

RESOLUTION #27-20

2019 Revenue Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #15-19 in the total amount of \$7,135.94 is hereby approved for transfer from the Revenue Fund to the Operating Fund in satisfaction of all 2019 approved bills attached hereto and made a part thereof as of this date.

BE IT FURTHER RESOLVED, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR
OPEN PUBLIC MEETING ON 03-12-20.

BY:



KEN FARRELL - SECRETARY

2019 REVENUE FUND REQUISITION

Requisition #15-19

Total of Requisition: \$ 7,135.94

Date: March 12, 2020

CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:



JOSEPH C. MAY - CHAIRMAN

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 19240 to 19245
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
19240	03/19/20	ADPINC50 ADP, LLC	222.70		225
19241	03/19/20	BOROUG12 BOROUGH OF BELMAR	611.91		225
19242	03/19/20	GARDE005 GARDEN STATE LABORATORIES, INC	207.50		225
19243	03/19/20	ROBERT50 ROBERTS, ROSEMARIE	813.00		225
19244	03/19/20	STEVEN50 STEVENSON SUPPLY CO INC	528.83		225
19245	03/19/20	TAYLOR25 TAYLOR FENCE CO INC	5,565.00		225

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	7,948.94	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>6</u>	<u>0</u>	<u>7,948.94</u>	<u>0.00</u>

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
Supplemental Information to Requisition # 15 - 19
6-Mar-20

Total amount of checks **7,948.94**

Plus:

State Health Benefit Programs - Medical	0.00
State Health Benefit Programs - Rx	0.00
State Health Benefit Programs - Retirees	0.00

Re-imburse SMRSA for December, 2019 Gross Payroll	0.00
Re-imburse SMRSA for December, 2019 Employer Portion Federal Payroll Taxes	0.00

SUB - TOTAL **0.00**

Adjustments:

Void Check # 18992	-813.00
	0.00
	0.00
	<u>0.00</u>

SUB - TOTAL **-813.00**

REQUESTED AMOUNT OF WIRE TRANSFER **7,135.94**

WIRE INSTRUCTIONS:

A/P Checks	7,948.94
SHBP	0.00
Adjustments	<u>-813.00</u>

TO OPERATING ACCOUNT **7,135.94**

Payroll & Related Taxes	0.00
Adjustments	<u>0.00</u>

TO PAYROLL ACCOUNT **0.00**

REQUETSSED AMOUNT OF WIRE TRANSFER **7,135.94**
0.00

RESOLUTION #28-20

2020 Revenue Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #03-20 in the total amount of \$641,430.53 is hereby approved for transfer as follows:

1. That \$272,644.45 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$368,786.08 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

BE IT FURTHER RESOLVED, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 03-12-20.

BY: Ken Farrell
KEN FARRELL – SECRETARY

2020 REVENUE FUND REQUISITION

Requisition #03-20

Total of Requisition: \$ 641,430.53

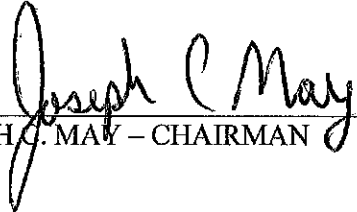
Date: March 12, 2020

CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:



