

## RESOLUTION #34-20

### 2020 Revenue Fund

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #04-20 in the total amount of \$ 504,007.14 is hereby approved for transfer as follows:

1. That \$ 296,475.59 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$ 207,531.55 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY  
ADOPTED BY THE SOUTH MONMOUTH REGIONAL  
SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC  
MEETING ON 04-09-20.

BY: Ken Farrell  
KEN FARRELL – SECRETARY

## 2020 REVENUE FUND REQUISITION

Requisition #04-20

Total of Requisition: \$ 504,007.14

Date: April 9, 2020

### CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:

  
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JOSEPH C. MAY - CHAIRMAN

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**Supplemental Information to Requisition # 04 - 20**  
**9-Apr-20**

**Total amount of checks** **239,923.05**

Plus:

State Health Benefit Programs - Medical	35,663.65
State Health Benefit Programs - Rx	6,476.33
State Health Benefit Programs - Retirees	11,650.54
Employer Liability for Annual Pension Contribution - PERS	0.00

BC/BS Dental Program	2,186.42
VSP - Eye Care	707.40

Re-imburse SMRSA for March, 2020 Gross Payroll	193,139.19
Re-imburse SMRSA for March, 2020 Employer Portion Federal Payroll Taxes	14,392.36

SUB - TOTAL 264,215.89

Adjustments:

	0.00
Adjustment of March 2020 Vision Bill	-131.80
	<u>0.00</u>

SUB - TOTAL -131.80

**REQUESTED AMOUNT OF WIRE TRANSFER** **504,007.14**

**WIRE INSTRUCTIONS:**

A/P Checks	239,923.05
SHBP	53,790.52
Dental/ Vision	2,893.82
Adjustments	<u>-131.80</u>

**TO OPERATING ACCOUNT** **296,475.59**

Payroll & Related Taxes	207,531.55
Annual PERS Contribution	0.00
Adjustments	<u>0.00</u>

