

## RESOLUTION #92-18

### 2018 Revenue Fund

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #11-18 in the total amount of \$376,862.52 is hereby approved for transfer as follows:

1. That \$240,577.60 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$136,284.92 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 11-08-18.

BY: \_\_\_\_\_

  
JOSEPH C. MAY - SECRETARY

## 2018 REVENUE FUND REQUISITION

Requisition #11-18

Total of Requisition: \$376,862.52


Date: November 8, 2018

### CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:

  
\_\_\_\_\_  
MARY L. BURNE - CHAIRMAN

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**Supplemental Information to Requisition # 11 - 18**  
**8-Nov-18**

**Total amount of checks** **171,783.91**

Plus:

State Health Benefit Programs - Medical	35,726.08
State Health Benefit Programs - Rx	8,890.77
State Health Benefit Programs - Retirees	21,324.19
BC/BS - Dental Program	2,328.65
VSP - Eye Care	524.00

Re-imburse SMRSA for October, 2018 Gross Payroll	127,075.36
Re-imburse SMRSA for October, 2018 Employer Portion Federal Payroll Taxes	9,209.56

**SUB - TOTAL** **205,078.61**

Adjustments:

0.00
0.00
<u>0.00</u>

**SUB - TOTAL** **0.00**

**REQUESTED AMOUNT OF WIRE TRANSFER** **376,862.52**

**WIRE INSTRUCTIONS:**

A/P Checks	171,783.91
SHBP	65,941.04
Dental/ Vision	2,852.65
Adjustments	<u>0.00</u>

**TO OPERATING ACCOUNT** **240,577.60**

Payroll & Related Taxes	136,284.92
Adjustments	<u>0.00</u>

**TO PAYROLL ACCOUNT** **136,284.92**

**REQUETSED AMOUNT OF WIRE TRANSFER** **376,862.52**

0.00

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 17990 to 18058  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
17990	11/15/18	ACCURA50 ACCURATE WASTE REMOVAL SERVICE	11,749.50	202
17991	11/15/18	ADPINC50 ADP, LLC	799.95	202
17992	11/15/18	AEA00050 AEA	1,050.00	202
17993	11/15/18	AHERNC50 AHERN BLUEPRINTING INC	28.90	202
17994	11/15/18	ALL ALL COUNTY CONSTRUCTION	375.00	202
17995	11/15/18	ALLIN005 ALL INDUSTRIAL SAFETY PROD, INC	333.01	202
17996	11/15/18	ALLISO50 ALLISON PEST CONTROL	60.00	202
17997	11/15/18	AMERIO10 AMERICAN AQUATIC TESTING, INC	1,100.00	202
17998	11/15/18	ASBURY33 ASBURY PARK PRESS	59.20	202
17999	11/15/18	ASHOME50 A'S HOME & GARDEN CENTER	298.50	202
18000	11/15/18	BEHRB005 BEHR BUILDERS	12,300.00	202
18001	11/15/18	BELMAR33 BELMAR PAINT	46.01	202
18002	11/15/18	BIOTR50 BIOTRIAD ENVIRONMENTAL	2,100.00	202
18003	11/15/18	BOROU12 BOROUGH OF BELMAR	176.37	202
18004	11/15/18	BOROU72 BOROUGH OF SPRING LAKE	402.60	202
18005	11/15/18	BOROU84 BOROUGH OF SPRING LAKE HT	243.75	202
18006	11/15/18	BUJAK50 Bernard Bujak	195.00	202
18007	11/15/18	BURNEM50 BURNE, MARY L	195.00	202
18008	11/15/18	CAPITAL1 Capital One N.A.	7,560.67	202
18009	11/15/18	CDW-G001 CDW GOVERNMENT INC	4,137.24	202
18010	11/15/18	CHESK005 CHESKO, NATALIE	65.00	202
18011	11/15/18	CHESTE50 CHESTERTON COMPANY, A.W.	2,036.82	202
18012	11/15/18	CLAYT050 CLAYTON BLOCK CO. INC.	27.84	202
18013	11/15/18	CLEARY50 Cleary, Giacobbe, Alfieri Jaco	735.00	202
18014	11/15/18	COAST50 COASTAL SOLUTIONS INC.	489.80	202
18015	11/15/18	COUNT055 County of Monmouth Public work	60.00	202
18016	11/15/18	COUNT50 COUNTRY CLEAN PAPER SUPPLIES	1,042.29	202
18017	11/15/18	EDWARD50 EDWARDS TIRE CO.	29.95	202
18018	11/15/18	ESSERV50 Essex Service Corporation	1,650.00	202
18019	11/15/18	FAZZIO50 Joseph Fazzio - wall LLC	819.41	202
18020	11/15/18	GARDE005 GARDEN STATE LABORATORIES, INC	647.50	202
18021	11/15/18	HEINER50 HEINER ASSOC INC, DAVE	2,385.50	202
18022	11/15/18	HOMEDE50 HOME DEPOT CREDIT SERVICE	664.08	202
18023	11/15/18	IDEXX005 IDEXX DISTRIBUTION, INC	5,566.24	202
18024	11/15/18	JCIJON50 JCI JONES CHEMICALS INC	9,580.20	202
18025	11/15/18	JERSEY16 JERSEY CENTRAL POWER & LI	21,751.04	202
18026	11/15/18	JESSUP Christian Jessup	1,971.00	202
18027	11/15/18	LORCOP50 LORCO PETROLEUM SERVICES	60.00	202
18028	11/15/18	MACLEA50 MACLEARIE PRINTING LLC	130.00	202
18029	11/15/18	MANNAB50 MANNA & BONELLO P.A.	1,870.00	202
18030	11/15/18	MCMAST50 MCMASTER-CARR	409.90	202
18031	11/15/18	MESCO005 MESCO-MUENZ/ENGINEERED SALES	616.70	202
18032	11/15/18	MILLER50 MILLER, SUSAN	525.34	202
18033	11/15/18	MONMOU32 MONMOUTH COUNTY TREASURER	1,543.49	202
18034	11/15/18	MONMOU64 MONMOUTH TELECOM	342.32	202
18035	11/15/18	NEALSY50 NEAL SYSTEMS INC	899.71	202
18036	11/15/18	NECON005 NE CONTROLS	2,278.30	202
18037	11/15/18	NJNATL33 NJ NAT'L GAS	266.06	202
18038	11/15/18	ONECAL55 ONE CALL CONCEPTS	178.75	202
18039	11/15/18	OPTIM005 OPTIMUM	162.59	202
18040	11/15/18	PASSAI50 PASSAIC VALLEY SEWERAGE	19,600.00	202