JOSEPH C. MAY - CHAIRMAN

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 19178 to 19238
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
19178	03/19/20	ADPINC50 ADP, LLC	842.21	224
19179	03/19/20	AHERNC50 AHERN BLUEPRINTING INC	60.40	224
19180	03/19/20	ALLCONST Allied Consturction Group Inc.	160,496.00	224
19181	03/19/20	ALLIN005 ALL INDUSTRIAL SAFETY PROD,INC	163.53	224
19182	03/19/20	ALLISO50 ALLISON PEST CONTROL	60.00	224
19183	03/19/20	ASBURY33 ASBURY PARK PRESS	283.10	224
19184	03/19/20	ASHOME50 A'S HOME & GARDEN CENTER	88.17	224
19185	03/19/20	BOROUG24 BOROUGH OF BRIELLE	180.00	224
19186	03/19/20	BOROUG60 BOROUGH OF SEA GIRT	55.00	224
19187	03/19/20	BRICK005 BRICK TOWNSHIP MUA	1,229.05	224
19188	03/19/20	BUJAK50 Bernard Bujak	130.00	224
19189	03/19/20	CAPITAL1 Capital One N.A.	1,135.30	224
19190	03/19/20	CLAYTO25 CLAYTON & SONS, RALPH	110.00	224
19191	03/19/20	CLAYTO50 CLAYTON BLOCK CO.INC.	673.66	224
19192	03/19/20	COAST50 COASTAL SOLUTIONS INC.	1,113.10	224
19193	03/19/20	COASTS50 COAST STAR	87.85	224
19194	03/19/20	COOPER50 COOPER ELEC. SUPPLY CO.	544.49	224
19195	03/19/20	COUNT055 County of Monmouth Public Work	25.00	224
19196	03/19/20	DAFELD50 DafeIdecker Associates, LLC	636.00	224
19197	03/19/20	DOVER05 Dover Oil Company	385.37	224
19198	03/19/20	ESSERV50 Essex Service Corporation	1,400.00	224
19199	03/19/20	FAZZIO50 Joseph Fazzio - Wall LLC	1,382.96	224
19200	03/19/20	GARDE005 GARDEN STATE LABORATORIES, INC	477.50	224
19201	03/19/20	GRAING50 GRAINGER INC	640.90	224
19202	03/19/20	HAINES005 HAINES, JESSE	94.00	224
19203	03/19/20	HOMED50 HOME DEPOT CREDIT SERVICE	616.10	224
19204	03/19/20	JCIJON50 JCI JONES CHEMICALS INC	7,438.50	224
19205	03/19/20	JERSEY16 JERSEY CENTRAL POWER & LI	3,749.89	224
19206	03/19/20	MANNAB50 MANNA & BONELLO P.A.	1,600.00	224
19207	03/19/20	MCMAST50 MCMASTER-CARR	872.52	224
19208	03/19/20	MERID005 MERIDIAN OCCUPATIONAL HEALTH	255.00	224
19209	03/19/20	MILLER50 MILLER, SUSAN	329.53	224
19210	03/19/20	MONMOU32 MONMOUTH COUNTY TREASURER	1,694.79	224
19211	03/19/20	MONMOU64 MONMOUTH TELECOM	341.44	224
19212	03/19/20	NEWWA050 N E W W A	435.00	224
19213	03/19/20	NJNATL33 NJ NAT'L GAS	1,844.79	224
19214	03/19/20	ONECAL55 ONE CALL CONCEPTS	206.76	224
19215	03/19/20	OPTIM005 OPTIMUM	181.23	224
19216	03/19/20	PASSAI50 PASSAIC VALLEY SEWERAGE	2,583.00	224
19217	03/19/20	PATROC50 PMR Building Maintenance, LLC	400.00	224
19218	03/19/20	RARIT005 RARITAN SUPPLY GROUP, INC	1,487.19	224
19219	03/19/20	SAFETY66 SAFETY KLEEN CORP	881.27	224
19220	03/19/20	SEABOA66 SEABOARD WELDING SUPPLY	337.82	224
19221	03/19/20	SHORE005 SHORETEMP HEATING & COOLING	905.00	224
19222	03/19/20	SHOREB50 SHORE BUSINESS SOLUTIONS	77.38	224
19223	03/19/20	STONYB55 STONY BROOK REGIONAL	4,176.90	224
19224	03/19/20	TECH3333 Tech 3 Solutions, Inc.	952.47	224
19225	03/19/20	TREAS100 Treasurer, State of New Jersey	1,915.00	224
19226	03/19/20	TTAUT005 T&T AUTOMOTIVE DIESEL REPAIR	200.00	224
19227	03/19/20	USBANK50 U.S. Bank	1,000.00	224
19228	03/19/20	VANWIC50 VAN WICKLE AUTO SUPPLY	466.04	224

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
19229	03/19/20	VERIWIRE Verizon Wireless	506.05		224
19230	03/19/20	VERIZO25 VERIZON	696.31		224
19231	03/19/20	WATERE66 WATER ENVIRONMENT FED.	468.00		224
19232	03/19/20	WATERW66 WATERWORKS SUPPLY CO	455.08		224
19233	03/19/20	WBMASON W.B. MASON	423.24		224
19234	03/19/20	WIELK005 WIELKOTZ & COMPANY, LLC	550.00		224
19235	03/19/20	WORKNG50 WORK 'N GEAR	110.50		224
19236	03/19/20	WRIGHT50 WEX Bank - WrightExpress	1,278.80		224
19237	03/19/20	XYLEM50 XYLEM DEWATERING SOLUTIONS	7,652.00		224
19238	03/19/20	ZAMBE005 ZAMBELLA, TYLER	325.00		224

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	61	0	219,706.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>61</u>	<u>0</u>	<u>219,706.19</u>	<u>0.00</u>

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
Supplemental Information to Requisition # 03 - 20
12-Mar-20

Total amount of checks **219,706.19**

Plus:

State Health Benefit Programs - Medical	34,147.97
State Health Benefit Programs - Rx	6,189.29
State Health Benefit Programs - Retirees	11,650.54
Employer Liability for Annual Pension Contribution - PERS	229,555.00

BC/BS Dental Program	2,137.46
VSP - Eye Care	813.00

Re-imburse SMRSA for February, 2020 Gross Payroll	129,631.01
Re-imburse SMRSA for February, 2020 Employer Portion Federal Payroll Taxes	9,600.07

SUB - TOTAL 423,724.34

Adjustments:

	0.00
January 2020 Medical Expense Adjustment	-2,000.00
	0.00
	<u>0.00</u>

SUB - TOTAL -2,000.00

REQUESTED AMOUNT OF WIRE TRANSFER 641,430.53

WIRE INSTRUCTIONS:

A/P Checks	219,706.19
SHBP	51,987.80
Dental/ Vision	2,950.46
Adjustments	<u>-2,000.00</u>

TO OPERATING ACCOUNT 272,644.45

Payroll & Related Taxes	139,231.08
Annual Pension Contribution	229,555.00
Adjustments	<u>0.00</u>

TO PAYROLL ACCOUNT 368,786.08

REQUETSED AMOUNT OF WIRE TRANSFER 641,430.53

RESOLUTION #29-20

Construction Project Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that bills listed in Construction Project Fund Req. #03-20 and totaling \$151,997.50 be and are hereby approved for payment from the Construction Project Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR
OPEN PUBLIC MEETING ON 03-12-20.



KEN FARRELL - SECRETARY

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CONSTRUCTION PROJECT FUND**

Requisition No. CPF #03-20

Date: March 12, 2020

<u>Payee and Address</u>	<u>Character of Obligation</u>	<u>Amount</u>
DeMaio Electrical Co. Inc. P.O. Box 5907 Hillsborough, NJ 08844	Pump Station Upgrade Project Resolution #48-19 Application # 5	\$ 151,317.50
PS&S, LLC 67B Mountain Blvd., Ext. P.O. Box 4039 Warren, New Jersey 07059	On-Call Construction Management Services for Co-Gen Resolution #10-18 Invoice # 137313	\$ <u>680.00</u>
	TOTAL	\$ 151,997.50

IN CONNECTION THEREWITH, WE CERTIFY THAT THE ABOVE OBLIGATIONS TO BE PAID WERE PROPERLY INCURRED BY THE AUTHORITY AND ARE PROPER CHARGES AGAINST THE CONSTRUCTION FUNDS. THE AMOUNTS TO BE PAID BY THIS REQUISITION ARE DUE AND UNPAID AND THERE ARE NO KNOWN LIENS OR OTHER CLAIMS AFFECTING THE RIGHT TO PAYMENT WHICH SHOULD BE SATISFIED AND DISCHARGED BEFORE PAYMENT IS MADE OR WHICH WILL NOT BE DISCHARGED BY THIS PAYMENT.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY: Edward B. Donovan
EDWARD DONOVAN – TREASURER

RESOLUTION # 30-20

A Resolution Rescinding Resolution #76-07 and Authorizing a Procurement Card with FIA Services, N.A.

WHEREAS, N.J.S.A.40A:5-16 permits the use of Procurement Cards (P Cards) by local authorities for specific circumstances to be used for certain payments; and

WHEREAS, the South Monmouth Regional Sewerage Authority unanimously approved Resolution # 76-07 authorizing the Authority to contract with Capital One Bank to provide for Procurement Card services; and

WHEREAS, the Authority was notified in writing on February 21, 2020 by Capital One Bank of its intention to close the previously established account effective March 23, 2020; and

WHEREAS, FIA Card Services, N.A., a Bank of America company has been awarded the State of New Jersey contract to provide State Agencies and Cooperative Purchasing Participants with the ability to purchase goods and services through the use of a Procurement Card (P Card) Index# T-1654; Contract #84675; and

WHEREAS, the South Monmouth Regional Sewerage Authority, as a Cooperative Purchasing Participant is eligible to enter into contract with FIA Card Services, N.A.; and

WHEREAS, transactions must comply with provisions of the Local Public Contracts Law and the use of a P Card will not alter or eliminate any provisions of that law; and

WHEREAS, internal controls that ensure compliance with the statutory authorization and the Local Finance Board's rules will be in place;

NOW, THEREFORE BE IT RESOLVED, that the Commissioners of the South Monmouth Regional Sewerage Authority does hereby authorize the use of a Procurement Card in accordance with N.J.S.A. 40A:5-16 and N.J.A.C. 5:30-9A; and

BE IT FURTHER RESOLVED that the Executive Director is authorized and enabled to sign the Linking Authorization Contract with FIA Services, N.A. for Procurement Card Services.

CERTIFIED TO BE A TRUE COPY OF RESOLUTION DULY
ADOPTED BY THE SOUTH MONMOUTH REGIONAL
SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC
MEETING ON 03-12-20.



KEN FARRELL - SECRETARY

RESOLUTION #31-20

A Resolution Authorizing the Participation in the Federal General Services Administration - Federal Supply Schedule System

WHEREAS, under certain circumstances the Division of Purchase and Property allows Local Government Entities the option to purchase goods and services through a federally based contract; and

WHEREAS, pursuant to N.J.S.A.52:34-6.1 and N.J.A.C. 17:12-1A.5. the Division of Purchase and Property shall promogulate the Federal Supply Schedules of the Federal General Services Administration (GSA) as an alternate price guide for the purchase of goods and services; and

WHEREAS, the GSA offers the greatest variety of products and services that may benefit Local Government Entities; and

WHEREAS, the South Monmouth Regional Sewerage Authority desires to become a participating a member of the Federal General Services Administration (GSA) for the provision of goods and services; and

WHEREAS, membership is open to all appropriate New Jersey Public Agencies at no charge; and

WHEREAS, it is anticipated that participation in the GSA will affect substantial economies in the purchase of goods, supplies and services thereby benefiting the Authority's ratepayers.

NOW, THEREFORE, BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the Executive Director and/ or the Chief Financial Officer (Qualified Purchasing Agent), are hereby authorized to apply for and sign an Agreement with the Federal General Services Administration; and

BE IT FURTHER RESOLVED, that two (2) copies of this Resolution and two (2) copies of the signed Agreement be forwarded to the Division of Purchase and Property, after passage of this Resolution by the Board of Commissioners.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS
REGULAR OPEN PUBLIC MEETING ON 03-12-20.



KEN FARRELL - SECRETARY

RESOLUTION #32-20

Resolution Acknowledging Employee **Charles E. Willever** For Exemplary
Performance and Dedication
to the South Monmouth Regional Sewerage Authority
for Thirty-Seven and a Half Years of Service

WHEREAS, Charles E. Willever began his employment with the South Monmouth Regional Sewerage Authority on October 12, 1982; and

WHEREAS, for the past Thirty-Seven and a Half years, **Charles E. Willever**, Systems Support Manager of the SMRSA demonstrated professionalism in the highest order of magnitude and continuously and consistently demonstrated work habits and skills that contributed to the growth, efficiency and performance of the SMRSA; and

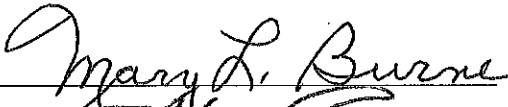

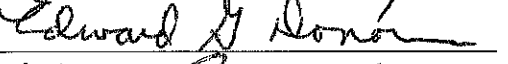



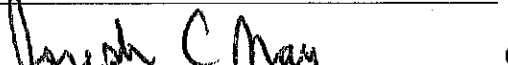

WHEREAS, in the course of Thirty-Seven and a Half years **Charles E. Willever** provided continuous service to the Authority's user base making him a unique asset to the SMRSA; and

WHEREAS, through his exemplary performance has earned the admiration and respect of the Board of Commissioners, Managers, and Staff; and

WHEREAS, Charles E. Willever has without question set himself apart from others through his drive and determination, and whereby his work habits displayed during the past Thirty-Seven and a Half years have set the mark for others to follow in terms of dedication, enthusiasm, and the untiring determination to get the job done; and

WHEREAS, throughout his employment **Charles E. Willever** has demonstrated employee skills and abilities that warrant commendation.

NOW THEREFORE, BE IT RESOLVED that the Commissioners, Management and Employees of the South Monmouth Regional Sewerage Authority, recognize and commend **Charles E. Willever** for his untiring efforts, positive attitude and employee dedication during the period of October 12, 1982 to March 31, 2020 and as such publicly recognize and express their utmost gratitude for his efforts and a **JOB WELL DONE** and wish him a long, healthy and happy retirement.

	Commissioner Mary L. Burne
	Commissioner E. Gene Cory
	Commissioner Edward Donovan
	Commissioner Ken Farrell
	Commissioner Kevin Lynch
	Commissioner Michael Mattia
	Commissioner Joseph C. May
	Commissioner Thomas B. Nicol