RESOLUTION #14-18

Resolution to Appoint
South Monmouth Regional Sewerage Authority Officers

WHEREAS, the by-laws of the South Monmouth Regional Sewerage require the annual appointment of officers of the Authority; and

WHEREAS, the appointments must be made at the annual reorganization meeting held this year on February 8, 2018; and

WHEREAS, a recommendation of newly appointed officers has been received from the Nominating Committee; and

WHEREAS, said recommendation is consistent with the rotation of officers as outlined in the by-laws of the South Monmouth Regional Sewerage Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners hereby appoints Commissioner Mary L. Burne as Chairman, Commissioner E. Gene Cory as Vice Chairman, Commissioner Joseph May as Secretary, Commissioner Kevin Lynch as Treasurer and Executive Director, Ryan R. Krause as Assistant Secretary.

BE IT FURTHER RESOLVED, that the Assistant Secretary is hereby authorized to approve and sign any and all New Jersey Department of Environmental Protection applications on behalf of the Authority.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

[Signature]
JOSEPH MAY - SECRETARY
RESOLUTION #15-18

2018-2019 Meeting Schedule

WHEREAS, in accordance with the Open Public Meeting Act, it is necessary for the South Monmouth Regional Sewerage Authority, as a public body, to post, notify newspapers and the clerks of the member municipalities and maintain a schedule of the regular meetings of the public body to be held during the succeeding year.

NOW, THEREFORE, BE IT RESOLVED that the meeting dates of the South Monmouth Regional Sewerage Authority be hereby established and that its Executive Director is hereby authorized and directed to comply with the requirements of the Open Public Meeting Act:

SMRSA CAUCUS AND REGULAR MEETING DATES FOR 2018-2019

<table>
<thead>
<tr>
<th>Thursday</th>
<th>March 8, 2018</th>
<th>Thursday</th>
<th>September 13, 2018</th>
</tr>
</thead>
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<tr>
<td>Thursday</td>
<td>April 12, 2018</td>
<td>Thursday</td>
<td>October 11, 2018</td>
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<td>Thursday</td>
<td>May 10, 2018</td>
<td>Thursday</td>
<td>November 8, 2018</td>
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<td>Thursday</td>
<td>June 14, 2018</td>
<td>Thursday</td>
<td>December 13, 2018</td>
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<td>Thursday</td>
<td>July 12, 2018</td>
<td>Thursday</td>
<td>January 10, 2019</td>
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<tr>
<td>Thursday</td>
<td>August 9, 2018</td>
<td>Thursday</td>
<td>February 14, 2019</td>
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</tbody>
</table>

CAUCUS MEETINGS – will be held at the South Monmouth Regional Sewerage Authority Administration Building, 1235 18th Avenue, Belmar, New Jersey, on the second Thursday of each month at 5:30 p.m. prevailing time, commencing March 8, 2018 and expiring February 14, 2019.

REGULAR MEETINGS – will be held at the South Monmouth Regional Sewerage Authority Administration Building, 1235 18th Avenue, Belmar, New Jersey, on the second Thursday of each month immediately after the Caucus Meeting (or at 5:30 p.m. whichever comes earlier) commencing March 8, 2018 and expiring February 14, 2019.

The public, as always, will be allowed to participate in the Caucus and Regular Public Meetings. Action will only be taken at the Regular Meetings of the South Monmouth Regional Sewerage Authority. A portion of the Caucus Meeting may be closed to the public in accordance with the provisions of the Open Public Meeting Act.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

[Signature]
JOSEPH MAY – SECRETARY
RESOLUTION #16-18

2018 Official Depositories

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that the following financial institutions be and are hereby designated as the Authority’s Official Depositories for the year 2018:

Manasquan Savings Bank
New Jersey Cash Management Fund
Ocean First Bank
Provident Bank
Two River Community Bank

BE IT FURTHER RESOLVED, that the CFO/Human Resource Director and/or the Executive Director is herein authorized and empowered to communicate with all of the afore listed financial institutions to make wire transfers of funds between such institutions for the purpose of cash management and maximizing interest income based upon short-term financial needs of the Authority.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY – SECRETARY
RESOLUTION #17-18

2018 Official Signatories

WHEREAS, endorsements on behalf of the South Monmouth Regional Sewerage Authority with official depositories listed on Resolution #16-18 for deposit or withdrawal may be made, affixed or imprinted (manually or by stamp impression) by any one of the officers or other signatories of the Authority acting alone or by any other person authorized, and in any such case, for the purpose of deposit the endorsement may be the name of this Authority alone without specifying who made, affixed or imprinted the same; and

WHEREAS, contained herein are listed Authority Officers and Staff Members named as signatories and with respect to each of the authorized accounts the following protocol is established; and

WHEREAS,

a. With respect to the OPERATING Account, any three (3) of the following Authority Officers with a minimum of one (1) live signature: Chairman, Vice-Chairman, Secretary, Treasurer, or Assistant Secretary as signatories.

b. With respect to the PAYROLL Account, any one (1) of the following Authority Officers or Staff Member’s live signature: Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary or CFO/Human Resource Director as signatories.

c. With respect to the SPECIAL OPERATING, any one (1) of the following Authority Officers or Staff Member’s live signature: Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary or CFO/Human Resource Director as signatories.

NOW THEREFORE BE IT RESOLVED, that the afore referenced officers and staff members be and are hereby authorized as outlined above to sign, make, draw, accept or endorse on behalf, or in the name of this Authority, any and all checks, notes, drafts, bills of exchange, acceptances, orders or other instruments for the payment of money or the withdrawal of funds, and said bank is hereby authorized to pay cash or otherwise honor and charge to this Authority any and all such instruments when so signed, made drawn, accepted or endorsed, without limitation as to amount and without inquiry as to the circumstances of issue, negotiation or endorsement thereof, even though the same are payable to or for the benefit of any officer, agent or employee of this Authority, or has been deposited to his or her credit or tendered as payment of his or her personal obligation.
BE IT FURTHER RESOLVED, that I certify the persons herein designated as officers of this Authority have been duly elected to, and now hold, the offices in this Authority set opposite their respective names, and that the following are the authentic, official signatures of the said respective officers and of the named signatories who are not corporate officers, to witness:

Mary L. Burne, Chairman

E. Gene Cory, Vice Chairman

Joseph May, Secretary

Kevin Lynch, Treasurer

Ryan R. Krause, Executive Director

Bernard J. Bujak, CFO/HR Director

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of this Authority by order of the Board of Commissioners of this Authority this 8th day of February 2018.

JOSEPH MAY – SECRETARY

RYAN R. KRAUSE – ASSISTANT SECRETARY
I, the undersigned, Chairman of the Authority above-named, do hereby certify that the foregoing certificate is in all respects true and contains a true copy of the Resolution regularly adopted by the Board of Commissioners of said Authority in the manner therein stated.

Mary L. Burne
MARY L. BURNE—CHAIRMAN

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

Joe May
JOE MAY—SECRETARY
RESOLUTION #18-18

2018 Official Newspapers

BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the following newspapers be and are hereby designated as the Authority’s Official Newspapers for 2018.

The Asbury Park Press
The Coast Star
The Star Ledger

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY – SECRETARY
RESOLUTION #19-18

Resolution Authorizing the Award of a Non-Fair and Open Contract for Auditing Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Auditing Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, The Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Ferraioli, Wielkotz, Cerullo & Cuva, P.A. hereinafter referred to as the Contractor, has submitted a proposal dated October 25, 2017 indicating they will provide Auditing and Accounting Services as determined in said proposal; and

WHEREAS, said contract is inclusive of all 2018 accounting services as required by the Authority to include but not limited to conducting the FY 2017 Annual Audit; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage Authority service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, The Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Ferraioli, Wielkotz, Cerullo & Cuva, P. A., for the services outlined in their proposal dated October 25, 2017; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

Page 1 of 3
NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

FURTHER BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Ferraioli, Wielkotz, Cerullo & Cuva, P.A. for 2018 audit services is expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Ferraioli, Wielkotz, Cerullo & Cuva, P.A. for goods and services is expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: CFO/HR Director

Date: 2/08/18

Page 3 of 3
RESOLUTION #20-18

Resolution Authorizing the Award of
A Non-Fair and Open Contract for Bond Counsel Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Bond Counsel Services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44A-20.4; and

WHEREAS, The Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Gluck Walrath, LLP hereinafter referred to as the Contractor, has submitted a proposal dated October 24, 2017 indicating they will provide Bond Counsel Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, The Authority’s Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Gluck Walrath, LLP for the services outlined in their proposal dated October 24, 2017; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and
FURTHER BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

[Signature]

JOSEPH MAY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Gluck Walrath, LLP for bond counsel services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Gluck Walrath, LLP for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: CFO/HR Director

Date: 2/08/18

Page 3 of 3
RESOLUTION #21-18

Resolution Authorizing the Award of a Non-Fair and Open Contract
For Legal Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Legal Services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44A-20.4; and

WHEREAS, The Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Mr. John L. Bonello, Esquire of Manna & Bonello hereinafter referred to as the Contractor, has submitted a proposal dated October 20, 2017 indicating they will provide the Legal Counsel Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, The Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Mr. John L. Bonello, Esquire of Manna & Bonello for the services outlined in their proposal dated October 20, 2017; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and
FURTHER BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY – SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Mr. John L. Bonello, Esquire of Manna & Bonello, P.C. for legal services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Mr. John L. Bonello, Esquire of Manna & Bonello, P.C. for goods and services may exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: CFO/HR Director

Date: 2/08/18
RESOLUTION #22-18

Resolution Authorizing the Award of a Non-Fair and Open Contract
For Labor Counsel Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred
to as the Authority has a need to acquire Labor Counsel Services as a non-fair and open contract
pursuant to the provisions of N.J.S.A.19:44A-20.4; and

WHEREAS, The Authority’s Finance Officer has determined and certified in writing
that the value of the services may exceed $17,500; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs, LLC hereinafter referred to as the
Contractor, has submitted a proposal dated October 23, 2017 indicating they will provide the
Labor Counsel Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure
Certification which certifies that the Contractor has not made any reportable contributions to a
political or candidate committee in any municipality in the South Monmouth Regional
Sewerage service area in the previous one year, and that the contract will prohibit the Contractor
from making any reportable contributions through the term of the contract; and

WHEREAS, The Authority’s Finance Officer has certified that there are sufficient
funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted
by staff and the Finance Committee, with both concurring that the services provided for in the
proposal are essential and necessary for the continued and uninterrupted operation of the
Authority, and that the costs associated with same are reasonable and consistent with industry
standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the
Authority engage Cleary, Giacobbe, Alfieri, Jacobs, LLC for the services outlined in their
proposal dated October 23, 2017; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a
resolution awarding the contract state the supporting reasons and be printed in newspapers of
general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South
Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a
contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and
the Determination of Value be placed on file; and
FURTHER BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority’s Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH CAY - SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Cleary, Giacobbe, Alfieri, Jacobs, LLC for labor counsel services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Cleary, Giacobbe, Alfieri, Jacobs, LLC for goods and services may exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: CFO/HR Director

Date: 2/08/18
RESOLUTION #23-18

Resolution Appointing Hall and Associates
as Special Counsel for NJPDES Matters

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has from time to time the need for special counsel for NJPDES; and

WHEREAS, The Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Hall and Associates of Washington, D.C. has extensive nationwide and New Jersey experience in resolving complex clean water act compliance matters and has submitted a 2018 statement of billing practices dated February 6, 2018; and

WHEREAS, while this is not a procurement, submitted information may be used to support future procurement(s) and the Authority will consider entering into an exclusive agreement(s) as a result; and

NOW THEREFORE, BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that it hereby appoints Hall and Associates as special Counsel for NJPDES Matters.

FURTHER BE IT RESOLVED that the Executive Director is hereby authorized with the Board of Commissioners consent to enter into a contract with the Firm as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

FURTHER BE IT RESOLVED that public notice of this non-procurement appointment shall be published in the Authority's Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY – SECRETARY

Page 1 of 2
The anticipated value of the professional contract with Hall and Associates for special counsel for NJPDES matters may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Hall and Associates or goods and services special counsel for NJPDES matters may exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Title: CFO/HR Director

Date: 2/08/18
RESOLUTION #24-18

Resolution Authorizing the Award of
A Non-Fair and Open Contract
for Financial Advisor/Consulting Disclosure Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Financial Advisor/Consulting Disclosure Services as a non-fair-and-open contract pursuant to the provisions of N.J.S.A.19:44A-20.4; and

WHEREAS, NW Financial Group, LLC hereinafter referred to as the Contractor, has submitted a proposal indicating they will provide Financial Advisor/Consulting Disclosure Services as determined in said proposal; and

WHEREAS, The Authority's Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, it is the recommendation of staff that the Authority engage NW Financial Group LLC for the services outlined in the proposal; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and

BE IT FURTHER RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING OF 02-08-18.

JOSEPH M. MAY - SECRETARY
RESOLUTION #25-18

A Resolution Appointing Charles L. Casagrande of the Danskin Agency As Risk Management Consultant for the NJU AJIF

WHEREAS, the South Monmouth Regional Sewerage Authority has joined and is a member of both the New Jersey Utility Authorities Joint Insurance Fund and the Municipal Excess Liability fund; and

WHEREAS, the bylaws of said funds require that each Authority approve the appointment of their Risk Management Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS, the bylaws indicate a minimum fee equal to six percent (6%) of the Authority’s assessment which expenditure represents reasonable compensation for the services required and is included in the insurance premiums billed to the Authority; and

WHEREAS, the judgmental nature of the Risk Management Consultant’s duties renders comparative bidding impractical.

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional Sewerage Authority does hereby appoint Charles L. Casagrande of the Danskin Agency as its Risk Management Consultant in accordance with the Funds’ bylaws at a fee rate of 6% of the Authority’s assessment payable from its premium; and

BE IT FURTHER RESOLVED by the Authority that the Executive Director is hereby authorized and directed to execute the Risk Management Consultant’s Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A:11-5 (1) (a) (l).

FURTHER BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority’s Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION Duly Adopted by the South Monmouth Regional Sewerage Authority at its Regular Open Public Meeting on 02-08-18.

JOSEPH MAY - SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Air Nova, Inc. for air quality based laboratory testing services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Air Nova, Inc. for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: Finance & Administration Manager

Date: 2/17/17
RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 8th day of February 2018, between the South Monmouth Regional Sewerage Authority (hereinafter referred to as the AUTHORITY) and the Danskin Insurance Agency, Inc. (hereinafter referred to as the CONSULTANT).

WHEREAS, the CONSULTANT has offered to the AUTHORITY professional risk management consulting services as required in the bylaws of the New Jersey Utility Municipal Joint Insurance Fund; and

WHEREAS, the AUTHORITY desires these professional services pursuant to the resolution adopted by the governing body of the AUTHORITY at a meeting held February 8, 2018; and

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

a) Assist the AUTHORITY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.

b) Assist the AUTHORITY in understanding the various coverages available from the New Jersey Utility Authority Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

c) Review with the AUTHORITY any additional coverage that the CONSULTANT feels should be carried but are not available from the FUND and subject to the AUTHORITY's authorization, place such coverages outside the FUND.

d) Assist the AUTHORITY in the preparation of applications, statements of values, and similar documents requested by the FUND, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.

e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the AUTHORITY.

f) Review the AUTHORITY's assessment as prepared by the FUND and assist the AUTHORITY in the preparation of its annual insurance budget.

g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) authority safety committee meeting per annum to promote the safety objectives and goals of the AUTHORITY and the FUND.
h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.

i) Perform any other risk management related services required by the FUND's bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

a) The CONSULTANT shall be paid by the AUTHORITY a fee as compensation for services rendered, an amount equal to six percent (6%) of the AUTHORITY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the AUTHORITY's assessment.

b) For any insurance coverages authorized by the AUTHORITY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2 (a).

c) Any and all other services required of the CONSULTANT, by the AUTHORITY that are not related to the services provided for herein, shall require a separate and distinct agreement between the parties prior to engaging in said services.

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT'S fees outlined in 2 (a) above shall be prorated to date of termination.

**ATTEST:**

Bernard J. Buigle
CFO & Human Resource Director

**AUTHORITY:**

Ryan R. Kroese, P.E., G.M.E.
Executive Director

**ATTEST:**

**CONSULTANT:**

Charles L. Casagrande
Danskin Agency
RISK MANAGEMENT CONSULTANT’S AGREEMENT

THIS AGREEMENT entered into this 8th day of February 2018, between the South Monmouth Regional Sewerage Authority (hereinafter referred to as the AUTHORITY) and the Danskin Insurance Agency, Inc. (hereinafter referred to as the CONSULTANT).

WHEREAS, the CONSULTANT has offered to the AUTHORITY professional risk management consulting services as required in the bylaws of the New Jersey Utility Municipal Joint Insurance Fund; and

WHEREAS, the AUTHORITY desires these professional services pursuant to the resolution adopted by the governing body of the AUTHORITY at a meeting held February 8, 2018; and

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

   a) Assist the AUTHORITY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.

   b) Assist the AUTHORITY in understanding the various coverages available from the New Jersey Utility Authority Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

   c) Review with the AUTHORITY any additional coverage that the CONSULTANT feels should be carried but are not available from the FUND and subject to the AUTHORITY’s authorization, place such coverages outside the FUND.

   d) Assist the AUTHORITY in the preparation of applications, statements of values, and similar documents requested by the FUND, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.

   e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the AUTHORITY.

   f) Review the AUTHORITY’s assessment as prepared by the FUND and assist the AUTHORITY in the preparation of its annual insurance budget.

   g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) authority safety committee meeting per annum to promote the safety objectives and goals of the AUTHORITY and the FUND.
h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.

i) Perform any other risk management related services required by the FUND's bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

a) The CONSULTANT shall be paid by the AUTHORITY a fee as compensation for services rendered, an amount equal to six percent (6%) of the AUTHORITY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the AUTHORITY's assessment.

b) For any insurance coverages authorized by the AUTHORITY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2 (a).

c) Any and all other services required of the CONSULTANT, by the AUTHORITY that are not related to the services provided for herein, shall require a separate and distinct agreement between the parties prior to engaging in said services.

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT'S fees outlined in 2 (a) above shall be prorated to date of termination.

ATTEST:  
__________________  
Bernard J. Bujak,  
CFO & Human Resource Director

AUTHORITY:  
__________________  
Ryan R. Krause, P.E., C.M.E.  
Executive Director

CONSULTANT:  
__________________  
Charles L. Casagrande  
Danskin Agency
RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 8th day of February 2018, between the South Monmouth Regional Sewerage Authority (hereinafter referred to as the AUTHORITY) and the Danskin Insurance Agency, Inc. (hereinafter referred to as the CONSULTANT).

WHEREAS, the CONSULTANT has offered to the AUTHORITY professional risk management consulting services as required in the bylaws of the New Jersey Utility Municipal Joint Insurance Fund; and

WHEREAS, the AUTHORITY desires these professional services pursuant to the resolution adopted by the governing body of the AUTHORITY at a meeting held February 8, 2018; and

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

I. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

a) Assist the AUTHORITY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.

b) Assist the AUTHORITY in understanding the various coverages available from the New Jersey Utility Authority Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

c) Review with the AUTHORITY any additional coverage that the CONSULTANT feels should be carried but are not available from the FUND and subject to the AUTHORITY's authorization, place such coverages outside the FUND.

d) Assist the AUTHORITY in the preparation of applications, statements of values, and similar documents requested by the FUND, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.

e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the AUTHORITY.

f) Review the AUTHORITY's assessment as prepared by the FUND and assist the AUTHORITY in the preparation of its annual insurance budget.

g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) authority safety committee meeting per annum to promote the safety objectives and goals of the AUTHORITY and the FUND.
h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.

i) Perform any other risk management related services required by the FUND's bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

a) The CONSULTANT shall be paid by the AUTHORITY a fee as compensation for services rendered, an amount equal to six percent (6%) of the AUTHORITY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the AUTHORITY's assessment.

b) For any insurance coverages authorized by the AUTHORITY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2 (a).

c) Any and all other services required of the CONSULTANT, by the AUTHORITY that are not related to the services provided for herein, shall require a separate and distinct agreement between the parties prior to engaging in said services.

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT'S fees outlined in 2 (a) above shall be prorated to date of termination.

**ATTEST:**

[Signature]

Bernard J. Bujak,
CFO & Human Resource Director

**AUTHORITY:**

[Signature]

Ryan R. Krause, P.E., C.M.E.
Executive Director

**ATTEST:**

[Signature]

Michael V. Kelley

**CONSULTANT:**

[Signature]

Charles L. Casagrande
Danskin Agency
RESOLUTION #26-18

Resolution Authorizing the Award of a Non-Fair and Open Contract for Air Quality Based Laboratory Testing Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Air Quality Based Laboratory Testing Services as a Professional Service Contract in a non-fair and open format pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Air Nova, Inc. hereinafter referred to as the Contractor, has submitted a proposal dated October 24, 2017 indicating they will provide Laboratory Testing Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage Authority service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, the Authority’s Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Air Nova, Inc. for the services outlined in their proposal dated October 24, 2017; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

FURTHER BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

[Signature]
JOSEPH MAY, SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Air Nova, Inc. for air quality based laboratory testing services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Air Nova, Inc. for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Title: CFO/HR Director

Date: 02/08/18
RESOLUTION #27-18

Resolution Authorizing the Award of Two Non-Fair and Open Contracts for Water Quality Based Laboratory Testing Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Water Quality Based Laboratory Testing Services as a Professional Service Contract in a non-fair and open format pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Garden State Laboratories, Inc. and American Aquatic Testing hereinafter referred to as the Contractors, has submitted proposals dated December 22, 2017 indicating they will provide Water Quality Based Laboratory Testing Services as determined in said proposals; and

WHEREAS, the Contractors have completed and submitted a Business Entity Disclosure Certification which certifies that the Contractors have not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage Authority service area in the previous one year, and that the contract will prohibit the Contractors from making any reportable contributions through the term of their contract; and

WHEREAS, the Authority’s Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposals were conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposals are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Garden State Laboratories, Inc. and American Aquatic Testing for the services outlined in their proposals dated December 22, 2017; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contracts state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractors as described herein; and
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

FURTHER BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY - SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Garden State Laboratories for water quality based laboratory testing services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Garden State Laboratories for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: CFO/HR Director  

Date: 02/08/18
South Monmouth Regional Sewerage Authority  
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with American Aquatic Testing for water quality based laboratory testing services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with American Aquatic Testing for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: CFO/HR Director  
Date: 02/08/18
RESOLUTION #28-18

Resolution Authorizing the Award of a Non-Fair and Open Contract for Information Technology Support and Computer Services

WHEREAS, the South Monmouth Regional Sewerage Authority, hereinafter referred to as the Authority has a need to acquire Information Technology Support and Computer Services as a Professional Service Contract in a non-fair and open format pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority’s Finance Officer has determined and certified in writing that the value of the services may exceed $17,500; and

WHEREAS, Coastal Solutions, Inc. hereinafter referred to as the Contractor, has submitted a proposal dated November 6, 2017 indicating they will provide Information Technology Support and Computer Services as determined in said proposal; and

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage Authority service area in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, the Authority’s Finance Officer has certified that there are sufficient funds available to pay the compensation for said services according to N.J.A.C. 5:30-5.4; and

WHEREAS, a comprehensive review of the aforementioned proposal was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

WHEREAS, it is the recommendation of staff and the Finance Committee that the Authority engage Coastal Solutions, Inc. for the services outlined in their proposal dated November 6, 2017; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with the Contractor as described herein; and
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

FURTHER BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority's Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH M. MAY - SECRETARY
South Monmouth Regional Sewerage Authority
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contract with Coastal Solutions, Inc. for information technology support and computer services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with Coastal Solutions, Inc. for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: CFO/HR Director

Date: 02/08/18
RESOLUTION #29-18

A Resolution Pre-Qualifying Consulting Engineering Firms in a Non-Procurement Action for the Fiscal Year 2018 under a Fair and Open Solicitation

WHEREAS, the South Monmouth Regional Sewerage Authority (hereinafter referred to as the Authority) has sought, through a Request for Expressions of Interest (RFEI), to identify firms that can meet all, or a portion of, the Authority’s future Asset Management Goals and Capital Improvement Objectives consistent with its long and short term planning with respect to Non-Consulting Engineering Services; and

WHEREAS, the Authority on August 11, 2017, publicly advertised for the Receipt of Expressions of Interest, wherein an adequate response to the solicitation has been received with each having been reviewed by Staff and the Engineering Committee; and

WHEREAS, subsequent to said review process each of the Respondents were rated against each other in a unified matrix format wherein the following criteria was considered

- The qualifications and experience of the project team presented by the respondent, team leaders, staffing and consultants. Description of the specific responsibilities of various team members.

- Capability of the respondent to integrate this project into its present workload to allow completion of the work within the SMRSA's timetable

- Overall experience of the respondent firm's background, size, present workload and experience on projects of a similar size and scope and, its ability to support the project team as it relates to this RFEI.

- Experience and familiarity with the rules and procedures of the regulatory agencies having jurisdiction over the SMRSA affairs

WHEREAS, It is desirous of the Authority to pre-qualify without the guarantee of procurement the seven (7) best qualified firms that can meet all, or a portion of; the Authority’s future Asset Management Goals and Capital Improvement Objectives consistent with its long and short term planning; and

WHEREAS, The RFEI process which has been undertaken has served to identify parties with the experience, financial capability and proven technology to effectively assist and partner with the SMRSA management team in either expediting or engineering future projects.
WHEREAS, while this is not a procurement, information that has been gathered and obtained through this RFEI process may be used to support future procurement(s), and that the Authority will consider entering into an exclusive agreement(s), as a result of this RFEI process with one or more of the respondents to provide engineering services during the 2018 fiscal year.

NOW THEREFORE BE IT RESOLVED, that, the following Engineering Firms be and are herein recognized as the official Pre-Qualified Engineering Consultants of the Authority for the fiscal year 2018. Said recognition is exclusive of and in no way Guarantees procurement;

CDM Smith, Inc.
Cornerstone Environmental Group, LLC (A Tetra Tech Company)
Hazen & Sawyer
Kleinfelder, Inc.
Mott MacDonald, LLC
Paulus, Sokołowski & Sartor, LLC (PS&S)
T&M Associates

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

FURTHER BE IT RESOLVED that public notice of the award of said contract shall be published in the Authority’s Official Newspapers, as required by law.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY – SECRETARY
South Monmouth Regional Sewerage Authority  
Pay-To-Play Vendor Value Determination and Certification

The anticipated value of the professional contracts with CDM Smith, Inc., Cornerstone Environmental Group, LLC, Hazen & Sawyer, Kleinfelder, Inc. Mott MacDonald, LLC Paulus, Sokolowski & Sartor, LLC, and T&M Associates for engineering services may be expected to exceed $17,500 during the life of the contract.

The anticipated value of the contract with CDM Smith, Inc., Cornerstone Environmental Group, LLC, Hazen & Sawyer, Kleinfelder, Inc. Mott MacDonald, LLC Paulus, Sokolowski & Sartor, LLC, and T&M Associates for goods and services may be expected to exceed $17,500 but be less than the Local Public Bidding Threshold for Authorities possessing a Qualified Purchasing Agent.