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
18041	11/15/18	PATROC50 PMR building Maintenance, LLC	500.00		202
18042	11/15/18	PILOTE50 PILOT ELECTRIC CO	5,487.45		202
18043	11/15/18	PREMIER5 Premier Magnesia, LLC	32,736.93		202
18044	11/15/18	ROCKW005 Rockwell, Frank	65.00		202
18045	11/15/18	SEABOA66 SEABOARD WELDING SUPPLY	522.55		202
18046	11/15/18	SHOREB50 SHORE BUSINESS SOLUTIONS	138.82		202
18047	11/15/18	SHOREI50 SHORE INDUSTRIAL/IDEAL SU	323.72		202
18048	11/15/18	SNAP0005 SNAP ON TOOL S & S TOOL	317.85		202
18049	11/15/18	STONYB55 STONY BROOK REGIONAL	3,850.00		202
18050	11/15/18	TAYLOR50 TAYLOR HARDWARE STORE	48.99		202
18051	11/15/18	TREAS100 Treasurer, State of New Jersey	865.00		202
18052	11/15/18	VANWIC50 VAN WICKLE AUTO SUPPLY	1,613.08		202
18053	11/15/18	VERIWIRE Verizon wireless	843.38		202
18054	11/15/18	VERIZO25 VERIZON	684.67		202
18055	11/15/18	WARSHA50 WARSHAUER ELECTRIC	317.70		202
18056	11/15/18	WATERE66 WATER ENVIRONMENT FED.	107.00		202
18057	11/15/18	WATERW66 WATERWORKS SUPPLY CO	1,296.24		202
18058	11/15/18	WILLI50 WILLIER ELECTRIC MOTOR REPAIR	450.00		202

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	69	0	171,783.91	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>69</u>	<u>0</u>	<u>171,783.91</u>	<u>0.00</u>

## **RESOLUTION #93-18**

### **Construction Project Fund**

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that bills listed in Construction Project Fund Req. #11-18 and totaling \$365,837.59 be and are hereby approved for payment from the Construction Project Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 11-08-18.