**TO PAYROLL ACCOUNT** **207,531.55**

**REQUETSSED AMOUNT OF WIRE TRANSFER** **504,007.14**

0.00

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 19247 to 19319  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
19247	04/16/20	ADPINC50 ADP, LLC	1,266.79	226
19248	04/16/20	ADVANC60 ADVANCED GAS ENGINE SOLUTIONS	663.95	226
19249	04/16/20	ALLISO50 ALLISON PEST CONTROL	60.00	226
19250	04/16/20	APUZZ005 Apuzzo, William	53.94	226
19251	04/16/20	ASBURY33 ASBURY PARK PRESS	169.90	226
19252	04/16/20	ASHOME50 A'S HOME & GARDEN CENTER	138.83	226
19253	04/16/20	BOROUG12 BOROUGH OF BELMAR	156.54	226
19254	04/16/20	CAPITAL1 Capital One N.A.	348.47	226
19255	04/16/20	CENTRA25 CENTRAL BOILER REPAIR CO	33,200.00	226
19256	04/16/20	COAST50 COASTAL SOLUTIONS INC.	860.17	226
19257	04/16/20	CONFIRE5 CONFIRE'S FIRE PROTECTION SVC	1,428.40	226
19258	04/16/20	CORNE005 CORNERSTONE ENVIRONMENTAL	2,626.50	226
19259	04/16/20	COUNT50 COUNTRY CLEAN PAPER SUPPLIES	2,035.54	226
19260	04/16/20	ENVIRO33 ENVIRONMENTAL RESOURCE ASSOC	627.36	226
19261	04/16/20	FAZZIO50 Joseph Fazzio - Wall LLC	321.06	226
19262	04/16/20	FISHER66 FISHER SCIENTIFIC	1,213.93	226
19263	04/16/20	GARDE005 GARDEN STATE LABORATORIES, INC	207.50	226
19264	04/16/20	GLUCKW50 GLUCKWALRATH LLP	75.00	226
19265	04/16/20	GRAING50 GRAINGER INC	1,501.05	226
19266	04/16/20	HACHCO50 HACH CO.	328.66	226
19267	04/16/20	HOMEDE50 HOME DEPOT CREDIT SERVICE	522.66	226
19268	04/16/20	INDUST50 INDUSTRIAL CONTROLS DIST	1,773.41	226
19269	04/16/20	JAEGER50 JAEGER LUMBER	91.77	226
19270	04/16/20	JCIJON50 JCI JONES CHEMICALS INC	3,449.93	226
19271	04/16/20	JERSEY16 JERSEY CENTRAL POWER & LI	23,193.78	226
19272	04/16/20	LYNCH01 LYNCH, TIMOTHY	26.61	226
19273	04/16/20	MANNAB50 MANNA & BONELLO P.A.	1,816.00	226
19274	04/16/20	MCMAST50 MCMASTER-CARR	972.92	226
19275	04/16/20	MILLER50 MILLER, SUSAN	329.53	226
19276	04/16/20	MONARCH5 MONARACH ELECTRIC COMPANY	60.47	226
19277	04/16/20	MONMOU32 MONMOUTH COUNTY TREASURER	2,921.21	226
19278	04/16/20	MONMOU64 MONMOUTH TELECOM	341.43	226
19279	04/16/20	MRDRIV50 MR. DRIVESHAFT	190.15	226
19280	04/16/20	NJGRAV34 NJ GRAVEL & SAND CO INC	2,464.00	226
19281	04/16/20	NJNATL33 NJ NAT'L GAS	1,233.82	226
19282	04/16/20	NJUTIL50 NJ UTILITY AUTH. J.I.F.	89,519.00	226
19283	04/16/20	NJWEA-66 NJWEA	1,330.00	226
19284	04/16/20	ONECAL55 ONE CALL CONCEPTS	497.32	226
19285	04/16/20	OPTIMO05 OPTIMUM	181.23	226
19286	04/16/20	PASSAI50 PASSAIC VALLEY SEWERAGE	2,299.50	226
19287	04/16/20	PETRO50 PETROCHOICE - CRAFT OIL	471.04	226
19288	04/16/20	PITNEY33 PITNEY BOWES GLOBAL	224.58	226
19289	04/16/20	PITNEY66 PITNEY BOWES INC (supplies)	169.98	226
19290	04/16/20	RARIT005 RARITAN SUPPLY GROUP, INC	1,911.66	226
19291	04/16/20	RICHAR50 RICHARD SALES & RENTAL	113.03	226
19292	04/16/20	ROCKW005 Rockwell, Frank	101.60	226
19293	04/16/20	RUSSEL50 RUSSELL REID	9,070.81	226
19294	04/16/20	SCHWAA50 SCHWAAB INC	213.95	226
19295	04/16/20	SEABOA66 SEABOARD WELDING SUPPLY	93.75	226
19296	04/16/20	SERVPO05 SERVPRO, LLC	3,189.60	226
19297	04/16/20	SETRITEL SET RITE CORP	3,515.00	226

