RESOLUTION #09-17

Resolution to Appoint
South Monmouth Regional Sewerage Authority Officers

WHEREAS, the by-laws of the South Monmouth Regional Sewerage require the annual appointment of officers of the Authority; and

WHEREAS, the appointments must be made at the annual reorganization meeting held this year on February 16, 2017; and

WHEREAS, a recommendation of newly appointed officers has been received from the Nominating Committee; and

WHEREAS, said recommendation is consistent with the rotation of officers as outlined in the by-laws of the South Monmouth Regional Sewerage Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners hereby appoint Commissioner Michael Mattia as Chairman, Commissioner Mary L. Burne as Vice Chairman, Commissioner E. Gene Cory as Secretary, Commissioner Gary McLean as Treasurer and Executive Director, Michael Ruppel as Assistant Secretary.

BE IT FURTHER RESOLVED, that the Assistant Secretary is hereby authorized to approve and sign any and all New Jersey Department of Environmental Protection applications on behalf of the Authority.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

[Signature]
E. GENE CORY – SECRETARY
RESOLUTION #10-17

2017-2018 Meeting Schedule

WHEREAS, in accordance with the Open Public Meeting Act, it is necessary for the South Monmouth Regional Sewerage Authority, as a public body, to post, notify newspapers and the clerks of the member municipalities and maintain a schedule of the regular meetings of the public body to be held during the succeeding year.

NOW, THEREFORE, BE IT RESOLVED that the meeting dates of the South Monmouth Regional Sewerage Authority be hereby established and that its Executive Director is hereby authorized and directed to comply with the requirements of the Open Public Meeting Act:

SMRSA CAUCUS AND REGULAR MEETING DATES FOR 2017-2018

<table>
<thead>
<tr>
<th>Thursday</th>
<th>March 9, 2017</th>
<th>Thursday</th>
<th>September 14, 2017</th>
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<tr>
<td>Thursday</td>
<td>April 13, 2017</td>
<td>Thursday</td>
<td>October 12, 2017</td>
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<td>Thursday</td>
<td>May 11, 2017</td>
<td>Thursday</td>
<td>November 9, 2017</td>
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<td>Thursday</td>
<td>June 8, 2017</td>
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<td>July 13, 2017</td>
<td>Thursday</td>
<td>January 11, 2018</td>
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<td>Thursday</td>
<td>August 10, 2017</td>
<td>Thursday</td>
<td>February 8, 2018</td>
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CAUCUS MEETINGS – will be held at the South Monmouth Regional Sewerage Authority Administration Building, 1235 18th Avenue, Belmar, New Jersey, on the second Thursday of each month at 7:00 p.m. prevailing time, commencing March 9, 2017 and expiring February 8, 2018.

REGULAR MEETINGS – will be held at the South Monmouth Regional Sewerage Authority Administration Building, 1235 18th Avenue, Belmar, New Jersey, on the second Thursday of each month immediately after the Caucus Meeting (or at 7:30 p.m. whichever comes earlier) commencing March 9, 2017 and expiring February 8, 2018.

The public, as always, will be allowed to participate in the Caucus and Regular Public Meetings. Action will only be taken at the Regular Meetings of the South Monmouth Regional Sewerage Authority. A portion of the Caucus Meeting may be closed to the public in accordance with the provisions of the Open Public Meeting Act.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

E. GENE CORY – SECRETARY
RESOLUTION #11-17

2017 Official Depositories

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that the following financial institutions be and are hereby designated as the Authority’s Official Depositories for the year 2017:

Manasquan Savings Bank
New Jersey Cash Management Fund
Ocean First Bank
Provident Bank
Two River Community Bank

BE IT FURTHER RESOLVED, that the Finance and Administration Manager and/or the Executive Director is herein authorized and empowered to communicate with all of the afore listed financial institutions to make wire transfers of funds between such institutions for the purpose of cash management and maximizing interest income based upon short-term financial needs of the Authority.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

E. Gene Cory – Secretary
RESOLUTION #12-17

2017 Official Signatories

WHEREAS, endorsements on behalf of the South Monmouth Regional Sewerage Authority with official depositaries listed on Resolution #11-17 for deposit or withdrawal may be made, affixed or imprinted (manually or by stamp impression) by any one of the officers or other signatories of the Authority acting alone or by any other person authorized, and in any such case, for the purpose of deposit the endorsement may be the name of this Authority alone without specifying who made, affixed or imprinted the same; and