  
\_\_\_\_\_  
JOSEPH C. MAY - SECRETARY

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
CONSTRUCTION PROJECT FUND**

Requisition No. CPF #11-18

Date: November 8, 2018

<u>Payee and Address</u>	<u>Character of Obligation</u>	<u>Amount</u>
CMS Construction, Inc. 521 North Avenue Plainfield, NJ 07060	Ocean Outfall Access Chamber Resolution #47-18 Application No. 2	\$ 116,100.00
Northeast Remsco Construction, Inc. 1433 Route 34, B1 Farmingdale, NJ 07727	Co-Gen Resiliency Upgrade Project Resolution #09-18 Application No. 3	\$ 248,717.59
PS&S, LLC 67B Mountain Blvd., Ext. P.O. Box 4039 Warren, New Jersey 07059	On-Call Construction Management Services for Co-Gen Resolution #10-18 Invoice # 129642	\$ 1,020.00
	<b>TOTAL</b>	<b>\$ 365,837.59</b>

IN CONNECTION THEREWITH, WE CERTIFY THAT THE ABOVE OBLIGATIONS TO BE PAID WERE PROPERLY INCURRED BY THE AUTHORITY AND ARE PROPER CHARGES AGAINST THE CONSTRUCTION FUNDS. THE AMOUNTS TO BE PAID BY THIS REQUISITION ARE DUE AND UNPAID AND THERE ARE NO KNOWN LIENS OR OTHER CLAIMS AFFECTING THE RIGHT TO PAYMENT WHICH SHOULD BE SATISFIED AND DISCHARGED BEFORE PAYMENT IS MADE OR WHICH WILL NOT BE DISCHARGED BY THIS PAYMENT.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY: \_\_\_\_\_

KEVIN LYNCH -- TREASURER

## RESOLUTION #94-18

### A Resolution to Approve an Interlocal Agreement with Passaic Valley Sewerage Commission for the Disposal of Liquid Sewer Sludge for the Year 2019

**WHEREAS**, the South Monmouth Regional Sewerage Authority solicited quotations from various Sanitary Sewer Sludge Disposal facilities for cost(s) associated with the disposal of South Monmouth Regional Sewerage Authority generated liquid sludge; and

**WHEREAS**, N.J.S.A. 40:14A-23 allows two regional sewerage authorities governing units as defined therein, to enter into an Interlocal Agreement relating to the collection, treatment, and disposal of liquid sewer sludge; and

**WHEREAS**, the Authority has negotiated a sludge disposal rate as per Schedule A, with Passaic Valley Sewerage Commission as one of two disposal sites a copy of which is attached hereto and made a part hereof (Attachment A); and

**WHEREAS**, the Authority, under separate resolution, has entered into a separate contract for the Removal and Hauling of Sewer Liquid Sludge.

**WHEREAS**, the Authority, under separate resolution intends to enter into a separate contract for the Disposal of Liquid Sludge at an additional sludge disposal site.

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that;

1. The Financial Officer of the Authority will certify that upon approval of the 2019 Income and Appropriation Budgets there will be sufficient funds available to pay the compensation for said services.
2. That the Executive Director be and is hereby authorized and directed to execute said Interlocal Agreement on behalf of the Authority.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 11-08-18.

  
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JOSEPH C. MAY - SECRETARY



ATTACHMENT A

SCHEDULE A

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY- 2019

<u>Maximum Percent Total Solids</u>	<u>Price Per 1,000 gallons</u>
Up to 4.99%	\$45.00
5.00% to 5.99%	\$50.00
6.00% to 6.99%	\$55.00
7.00% to 9.00%	\$75.00

## RESOLUTION #95-18

### A Resolution to Approve an Interlocal Agreement with Stony Brook Regional Sewerage Authority for the Disposal of Liquid Sewer Sludge for the Year 2019

**WHEREAS**, the South Monmouth Regional Sewerage Authority solicited quotations from various Sanitary Sewer Sludge Disposal facilities for cost(s) associated with the disposal of South Monmouth Regional Sewerage Authority generated liquid sludge; and

**WHEREAS**, N.J.S.A. 40:14A-23 allows two regional sewerage authorities governing units as defined therein, to enter into an Interlocal Agreement relating to the collection, treatment, and disposal of liquid sewer sludge; and

**WHEREAS**, the Authority has negotiated a sludge disposal as per Schedule 1 with Stony Brook Regional Sewerage Authority as one of two disposal sites, a copy of which is attached hereto and made a part hereof (Attachment A); and

**WHEREAS**, the Authority, under separate resolution, has entered into a separate contract for the Removal and Hauling of Sewer Sludge.