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
19298	04/16/20	SHERMA50 SHERWIN WILLIAMS COMPANY,	376.13		226
19299	04/16/20	SHOREB50 SHORE BUSINESS SOLUTIONS	487.78		226
19300	04/16/20	STAPLE50 STAPLES CREDIT PLAN	59.70		226
19301	04/16/20	STEVEN50 STEVENSON SUPPLY CO INC	328.79		226
19302	04/16/20	STONYB55 STONY BROOK REGIONAL	3,855.60		226
19303	04/16/20	STRANT50 STANTON EQUIPMENT COMPANY	240.88		226
19304	04/16/20	SUBURB50 SUBURBAN PROPANE	12.00		226
19305	04/16/20	TAYLOR50 TAYLOR HARDWARE STORE	59.55		226
19306	04/16/20	TJMCO005 TJM CONTROLS, INC	1,350.00		226
19307	04/16/20	TREAS100 Treasurer, State of New Jersey	910.00		226
19308	04/16/20	TRI-LI50 TRI-LIFT NJ	455.12		226
19309	04/16/20	UNISON50 UNISON SOLUTIONS	19,157.00		226
19310	04/16/20	USBANK50 U.S. Bank	2,200.00		226
19311	04/16/20	VANWIC50 VAN WICKLE AUTO SUPPLY	335.96		226
19312	04/16/20	VERIWIRE Verizon Wireless	581.82		226
19313	04/16/20	VERIZO25 VERIZON	696.31		226
19314	04/16/20	WASTEM50 WASTE MANAGEMENT OF NJ	85.50		226
19315	04/16/20	WATERE66 WATER ENVIRONMENT FED.	117.00		226
19316	04/16/20	WATERW66 WATERWORKS SUPPLY CO	2,388.42		226
19317	04/16/20	WBMASON W.B. MASON	187.02		226
19318	04/16/20	WIELK005 WIELKOTZ & COMPANY, LLC	5,000.00		226
19319	04/16/20	WRIGHT50 WEX Bank - WrightExpress	1,465.14		226

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	73	0	239,923.05	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	73	0	239,923.05	0.00

## **RESOLUTION #35-20**

### **Construction Project Fund**

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that bills listed in Construction Project Fund Req. #04-20 and totaling \$260,813.03 be and are hereby approved for payment from the Construction Project Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 04-09-20.

  
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KEN FARRELL - SECRETARY

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
CONSTRUCTION PROJECT FUND**

Requisition No. CPF #04-20

Date: April 9, 2020

<u>Payee and Address</u>	<u>Character of Obligation</u>	<u>Amount</u>
DeMaio Electrical Co. Inc. P.O. Box 5907 Hillsborough, NJ 08844	Pump Station Upgrade Project Resolution #48-19 Application # 6	\$ 83,198.71
Mott MacDonald P.O. Box 358061 Pittsburg, PA 15251-5061	On-Call Construction Svcs, SMRSA Pump Station Upgrades Resolution #49-19 Invoice #507418428	\$ 5,881.00
Northeast Remsco Construction, Inc. 1433 Route 34, B-1 Farmingdale, NJ 07727	Co-Gen Resiliency Upgrade Project Resolution #09-18 Application No. 11	\$ 155,293.32
Willier Electric Motor Repair Co., Inc. 1 Linden Avenue, P.O. Box 98 Gibbsboro, NJ 08026 Attn: Trish	Procurement through North Jersey Wastewater Cooperative Pricing Resolution 09-19 Application #2	\$ 16,440.00
	<b>TOTAL</b>	<b>\$ 260,813.03</b>

IN CONNECTION THEREWITH, WE CERTIFY THAT THE ABOVE OBLIGATIONS TO BE PAID WERE PROPERLY INCURRED BY THE AUTHORITY AND ARE PROPER CHARGES AGAINST THE CONSTRUCTION FUNDS. THE AMOUNTS TO BE PAID BY THIS REQUISITION ARE DUE AND UNPAID AND THERE ARE NO KNOWN LIENS OR OTHER CLAIMS AFFECTING THE RIGHT TO PAYMENT WHICH SHOULD BE SATISFIED AND DISCHARGED BEFORE PAYMENT IS MADE OR WHICH WILL NOT BE DISCHARGED BY THIS PAYMENT.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:   
EDWARD DONOVAN – TREASURER

**PLEASE MAIL THE NORTHEAST REMSCO CHECK TO THE ATTENTION  
OF BERNIE BUJAK AT THE AUTHORITY**

## RESOLUTION # 36-20

Resolution Re-appointing  
Ryan R. Krause As Executive Director of the  
South Monmouth Regional Sewerage Authority

**WHEREAS**, Ryan R. Krause currently serves as Executive Director of the South Monmouth Regional Sewerage Authority and is employed under the provisions of an existing Employment Agreement dated September 15, 2017; and

**WHEREAS**, the South Monmouth Regional Sewerage Authority is desirous of amending the duties, responsibilities, term, and compensation provisions of the said agreement; and

**WHEREAS**, a new agreement, dated April 9, 2020 incorporating said amendments to the existing agreement has been prepared, agreed to and signed by all parties which is attached hereto and made a part hereof; and

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that Ryan R. Krause, be and the same is hereby employed as the Executive Director of the South Monmouth Regional Sewerage Authority pursuant to the terms and conditions of the written contract of employment attached hereto and made a part hereof during the term as contained therein.

**IN WITNESS WHEREOF**, I have subscribed my name and affixed the seal of this Authority by order of the Board of Commissioners on this 9<sup>th</sup> day of April, 2020.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 04-09-20.



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KEN FARRELL - SECRETARY



## RESOLUTION # 37-20

### Resolution Promoting Mr. William Apuzzo to the Position of Systems Support Manager

**WHEREAS**, the South Monmouth Regional Sewerage Authority has received and accepted the retirement of the Authority's current Systems Support Manager effective April 1, 2020; and

**WHEREAS**, it is the intent of the Authority to implement its succession plan for the Systems Support Manager thereby avoiding loss of job knowledge, allow for the introduction of new and different scopes of responsibility as well as foster changes; and

**WHEREAS**, the Board of Commissioners at a Regularly Scheduled Open Public Meeting of December 8, 2016 unanimously approved Resolution #99-16 establishing the position of Temporary Interim Systems Support Manager and hiring Mr. William Apuzzo; and

**WHEREAS**, the Executive Director has consulted with the Management Team that the need exists to fill the vacancy of Systems Support Manager; and

**WHEREAS**, the Management Team and the Human Resource Committee have met on numerous occasions for the purpose of discussing this position and list of potential candidates; and

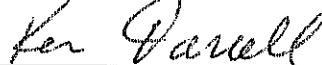
**WHEREAS**, the Executive Director and the Human Resource Committee have made recommendation to the Board of Commissioners that it is in the best interest of the Authority to promote Mr. William Apuzzo to the position of Systems Support Manager effective April 1, 2020.

**NOW THEREFORE BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the recommendation of the Human Resource Committee to promote Mr. William Apuzzo to the position of Systems Support Manager effective April 1, 2020 at the salary presented in Attachment A is approved.

**FURTHER BE IT RESOLVED** that the Executive Director and Director of Human Resources is herein directed to put in place any and all administrative requirements necessary to effect said promotion.

**LASTLY, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 04-09-20.



KEN FARRELL – SECRETARY

## **RESOLUTION #38-20**

### A Resolution Authorizing Salary Increases and Adjustments for Certain Non-Union Personnel

**WHEREAS**, the Human Resource Committee of the South Monmouth Regional Sewerage Authority convened on March 19, 2020; and

**WHEREAS**, topics of discussion included succession planning, future staffing needs, proposed salary ranges by title and position, and salary increases and adjustments for non-union personnel which are considered appropriate; and

**WHEREAS**, the Executive Director and Human Resource Committee have made recommendations to the Board of Commissioners regarding non-union personnel annual and merit increases and the Board of Commissioners have concurred with the salary recommendations as provided for in Attachment A affixed hereto and made a part hereof for said non-union positions and agree that they comply with adopted and established salary ranges by title and position.

**NOW THEREFORE BE IT RESOLVED** that salary increases for each individual non-union staff member as indicated on Attachment A herein are approved effective January 1, 2020.

**BE IT FURTHER RESOLVED** that license and incentive pay will be provided by and in accordance with the non-Union Personnel Policies and Procedures manual.

**BE IT FURTHER RESOLVED** that this resolution supersedes any and all prior approved resolutions regarding the compensation of said non-union staff members.

