authorize the payment of \$165,126.73 from the Construction Project Fund as detailed in the body of the resolution. Commissioner May seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Burne, Cory, Farrell, Lynch, May, and Nicol.

PUBLIC PORTION:

It was moved by Commissioner Lynch and seconded by Commissioner Burne to open the public portion of the meeting. All Commissioners voted aye. A motion was made by Commissioner Lynch, and seconded by Commissioner May, to close the public portion of the meeting. All Commissioners voted aye.

ADJOURNMENT:

Commissioner Lynch made the motion to adjourn the Regular Meeting. Commissioner Farrell seconded the

motion. All Commissioners voted aye. The time was 6:08 p.m.