**WHEREAS**, the Authority, under separate resolution intends to enter into a separate contract for the disposal of liquid sludge at an additional sludge disposal site.

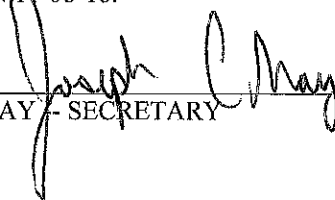
**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that;

1. The Financial Officer of the Authority will certify that upon approval of the 2019 Income and Appropriation Budgets there will be sufficient funds available to pay the compensation for said services.
2. That the Executive Director be and is hereby authorized and directed to execute said Interlocal Agreement on behalf of the Authority.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY  
ADOPTED BY THE SOUTH MONMOUTH REGIONAL  
SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC  
MEETING ON 11-08-18.

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JOSEPH C. MAY - SECRETARY



ATTACHMENT A

**SCHEDULE 1**

**Liquid Sludge**

**Cost: \$50.00 per 1,000 gallons**

**Contract Duration: One-Year - January 1 through December 31, 2019**

## RESOLUTION #96-18

### Approve Scott Najarian as a Full-time Permanent Employee of the South Monmouth Regional Sewerage Authority

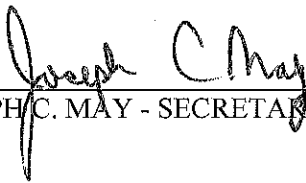
**WHEREAS**, the South Monmouth Regional Sewerage Authority has previously hired Mr. Scott Najarian a SMRSA Journeyman II; and

**WHEREAS**, Mr. Najarian has performed his duties as a probationary employee as required; and

**WHEREAS**, a positive 150 day Performance Evaluation has been given and recommendation is made that Mr. Scott Najarian should become a full-time permanent employee of the South Monmouth Regional Sewerage Authority.

**NOW, THEREFORE, BE IT RESOLVED** that Mr. Scott Najarian is hereby assigned as a full-time permanent employee of the SMRSA as a Journeyman II, effective October 21, 2018.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING OF 11-08-18.

  
\_\_\_\_\_  
JOSEPH C. MAY - SECRETARY

## RESOLUTION #97-19

### A Resolution Authorizing Salary Increases and Adjustments for Certain Non-Union Personnel

**WHEREAS**, the Human Resource Committee of the South Monmouth Regional Sewerage Authority convened on August 21, 2017 and September 18, 2018; and

**WHEREAS**, topics of discussion included succession planning, future staffing needs, proposed salary ranges by title and position, and salary increases and adjustments for non-union personnel; and

**WHEREAS**, the Board of Commissioners at its regularly open public meeting of September 14, 2017 unanimously passed Resolution # 83-17 that included a provision of re-evaluating salary increases for certain non-union personnel in the future; and

**WHEREAS**, at its September 18, 2018 meeting, the Human Resource Committee discussed salary adjustments and increases for certain non-union personnel which are considered appropriate; and

**WHEREAS**, the Executive Director and Human Resource Committee have made recommendations to the Board of Commissioners regarding certain non-union personnel annual and merit increases and the Board of Commissioners have concurred with the salary recommendations as provided for in Attachment A affixed hereto and made a part hereof for said non-union positions and agree that they comply with adopted and established salary ranges by title and position.

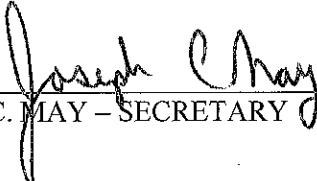
**NOW THEREFORE BE IT RESOLVED** that salary increases for each individual non-union staff member as indicated on Attachment A herein are approved effective January 1, 2019, or upon completion of one year employment with the South Monmouth Regional Sewerage Authority.

**BE IT FURTHER RESOLVED** that license and incentive pay will be provided by and in accordance with the non-Union Personnel Policies and Procedures manual.

**BE IT FURTHER RESOLVED** that this resolution supersedes any and all prior approved resolutions regarding the compensation of said non-union staff members.

**LASTLY BE IT RESOLVED**, that the Director of Human Resources is herein directed and authorized to cause any and all administrative action or actions to implement the intent of this resolution.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING OF 11-08-18.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY