

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
MINUTES - CAUCUS MEETING – APRIL 9, 2020**

**CALL TO ORDER:**

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 3:00 p.m. on Thursday, April 9, 2020.

**Moment of Silence and Salute:**

Waived

**Announcement:**

This meeting was called in accordance with the provisions of the Open Public Meetings Act as well as guidance from the New Jersey Department of Community Affairs; Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press and the Coast Star on April 2, 2020; and emailed to the Clerks of our member municipalities on April 1, 2020. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

Commissioners Burne, Cory, Donovan, Farrell, Lynch, Mattia, May and Nicol.

Messrs. Bonello, Bujak, Krause, and Timbrook.

**ATTORNEY'S REPORT:**

Mr. Bonello reported he reviewed with both Mr. Krause and Mr. Bujak the procedure for this meeting including the Executive Director's Report. He stated it has been running pretty well in the absence of the usual ability to be present.

**EXECUTIVE DIRECTOR REPORT:**

**SYSTEM**

**Outfall Condition Assessment:**

Mr. Krause reported that due to the COVID-19 situation he has not been able to follow up with the Outfall Condition Assessment with CDM Smith, Inc. but plans to reach out to them shortly to continue to work on the plan.

**Pump Station Upgrades:**

Mr. Krause reported the Pump Station Upgrades project continues to progress with all the structural steel at the Wreck Pond Pump Station having been installed and the contractor moving on to repairing the concrete on the wet well; coating is to begin next week. While these repairs and coating are completed the contractor will begin working at the Wall North Pump Station.

## **PLANT**

### **Cogen Resiliency Upgrades:**

Mr. Krause reported the Authority has one engine operating and are waiting for the warranty repairs to be completed on the smaller engine and the 315 engine, although the COVID-19 situation is creating delays with these repairs.

### **Adjacent Property (South M Street):**

Mr. Krause reported he has been in contact with Wall Township's Assistant Administrator and legal counsel who are currently drafting the modified language for the deed transfer for the M Street property.

### **Electrical Curtailment Service Provider Award:**

Mr. Krause reported an intent of taking advantage of the financial incentives through the Authority's participation in the capacity and energy elements of the PJM (Pennsylvania, Jersey & Maryland) Emergency Demand Response Program. During high power peak times the power company would contact and request the Authority to go off the power grid which would result in less demand and stress on their power network. A Service Provider for Emergency Demand Response Program is required and on Tuesday, April 7, 2020 bids were open for the Electrical Curtailment Service Provider. The Authority received one bid that of NuEnergen, LLC. It is his recommendation that the Authority enter into a two year contract with Nu Energen, LLC with an estimated savings estimate of \$ 23,000.00 for SMRSA when and if the Electric Company contacts SMRSA to reduce its demand. A resolution has been placed on the Open Public Meeting Regular Agenda for Board of Commissioners consideration and approval to award a two-year contract to NuEnergen, LLC as the Authority's Curtailment Service Provider.

## **FINANCE & ADMINISTRATION**

### **COVID-19:**

Mr. Krause reported the Authority continues to operate business as usual with no related illnesses to report.

### **Personnel:**

Mr. Krause reported there are several resolutions regarding personnel on the Regular Meeting Agenda for Commissioners consideration and approval. All resolutions have been discussed in depth with the Human Resource Committee. These resolutions are as follows:

- Reappointing Ryan R. Krause as Executive Director of the South Monmouth Regional Sewerage Authority
- Salary Increases and Adjustments for Certain Non-Union Personnel
- Promoting Mr. William Apuzzo to the position of Systems Support Manager
- Promoting Mr. Timothy J. Lynch to the Position of Senior Operator
- Promoting Mr. Joseph Gillette to the Position of Journeyman I

**Local Financial Disclosure Statements:**

Mr. Bujak reported that the Local Financial Disclosure Statements need to be completed and filed by April 30, 2020. He has sent courtesy emails to those Commissioners that have yet to file.

**BUSINESS:**

- Resolution to Authorize the Transfer of Funds from the Revenue Account to the 2020 Operating/Payroll Accounts
- Resolution to Authorize Payment of the Current Month's Construction Project Bills
- Approve the March 12, 2020 Caucus & Regular Meeting Minutes as written
- Approve the March 20, 2020 Emergency Meeting Minutes as written
- Resolution Re-appointing Ryan R. Krause As Executive Director of the South Monmouth Regional Sewerage Authority
- Resolution Promoting Mr. William Apuzzo to the Position of Systems Support Manager
- Resolution Authorizing Salary Increases and Adjustments for Certain Non-Union Personnel
- Resolution Promoting Mr. Timothy J. Lynch to the Position of Senior Operator
- Resolution Promoting Mr. Joseph Gillette to the Position of Journeyman I
- Resolution Authorizing Entering into an Agreement with a Curtailment Service Provider

**PUBLIC PORTION:**

It was moved by Chairman May to open the public portion of the meeting; Commissioner Mattia seconded. On voice vote, all voted aye.

Chairman May asked if there was any member of the public listening, if so for the record please state your name, address and nature of comments. Staff confirmed no electronic public comments had been received. Hearing no public participating, Commissioner Lynch made the motion to close the public portion of the meeting; Commissioner Burne seconded. On voice vote, all voted aye.

**ADJOURNMENT:**

Chairman May made the motion to adjourn the Caucus Meeting. Commissioner Farrell seconded the motion. On voice vote, all voted aye.