WHEREAS, contained herein are listed Authority Officers and Staff Members named as signatories and with respect to each of the authorized accounts the following protocol is established; and

WHEREAS,

a. With respect to the OPERATING Account, any three (3) of the following Authority Officers with a minimum of one (1) live signature: Chairman, Vice-Chairman, Secretary, Treasurer, or Assistant Secretary as signatories.

b. With respect to the PAYROLL Account, any one (1) of the following Authority Officers or Staff Member’s live signature: Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary or Finance and Administration Manager as signatories.

c. With respect to the SPECIAL OPERATING, any one (1) of the following Authority Officers or Staff Member’s live signature: Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary or Finance and Administration Manager as signatories.

NOW THEREFORE BE IT RESOLVED, that the afore referenced officers and staff members be and are hereby authorized as outlined above to sign, make, draw, accept or endorse on behalf, or in the name of this Authority, any and all checks, notes, drafts, bills of exchange, acceptances, orders or other instruments for the payment of money or the withdrawal of funds, and said bank is hereby authorized to pay cash or otherwise honor and charge to this Authority any and all such instruments when so signed, made drawn, accepted or endorsed, without limitation as to amount and without inquiry as to the circumstances of issue, negotiation or endorsement thereof, even though the same are payable to or for the benefit of any officer, agent or employee of this Authority, or has been deposited to his or her credit or tendered as payment of his or her personal obligation.
BE IT FURTHER RESOLVED, that I certify the persons herein designated as officers of this Authority have been duly elected to, and now hold, the offices in this Authority set opposite their respective names, and that the following are the authentic, official signatures of the said respective officers and of the named signatories who are not corporate officers, to witness:

Michael Mattia, Chairman
Mary L. Burne, Vice Chairwoman
E. Gene Cory, Secretary
Gary McLean, Treasurer
Michael J. Ruppel, Executive Director
Bernard J. Bujak, Finance & Admin Mgr

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of this Authority by order of the Board of Commissioners of this Authority this 16th day of February 2017.

E. GENE CORY – SECRETARY

MICHAEL J. RUPPEL – ASSISTANT SECRETARY
I, the undersigned, Chairman of the Authority above-named, do hereby certify that the foregoing certificate is in all respects true and contains a true copy of the Resolution regularly adopted by the Board of Commissioners of said Authority in the manner therein stated.

MICHAEL MATTIA – CHAIRMAN

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

E. GENE CORY – SECRETARY
RESOLUTION #13-17

2017 Official Newspapers

BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the following newspapers be and are hereby designated as the Authority's Official Newspapers for 2017.

The Asbury Park Press
The Coast Star
The Star Ledger

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION D U L Y ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

[Signature]
E. GENE CORY – SECRETARY
RESOLUTION #14-17

Resolution to Reauthorize a Petty Cash Fund and Special Operations Account

WHEREAS, the Board of Commissioners have previously established a need to have readily available cash on hand for incidental cash outlays and an additional readily accessible checking account for other small and incidental charges; and

WHEREAS, it is the policy of the Authority to review the allowable and customary impressed balances of said accounts, such that they are consistent with the administrative needs of the Authority; and

WHEREAS, staff has reviewed and recommended to the Board of Commissioners that the existing allowable impressed balances of the aforementioned accounts are adequate and require no change in denomination.

NOW, THEREFORE, BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the Executive Director be and is hereby authorized to maintain a Petty Cash Fund in the amount of $350.00 for incidental cash outlays; and

BE IT FURTHER RESOLVED that the Executive Director be and is hereby authorized to maintain a Special Operating Account with a maximum of $2,000.00 for other incidental charges.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

E. GENE CORY – SECRETARY
RESOLUTION #15-17

A Resolution to Re-appoint Bernard Bujak as Qualified Purchasing Agent for The South Monmouth Regional Sewerage Authority

WHEREAS, The South Monmouth Regional Sewerage Authority a public body politic and corporate as prescribed in and governed by Title 40:14A; and

WHEREAS, N.J.S.A. 40A:11-9(b) provides that a government unit which employs a Qualified Purchasing Agent can take advantage of a higher bid threshold pursuant N.J.S.A. 40A:11-3(c) and grants the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-9(b) establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Bernard Bujak, an employee of the South Monmouth Regional Sewerage Authority has successfully completed all professional and educational requirements including but not limited to New Jersey Procurement Law and the Municipal Finance Administration Course to earn a Qualified Purchasing Agent Certificate; and

WHEREAS, the Division of Local Government Services on February 29, 2016 renewed Mr. Bujak’s Qualified Purchasing Agent Certificate Q.P.A. with an expiration date of June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional Sewerage Authority hereby recognizes and re-appoints Bernard Bujak as the Qualified Purchasing Agent of the Authority effective February 16, 2017 to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30) with specific relevance to the Authority’s responsibility and accountability of the purchasing activities of the South Monmouth Regional Sewerage Authority.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17

E. GENE CORY - SECRETARY
RESOLUTION #16-17

A Resolution to Appoint Bernard Bujak
as the Public Agency Compliance Officer for
The South Monmouth Regional Sewerage Authority

WHEREAS, The South Monmouth Regional Sewerage Authority a public body politic and corporate as prescribed in and governed by Title 40:14A; and

WHEREAS, the Affirmative Action Regulations of the State of New Jersey Affirmative Action Office address public agencies awarding contracts under P.L. 1975, Chapter 127 (N.J.A.C. 17:27) and further provide contract language and reporting procedures for entering into procurement, service and construction contracts; and

WHEREAS, regulations further provide for the annual designation of an officer or employee of the public agency to serve as a Public Agency Compliance Officer (PACO) who will be responsible for coordinating the reporting procedures from contractors and to generally supervise the compliance procedures regarding the Affirmative Action Regulations.

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional Sewerage Authority hereby recognizes and appoints Bernard Bujak as the Public Agency Compliance Officer of the Authority effective February 16, 2017 to exercise the duties of a Public Agency Compliance Officer with specific relevance to the Authority’s responsibility to generally supervise the compliance procedures regarding the Affirmative Action Regulations as it pertains to procurement, service and construction contracts.

BE IT FURTHER RESOLVED, that a certified true copy of this resolution will be forwarded to the Department of Treasury, Division of Purchase and Property Contract Compliance Unit EEO Monitoring Program, Post Office Box 236, Trenton, New Jersey 08625-0236.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DUTY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17

E. GENE CORY - SECRETARY
RESOLUTION #17-17

Resolution Authorizing the Award of a Non-Fair and Open Contract for Auditing Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Auditing Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, The Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Ferraioli, Wielkotz, Cerullo & Cuva, P.A. hereinafter referred to as the Contractor, has submitted a proposal dated December 1, 2016 indicating they will provide Auditing and Accounting Services as determined in said proposal; and

WHEREAS, said contract is inclusive of all 2017 accounting services as required by the Authority to include but not limited to conducting the FY 2016 Annual Audit; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage Authority service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, The Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Ferraioli, Wielkotz, Cerullo & Cuva, P. A., for the services outlined in their proposal dated December 1, 2016; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.
NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

LASTLY BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

E. GENE CORY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Ferraioli, Wielkotz, Cerullo & Cuva, P.A. for 2017 audit services is expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Ferraioli, Wielkotz, Cerullo & Cuva, P.A. for goods and services is expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: Finance & Administration Manager

Date: 2/17/17
RESOLUTION #18-17

Resolution Authorizing the Award of
A Non-Fair and Open Contract for Bond Counsel Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Bond Counsel Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, The Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Gluck Walrath, LLP hereinafter referred to as the Contractor, has submitted a proposal dated December 7, 2016 indicating they will provide the Bond Counsel Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, The Authority’s Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Gluck Walrath, LLP for the services outlined in their proposal dated December 7, 2016; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and
LASTLY BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

[Signature]
E. GENE CORY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Gluck Walrath, LLP for bond counsel services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Gluck Walrath, LLP for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Title: Finance & Administration Manager

Date: 2/17/17
RESOLUTION #19-17

Resolution Authorizing the Award of a Non-Fair and Open Contract
For Legal Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Legal Services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44A-20.4; and

WHEREAS, The Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Mr. John L. Bonello, Esquire of Manna & Bonello hereinafter referred to as the Contractor, has submitted a proposal dated December 5, 2016 indicating they will provide the Legal Counsel Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, The Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Mr. John L. Bonello, Esquire of Manna & Bonello for the services outlined in their proposal dated December 5, 2016; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and
LASTLY BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

[Signature]
E. GENE CORY – SECRETARY
South Monmouth Regional Sewerage Authority  
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Mr. John L. Bonello, Esquire of Manna & Bonello, P.C. for legal services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Mr. John L. Bonello, Esquire of Manna & Bonello, P.C. for goods and services may exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Title: Finance & Administration Manager  
Date: 2/17/17
RESOLUTION #20-17

Resolution Authorizing the Award of a Non-Fair and Open Contract
For Labor Counsel Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Labor Counsel Services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44A-20.4; and

WHEREAS, The Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs, LLC hereinafter referred to as the Contractor, has submitted a proposal dated December 6, 2016 indicating they will provide the Labor Counsel Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, The Authority’s Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Cleary, Giacobbe, Alfieri, Jacobs, LLC for the services outlined in their proposal dated December 6, 2016; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and
LASTLY BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULARY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

E. GENE CORY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Cleary, Giacobbe, Alfieri, Jacobs, LLC for labor counsel services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Cleary, Giacobbe, Alfieri, Jacobs, LLC for goods and services may exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: Finance & Administration Manager

Date: 2/17/17
RESOLUTION #21-17

A Resolution Appointing Charles L. Casagrande As
Risk Management Consultant for the NJUAJIF

WHEREAS, the South Monmouth Regional Sewerage Authority has joined and is a member of both the New Jersey Utility Authorities Joint Insurance Fund and the Municipal Excess Liability fund; and

WHEREAS, the bylaws of said funds require that each Authority approve the appointment of their Risk Management Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS, the bylaws indicate a minimum fee equal to six percent (6%) of the Authority’s assessment which expenditure represents reasonable compensation for the services required and is included in the insurance premiums billed to the Authority; and

WHEREAS, the judgmental nature of the Risk Management Consultant’s duties renders comparative bidding impractical.

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional Sewerage Authority does hereby appoint Charles L. Casagrande of the Danskin Agency as its Risk Management Consultant in accordance with the Funds’ bylaws at a fee rate of 6% of the Authority’s assessment payable from its premium; and

BE IT FURTHER RESOLVED by the Authority that the Executive Director is hereby authorized and directed to execute the Risk Management Consultant’s Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A:11-5 (1) (a) (l).

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

[Signature]
E. GENE CORY – SECRETARY
RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 16th day of February 2017, between the South Monmouth Regional Sewerage Authority (hereinafter referred to as the AUTHORITY) and the Danskin Insurance Agency, Inc. (hereinafter referred to as the CONSULTANT).

WHEREAS, the CONSULTANT has offered to the AUTHORITY professional risk management consulting services as required in the bylaws of the New Jersey Utility Municipal Joint Insurance Fund; and

WHEREAS, the AUTHORITY desires these professional services pursuant to the resolution adopted by the governing body of the AUTHORITY at a meeting held February 16, 2017; and

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

   a) Assist the AUTHORITY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.

   b) Assist the AUTHORITY in understanding the various coverages available from the New Jersey Utility Authority Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

   c) Review with the AUTHORITY any additional coverage that the CONSULTANT feels should be carried but are not available from the FUND and subject to the AUTHORITY's authorization, place such coverages outside the FUND.

   d) Assist the AUTHORITY in the preparation of applications, statements of values, and similar documents requested by the FUND, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.

   e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the AUTHORITY.

   f) Review the AUTHORITY's assessment as prepared by the FUND and assist the AUTHORITY in the preparation of its annual insurance budget.

   g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) authority safety committee meeting per annum to promote the safety objectives and goals of the AUTHORITY and the FUND.
h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.

i) Perform any other risk management related services required by the FUND's bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

   a) The CONSULTANT shall be paid by the AUTHORITY a fee as compensation for services rendered, an amount equal to six percent (6%) of the AUTHORITY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the AUTHORITY's assessment.

   b) For any insurance coverages authorized by the AUTHORITY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2(a).

   c) Any and all other services required of the CONSULTANT, by the AUTHORITY that are not related to the services provided for herein, shall require a separate and distinct agreement between the parties prior to engaging in said services.

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT'S fees outlined in 2(a) above shall be prorated to date of termination.

ATTEST:  

[Signature]

Bernard J. Busjak,
Finance/Administration Manager

AUTHORITY:

[Signature]

Michael J. Rappel
Executive Director

ATTEST:  

[Signature]

CONSULTANT:

[Signature]

Charles L. Casagrande
Danskin Agency
RESOLUTION #22-17
Resolution Authorizing the Award of a Non-Fair and Open Contract for Water Quality Based Laboratory Testing Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Water Quality Based Laboratory Testing Services as a Professional Service Contract in a non-fair and open format pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Eurofins QC, Inc. hereinafter referred to as the Contractor, has submitted a proposal dated January 1, 2017 indicating they will provide Water Quality Based Laboratory Testing Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage Authority service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, the Authority’s Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Eurofins QC, Inc. for the services outlined in their proposal dated January 1, 2017; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and
LASTLY BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

E. GENE CORY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Eurofins QC, Inc. for water quality based laboratory testing services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Eurofins QC, Inc. for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Title: Finance & Administration Manager

Date: 2/17/17
RESOLUTION #23-17

Resolution Authorizing the Award of a Non-Fair and Open Contract for Air Quality Based Laboratory Testing Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Air Quality Based Laboratory Testing Services as a Professional Service Contract in a non-fair and open format pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Air Nova, Inc. hereinafter referred to as the Contractor, has submitted a proposal dated November 28, 2016 indicating they will provide Laboratory Testing Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage Authority service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, the Authority’s Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Air Nova, Inc. for the services outlined in their proposal dated November 28, 2016; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

LASTLY BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

E. GENE CORY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Air Nova, Inc. for air quality based laboratory testing services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Air Nova, Inc. for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: Finance & Administration Manager

Date: 2/17/17
RESOLUTION #24-17

Resolution Authorizing the Award of a Non-Fair and Open Contract for Information Technology Support and Computer Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Information Technology Support and Computer Services as a Professional Service Contract in a non-fair and open format pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Coastal Solutions, Inc. hereinafter referred to as the Contractor, has submitted a proposal dated December 1, 2016 indicating they will provide Information Technology Support and Computer Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage Authority service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, the Authority’s Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Coastal Solutions, Inc. for the services outlined in their proposal dated December 1, 2016; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

LASTLY BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

E. GENE CORY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Coastal Solutions, Inc. for information technology support and computer services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Coastal Solutions, Inc. for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: Finance & Administration Manager

Date: 2/17/17
RESOLUTION #25-17

A Resolution Pre-Qualifying Consulting Engineering Firms
for the Fiscal Year 2017

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need from time to time to acquire Engineering Services from firms that can meet all, or a portion of, the Authority’s future Asset Management Goals and Capital Improvement Objectives consistent with its long and short term planning with respect to Non-consulting Engineering Services; and

WHEREAS, The South Monmouth Regional Sewerage Authority on November 29, 2010 identified such firms through a fair and open process wherein the following criteria was considered:

- The qualifications and experience of the project team presented by the respondent, team leaders, staffing and consultants. Description of the specific responsibilities of various team members.

- Capability of the respondent to integrate this project into its present workload to allow completion of the work within the SMRSA’s timetable.

- Overall experience of the respondent firm’s background, size, present workload and experience on projects of a similar size and scope and, its ability to support the project team.

- Experience and familiarity with the rules and procedures of the regulatory agencies having jurisdiction over the SMRSA affairs; and

WHEREAS, It is desirous of the Authority to pre-qualify without the guarantee of procurement the four best qualified firms that can meet all, or a portion of, the Authority’s future Asset Management Goals and Capital Improvement Objectives consistent with its long and short term planning; and

WHEREAS, While this is not a procurement, information that has been gathered and obtained through a 2010 RFEI process may be used to support future procurement(s), and that the Authority will consider entering into an exclusive agreement(s), as a result of this RFEI process with one or more of the respondents to provide engineering services during the 2017 fiscal year.