Signature

Title: CFO/HR Director

Date: 02/08/18
RESOLUTION #30-18

A Resolution Appointing Ryan R. Krause as the Authority’s Representative to US Bank (Trustee Bank)

WHEREAS, The South Monmouth Regional Sewerage a public body politic and corporate of the County of Monmouth, State of New Jersey, has and continues to utilize the services of U.S. Bank Global Corporate Trust Services with Offices in Morristown, New Jersey to carry out responsibilities regarding all Fiduciary Trust Investment and Disbursements on behalf of the Authority; and

WHEREAS, the business agreement between the South Monmouth Regional Sewerage Authority and US Bank requires the Authority to authorize a representative to act on its behalf; and

WHEREAS, former Executive Director, Michael J. Ruppel has retired on January 31, 2018 and Ryan R. Krause has been unanimously appointed the successor Executive Director by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED effective February 1, 2018 Executive Director, Ryan R. Krause be and is hereby designated the South Monmouth Regional Sewerage Authority’s authorized representative to US Bank, and to execute any and all documents on behalf of the Authority as directed by the Board of Commissioners.

BE IT FURTHER RESOLVED that a certified copy of this resolution and the accompanying Authorized Representative Certificate (Attachment A) attached hereto and made a part thereof be forwarded to the Corporate Trust Relationship Specialist at US Bank, Morristown, New Jersey.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY - SECRETARY
AUTHORIZED REPRESENTATIVE(S) CERTIFICATE

I, Mary L. Burne, the duly elected Chairperson of the South Monmouth Regional Sewerage Authority a Public Body, politic and corporate of the County of Monmouth, State of New Jersey, do hereby certify that the following has been appointed as an Authorized Representative, at the date hereof, and is authorized to act on behalf of the above Institution in matters relating to SMRSA New Jersey Sewer Revenue Refunding Bonds – Series 2011; Subordinated Sewer Revenue Bonds – Series 2018; Monmouth County Improvement Authority, 2016B Governmental Pooled Loan Refunding Revenue Bonds; New Jersey Environmental Infrastructure Trust Series 2004 and Series 2017;

I also certify that the signature opposite their names are the signatures of such individuals.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title (list multiple titles if applicable)</th>
<th>Specimen Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ryan R. Krause</td>
<td>Executive Director</td>
<td>[Signature]</td>
</tr>
</tbody>
</table>

Witness my signature on this 8th day of February, 2018.

Mary L. Burne
Chairperson

(Note: If there are multiple individuals identified as Authorized Representatives, one of those same individuals may execute the form as the “Authorizing Official”. If there is a single individual named as an Authorized Representative, the “Authorizing Official” must be an individual that is not the named Authorized Representative.)
RESOLUTION #31-18

A Resolution Appointing Executive Director, Ryan R. Krause
as Records Custodian

WHEREAS, The South Monmouth Regional Sewerage a public body politic and corporate as prescribed in and governed by Title 40:14A; and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services requires that all public body politic must have duly appointed Records Custodian; and

WHEREAS, the South Monmouth Regional Sewerage Authority desires to appoint a "Records Custodian" as per the requirements of the New Jersey Department of Community Affairs, Division of Local Government Services and in compliance with the Open Public Records Act P.L. 2001, c.404, N.J.S.A. 47:1A-1 et seq.; and

WHEREAS, the South Monmouth Regional Sewerage Authority is desirous to maintain compliance with said Act and the policy and procedures of the New Jersey Department of Community Affairs, Division of Local Government Services; and

NOW, THEREFORE, BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the duly established position of Executive Director, Ryan R. Krause be and is hereby designated as "Records Custodian" for the South Monmouth Regional Sewerage Authority.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

BY: JOSEPH MAY – SECRETARY
RESOLUTION #32-18

Resolution Appointing A Fund Commissioner and Alternate Fund Commissioner to the New Jersey Utility Authorities Joint Insurance

WHEREAS, the South Monmouth Regional Sewerage Authority is currently a member of the New Jersey Utility Authorities Insurance Fund (NJUA-JIF); and

WHEREAS, membership in the NJUA-JIF requires the appointment of a Fund Commissioner and Alternate Fund Commissioner (if appropriate); and

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional Sewerage Authority hereby appoints and designates, effective immediately Bernard J. Bujak, CFO and Human Resource Director as the Fund Commissioner and Ryan R. Krause, Executive Director as the Alternate Fund Commissioner to assist in ensuring the NJUA-JIF operates in accordance with the Funds Bylaws and all appropriate State Laws and Regulations.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the New Jersey Utility Authorities Insurance Fund, Parsippany, New Jersey and its Risk Manager, Charles Casagrande of the Danskin Agency, Wall, New Jersey.

Mary L. Burne
MARY L. BURNE -- CHAIRMAN

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

Joseph May
JOSEPH MAY -- SECRETARY
RESOLUTION #33-18

Resolution Appointing Plan Administrator & Alternate Plan Administrator to the South Monmouth Regional Sewerage Authority Deferred Compensation Plan

WHEREAS, the South Monmouth Regional Sewerage Authority has established a Deferred Compensation Program for its employees, pursuant to Section 457 of the Internal Revenue Code of 1954, as amended, and Public Law 1977, c. 381, and Public Law, c. 78, and Public Law 1983, c. 305 amending N.J.S.A. 43-15-1 et. Seq., of the State of New Jersey; and

WHEREAS, the aforesaid statutes require the appointment of a plan administrator and an alternate plan administrator.

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional Sewerage Authority hereby appoints and designates, effective immediately Bernard J. Bujak, CFO and Human Resource Director as the Primary Plan Administrator and Ryan R. Krause, Executive Director as the Secondary Plan Administrator for the South Monmouth Regional Sewerage Authority Deferred Compensation Plan, to administer all aspects of said plan in conjunction with the Administrative Contractor appointed by the Authority.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH C. MAY - SECRETARY
RESOLUTION #34-18

A Resolution to Re-appoint Bernard Bujak as the Public Agency Compliance Officer for The South Monmouth Regional Sewerage Authority

WHEREAS, The South Monmouth Regional Sewerage Authority a public body politic and corporate as prescribed in and governed by Title 40:14A; and

WHEREAS, the Affirmative Action Regulations of the State of New Jersey Affirmative Action Office address public agencies awarding contracts under P.L. 1975, Chapter 127 (N.J.A.C. 17:27) and further provide contract language and reporting procedures for entering into procurement, service and construction contracts; and

WHEREAS, regulations further provide for the annual designation of an officer or employee of the public agency to serve as a Public Agency Compliance Officer (PACO) who will be responsible for coordinating the reporting procedures from contractors and to generally supervise the compliance procedures regarding the Affirmative Action Regulations.

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional Sewerage Authority hereby recognizes and re-appoints Bernard J. Bujak as the Public Agency Compliance Officer of the Authority effective February 8, 2018 to exercise the duties of a Public Agency Compliance Officer with specific relevance to the Authority’s responsibility to generally supervise the compliance procedures regarding the Affirmative Action Regulations as it pertains to procurement, service and construction contracts.

BE IT FURTHER RESOLVED, that a certified true copy of this resolution will be forwarded to the Department of Treasury, Division of Purchase and Property Contract Compliance Unit EEO Monitoring Program, Post Office Box 236, Trenton, New Jersey 08625-0236.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY - SECRETARY
RESOLUTION #35-18

A Resolution to Re-appoint Bernard Bujak as Qualified Purchasing Agent for
The South Monmouth Regional Sewerage Authority

WHEREAS, The South Monmouth Regional Sewerage Authority a public body
politic and corporate as prescribed in and governed by Title 40:14A; and

WHEREAS, N.J.S.A. 40A:11-9(b) provides that a government unit which employs a
Qualified Purchasing Agent can take advantage of a higher bid threshold pursuant N.J.S.A.
40A:11-3(c) and grants the authorization to negotiate and award such contracts below the bid
threshold; and

WHEREAS, N.J.S.A. 40A:11-9(b) establishes the criteria for qualifying as a
Qualified Purchasing Agent; and

WHEREAS, Bernard Bujak, an employee of the South Monmouth Regional
Sewerage Authority has successfully completed all professional and educational requirements
including but not limited to New Jersey Procurement Law and the Municipal Finance
Administration Course to earn a Qualified Purchasing Agent Certificate; and

WHEREAS, the Division of Local Government Services on February 29, 2016
renewed Mr. Bujak’s Qualified Purchasing Agent Certificate Q.P.A. with an expiration date
of June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional
Sewerage Authority hereby recognizes and re-appoints Bernard Bujak as the Qualified
Purchasing Agent of the Authority effective February 08, 2018 to exercise the duties of a
purchasing agent pursuant to N.J.S.A. 40A:11-2(30) with specific relevance to the
Authority’s responsibility and accountability of the purchasing activities of the South
Monmouth Regional Sewerage Authority.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS
REGULAR OPEN PUBLIC MEETING ON 02-08-18

JOSEPH MAY, SECRETARY
RESOLUTION #36-18

Resolution to Reauthorize a Petty Cash Fund and Special Operations Account

WHEREAS, the Board of Commissioners have previously established a need to have readily available cash on hand for incidental cash outlays and an additional readily accessible checking account for other small and incidental charges; and

WHEREAS, it is the policy of the Authority to review the allowable and customary impressed balances of said accounts, such that they are consistent with the administrative needs of the Authority; and

WHEREAS, staff has reviewed and recommended to the Board of Commissioners that the existing allowable impressed balances of the aforementioned accounts are adequate and require no change in denomination.

NOW, THEREFORE, BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the CFO/Human Resource Director be and is hereby authorized to maintain a Petty Cash Fund in the amount of $350.00 for incidental cash outlays; and

BE IT FURTHER RESOLVED that the CFO/Human Resource Director be and is hereby authorized to maintain a Special Operating Account with a maximum of $2,000.00 for other incidental charges.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY – SECRETARY
RESOLUTION #37-18

Resolution Authorizing the Sale of Surplus Property
No Longer Needed for Public Use

WHEREAS, the South Monmouth Regional Sewerage Authority has determined that the property described on Schedule A, attached hereto and made a part thereof is no longer needed for public use; and

WHEREAS, the South Monmouth Regional Sewerage Authority intends to conduct a sale of Authority owned property no longer needed for public use on one of the Division of Local Government Services’ approved internet-based vendors for on-line auction of surplus property on Friday, February 9, 2018; and

WHEREAS, the sale is being conducted pursuant to N.J.S.A. 40A:11-36 and the Division of Local Government Services’ Local Finance Notice 2008-9.

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional Sewerage Authority hereby authorizes the Executive Director to sell the surplus property as indicated on Schedule A and that all proceeds derived from the sale be deposited in the Authority’s Revenue Fund and be used solely and exclusively to offset the price of future Authority purchases.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION Duly Adopted by the South Monmouth Regional Sewerage Authority at its Regular Open Public Meeting on 02-09-18.

Joseph C. May
Secretary
ATTACHMENT A

NOTICE OF SURPLUS SALE OF PROPERTY

Be advised that the Board of Commissioners of the South Monmouth Regional Sewerage Authority have authorized a sale of surplus property online. The address of the auction site is www.govdeals.com. The surplus property is being sold in an “as is” condition without express or implied warranties.

The online auction will be held beginning **Friday, February 9, 2018 at 9:00 A.M.** and the surplus property being sold is as follows:

- AB Chance SS200, 8/10/12 inch helix, five foot leads (QTY=24)
- AB Chance SS200 seven foot extensions (QTY=24)
- AB Chance SS200 1.25” DYWIDAG Adapter (QTY = 3)
- DYWIDAG BAR – 1.25” X 4’ long galvanized (QTY=23)
- DYWIDAG BAR – 1.25” Mushroom Nut (QTY=23)

*(All material is hot dipped galvanized)*

All bidders must pre-register with GovDeals at www.govdeals.com

The South Monmouth Regional Sewerage Authority reserves the right to accept or reject any bids submitted.

Ryan R. Krause, P.E., C.M.E.
Executive Director
RESOLUTION # 38-18

Resolution Accepting and Memorializing
the Resignation of Employee #31280, Effective January 29, 2018

WHEREAS, at an Open Public Meeting of November 9, 2017, the South Monmouth Regional Sewerage Authority authorized the hiring of Employee Number 31280 as a probationary employee; and

WHEREAS, having given the employee approximately seventy-five days to allow the Authority adequate time to fully assess a prospective permanent employee’s compatibility with the Authority as well as work skills and abilities to perform under the job description for which he may be hired; and

WHEREAS, during this time of assessment, both Employee Number 31280 and Management agree that the individual will not meet the requisite expectations of being a permanent Apprentice II either in the balance of the remaining probation period or within a reasonable period of time thereafter; and

WHEREAS, the individual on January 29, 2018 submitted a letter of resignation to the Authority, effective immediately.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts and memorializes the resignation of Employee Number 31280, effective January 29, 2018.

CERTIFIED TO BE A TRUE COPY OF RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

JOSEPH MAY - SECRETARY
RESOLUTION #39-18

2017 Revenue Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #14-17 in the total amount of $98,777.12 is hereby approved for transfer from the Revenue Fund to the Operating Fund in satisfaction of all 2017 approved bills attached hereto and made a part thereof as of this date.

BE IT FURTHER RESOLVED, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

BY: _____________________________
     JOSEPH MAY - SECRETARY
2017 REVENUE FUND REQUISITION

Requisition #14-17
Total of Requisition: $98,777.12
Date: February 8, 2018

CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY: Mary L. Burke
MARY L. BURKE – CHAIRMAN
SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
Supplemental Information to Requisition #14-17
8-Feb-18

Total amount of checks 98,777.12

Plus:

State Health Benefit Programs - Medical 0.00
State Health Benefit Programs - Rx 0.00
State Health Benefit Programs - Retirees 0.00

Re-imburse SMRSA for December, 2008 Gross Payroll 0.00
Re-imburse SMRSA for December, 2008 Employer Portion Federal Payroll Taxes 0.00

SUB - TOTAL 0.00

Adjustments:

0.00
0.00
0.00

SUB - TOTAL 0.00

REQUESTED AMOUNT OF WIRE TRANSFER 98,777.12

WIRE INSTRUCTIONS:

A/P Checks 98,777.12
SHBP 0.00
Adjustments 0.00

TO OPERATING ACCOUNT 98,777.12

Payroll & Related Taxes 0.00
Adjustments 0.00

TO PAYROLL ACCOUNT 0.00

REQUESTED AMOUNT OF WIRE TRANSFER 98,777.12 0.00
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RESOLUTION #40-18

2018 Revenue Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #02-18 in the total amount of $328,014.68 is hereby approved for transfer as follows:

1. That $167,525.64 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.

2. That $160,489.04 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month’s gross payroll and employer payroll taxes.

BE IT FURTHER RESOLVED, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 02-08-18.

BY: __________________________
JOSEPH MAY - SECRETARY
2018 REVENUE FUND REQUISITION

Requisition #02-18
Total of Requisition: $328,014.68
Date: February 8, 2018

CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY: [Signature]
MARY L. BURNE, CHAIRMAN
Total amount of checks 99,414.27

Plus:
State Health Benefit Programs - Medical 37,169.88
State Health Benefit Programs - Rx 9,248.76
State Health Benefit Programs - Retirees 18,976.77
BC/BS Dental Program 2,034.76
VSP - Eye Care 681.20

Re-imburse SMRSA for January, 2018 Gross Payroll 149,432.43
Re-imburse SMRSA for January, 2018 Employer Portion Federal Payroll Taxes 11,056.61

SUB - TOTAL 228,600.41

Adjustments: 0.00

SUB - TOTAL 0.00

REQUESTED AMOUNT OF WIRE TRANSFER 328,014.68

WIRE INSTRUCTIONS:
A/P Checks 99,414.27
SHBP 65,395.41
Dental/ Vision 2,715.96
Adjustments 0.00

TO OPERATING ACCOUNT 167,525.64
Payroll & Related Taxes 160,489.04
Adjustments 0.00

TO PAYROLL ACCOUNT 160,489.04

REQUESTED AMOUNT OF WIRE TRANSFER 328,014.68
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Report Totals

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