NOW THEREFORE BE IT RESOLVED, that, the following Engineering Firms be and are herein recognized as the official Pre-Qualified Engineering Consultants of the Authority for the period of February 16, 2017 through February 8, 2018. Said recognition is exclusive of and in no way guarantees procurement:

CDM SMITH, INC.
C.M.E ASSOCIATES
T&M ASSOCIATES

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and
LASTLY BE IT RESOLVED that public notice of this recognition of pre-qualification shall be published in the Authority's Official Newspapers, as required by law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

[Signature]
E. GENE CORY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contracts with CDM Smith, Inc., C.M.E. Associates and T&M Associates for engineering services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with CDM Smith, Inc., C.M.E. Associates and T&M Associates for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: Finance & Administration Manager

Date: 2/17/17
RESOLUTION #26-17

2016 Revenue Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #14-16 in the total amount of $50,516.53 is hereby approved for transfer from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.

BE IT FURTHER RESOLVED, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

BY: E. GENE CORY - SECRETARY
2016 REVENUE FUND REQUISITION

Requisition #14-17
Total of Requisition: $50,516.53
Date: February 16, 2017

CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY: [Signature]

MICHAEL MATTIA – CHAIRMAN
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Total amount of checks 50,516.53

Plus:

State Health Benefit Programs - Medical 0.00
State Health Benefit Programs - Rx 0.00
State Health Benefit Programs - Retirees 0.00

Re-imburse SMRSA for December, 2008 Gross Payroll 0.00
Re-imburse SMRSA for December, 2008 Employer Portion Federal Payroll Taxes 0.00

SUB - TOTAL 0.00

Adjustments:

0.00
0.00
0.00
0.00

SUB - TOTAL 0.00

REQUESTED AMOUNT OF WIRE TRANSFER 50,516.53

WIRE INSTRUCTIONS:

A/P Checks 50,516.53
SHBP 0.00
Adjustments 0.00

TO OPERATING ACCOUNT 50,516.53

Payroll & Related Taxes 0.00
Adjustments 0.00

TO PAYROLL ACCOUNT 0.00

REQUESTED AMOUNT OF WIRE TRANSFER 50,516.53 0.00
February 17, 2017

Emailed: caroline.hunter@usbank.com

Ms. Caroline Hunter  
US Bank  
Two Liberty Place, Suite 2000  
50 South 16th Street, 20th Floor  
Philadelphia, PA 19102

RE: 2016 Revenue Fund Account Transfer -- Requisition #14-16

Dear Caroline,

Accept this letter as written authorization to initiate and complete on February 21, 2017 the following wire transfers to satisfy all known calendar year 2016 operating expenses approved at the SMRSA Regular Meeting held on February 16, 2017.

1. Wire transfer $50,516.53 to the SMRSA Ocean First Operating Account.

Thank you for your assistance in this matter. If you have any questions or need additional information, please feel free to contact me at 732-681-0611.

Sincerely,

[Signature]

Bernard J. Bujak  
Finance & Administration Manager

BJB:cb

Enclosures:  
2016 Requisition and Bill List
RESOLUTION #27-17

2017 Revenue Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #02-17 in the total amount of $303,449.31 is hereby approved for transfer as follows:

1. That $116,223.15 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.

2. That $187,226.31 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month’s gross payroll and employer payroll taxes.

BE IT FURTHER RESOLVED, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

BY: E. GENE CORY - SECRETARY
2017 REVENUE FUND REQUISITION

Requisition #02-17
Total of Requisition: $303,449.46
Date: February 16, 2017

CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY: [Signature]
MICHAEL MATTIA – CHAIRMAN
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Report Totals:

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SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
Supplemental Information to Requisition # 02 - 17
13-Feb-17

Total amount of checks 50,254.47

Plus:

State Health Benefit Programs - Medical 34,292.48
State Health Benefit Programs - Rx 8,539.22
State Health Benefit Programs - Retirees 20,718.14
BC/BS Dental Program 1,802.52
VSP - Eye Care 616.32

Re-imburse SMRSA for January, 2017 Gross Payroll 174,188.41
Re-imburse SMRSA for January, 2017 Employer Portion Federal Payroll Taxes 13,037.90

SUB - TOTAL 253,194.99

Adjustments:

0.00

0.00

SUB - TOTAL 0.00

REQUESTED AMOUNT OF WIRE TRANSFER 303,449.46

WIRE INSTRUCTIONS:

A/P Checks 50,254.47
SHBP 63,549.84
Dental/ Vision 2,418.84
Adjustments 0.00

TO OPERATING ACCOUNT 116,223.15

Payroll & Related Taxes 187,226.31
Adjustments 0.00

TO PAYROLL ACCOUNT 187,226.31

REQUESTED AMOUNT OF WIRE TRANSFER 303,449.46
February 17, 2017

Emailed: caroline.hunter@usbank.com

Ms. Caroline Hunter
US Bank
Two Liberty Place, Suite 2000
50 South 16th Street, 20th Floor
Philadelphia, PA 19102

RE: 2017 Revenue Fund Account Transfer -- Requisition # 02-17

Dear Caroline,

Accept this letter as written authorization to initiate and complete on February 21, 2017 the following wire transfers to satisfy all known calendar year 2017 operating expenses approved at the SMRSA Regular Meeting held on February 16, 2017.

1. Wire transfer $116,223.15 to the SMRSA Ocean First Operating Account.

2. Wire transfer $187,226.31 to the SMRSA Ocean First Payroll Account.

Thank you for your assistance in this matter. If you have any questions or need additional information, please feel free to contact me at 732-681-0611.

Sincerely,

[Signature]

Bernard J. Bujak
Finance & Administration Manager

BJB:cb
Enclosures:
2017 Requisition and Bill List
RESOLUTION #28-17

Construction Project Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that bills listed in Construction Project Fund Req. #02-17 and totaling $34,388.72 be and are hereby approved for payment from the Construction Project Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-16-17.

[Signature]
E. GENE CORY - SECRETARY
SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CONSTRUCTION PROJECT FUND

Requisition No. CPF #02-17
Date: February 9, 2017

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<td>NJ Environmental Infrastructure Trust</td>
<td>Belmar Pump Station</td>
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<tr>
<td>3131 Princeton Pike</td>
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<tr>
<td>Building 4; Suite 216</td>
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<tr>
<td>Lawrenceville, NJ 08648</td>
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<td>Attention: Chief Budget Officer</td>
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<tr>
<td>T&amp;M Associates</td>
<td>Co-Generation Resiliency Upgrades</td>
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<tr>
<td>Red Bank, NJ 07701</td>
<td>LAF314196 dtd 01/04/17</td>
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<td>Attn: Richard Crane</td>
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**TOTAL** $34,388.72

IN CONNECTION THEREWITH, WE CERTIFY THAT THE ABOVE OBLIGATIONS TO BE PAID WERE PROPERLY INCURRED BY THE AUTHORITY AND ARE PROPER CHARGES AGAINST THE CONSTRUCTION FUNDS. THE AMOUNTS TO BE PAID BY THIS REQUISITION ARE DUE AND UNPAID AND THERE ARE NO LIENS OR OTHER CLAIMS AFFECTING THE RIGHT TO PAYMENT WHICH SHOULD BE SATISFIED AND DISCHARGED BEFORE PAYMENT IS MADE OR WHICH WILL NOT BE DISCHARGED BY THIS PAYMENT.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY: GARY MCLEAN -- TREASURER
February 17, 2017

Emailed: caroline.hunter@usbank.com

Ms. Caroline Hunter  
US Bank  
Two Liberty Place, Suite 2000  
50 South 16th Street, 20th Floor  
Philadelphia, PA 19102

RE: Construction Project Fund Requisition #02-17 – $34,388.72

Dear Caroline,

Enclosed please find the above-referenced Construction Project Fund Requisition which was approved for payment by the Authority at its regular meeting, held on February 16, 2017. Payment of these bills should be made on February 21, 2017 and disbursed from the SMRSA Series 2011 Project Fund.

Thank you for your assistance in this matter. If you have any questions or need additional information, please feel free to contact me at 732-681-0611.

Regards,

[Signature]

[Name]

Finance & Administration Manager

BJB/cb
Enclosure