**LASTLY BE IT RESOLVED**, that the Director of Human Resources is herein directed and authorized to cause any and all administrative action or actions to implement the intent of this resolution.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING OF 04-09-20.



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KEN FARRELL – SECRETARY

## RESOLUTION #39-20

### Resolution Promoting Mr. Timothy J. Lynch to the Position of Senior Operator

**WHEREAS**, the Executive Director has consulted with the Management Team and subsequently recommended to the Human Resource Committee of the South Monmouth Regional Sewerage Authority that the need exists to fill the current vacancy of Senior Operator; and

**WHEREAS**, in accordance with the current collective bargaining agreement this position vacancy has been duly advertised; and

**WHEREAS**, after considering all potential and interested candidates the Executive Director recommends that Timothy J. Lynch currently a Shift Operator be promoted to the position of Senior Operator to fill said vacancy; and

**WHEREAS**, it is desirous of the Authority to promote Mr. Timothy J. Lynch to the position of Senior Operator.

**NOW, THEREFORE, BE IT RESOLVED** that the South Monmouth Regional Sewerage Authority approves the appointment and promotion of Timothy J. Lynch as Senior Operator effective April 13, 2020, at a salary of \$36.92 per hour as further described in the aforementioned collective bargaining agreement.

**BE IT FURTHER RESOLVED** that the Director of Human Resources is herein directed and authorized to facilitate all necessary changes in Mr. Lynch's employment status to facilitate said promotion.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY  
ADOPTED BY THE SOUTH MONMOUTH REGIONAL  
SEWERAGE AUTHORITY AT ITS REGULARLY SCHEDULED  
OPEN PUBLIC MEETING ON 04/09/20



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KEN FARRELL - SECRETARY

## RESOLUTION #40-20

### Resolution Promoting Mr. Joseph Gillette to the Position of Journeyman I

**WHEREAS**, the Executive Director has consulted with the Management Team and subsequently recommended to the Human Resource Committee of the South Monmouth Regional Sewerage Authority that the need exists to fill the current vacancy of a Journeyman I; and

**WHEREAS**, in accordance with the current collective bargaining agreement this position vacancy has been duly advertised; and

**WHEREAS**, after considering all potential and interested candidates the Executive Director recommends that Joseph Gillette currently a Journeyman II be promoted to the position of Journeyman I to fill said vacancy; and

**WHEREAS**, it is desirous of the Authority to promote Mr. Joseph Gillette to the position of Journeyman I.

**NOW, THEREFORE, BE IT RESOLVED** that the South Monmouth Regional Sewerage Authority approves the appointment and promotion of Joseph Gillette as a Journeyman I effective April 13, 2020, at a salary of \$31.10 per hour as further described in the aforementioned collective bargaining agreement.

**BE IT FURTHER RESOLVED** that the Director of Human Resources is herein directed and authorized to facilitate all necessary changes in Mr. Gillette's employment status to facilitate said promotion.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY  
ADOPTED BY THE SOUTH MONMOUTH REGIONAL  
SEWERAGE AUTHORITY AT ITS REGULARLY SCHEDULED  
OPEN PUBLIC MEETING ON 04/09/20



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KEN FARRELL - SECRETARY

## RESOLUTION #41-20

### A Resolution to Award the South Monmouth Regional Sewerage Authority Contract for Electrical Curtailment Service Provider for Demand Response

**WHEREAS**, The South Monmouth Regional Sewerage Authority (SMRSA) advertised for bids on March in the Asbury Park Press and the Authority's Website pursuant to the Local Public Contracts Law, 40A:11-1 et seq., and Pay to Play Laws, N.J.S.A. 19:44A-20.4, as a Fair and Open Process, for Electrical Curtailment Service Provider for Demand Response; and

**WHEREAS**, a single bid was received and read aloud on Tuesday, April 7, 2020, and further examined by the Authority's Attorney and Staff; and

**WHEREAS**, it was determined by the Authority that the lowest responsive bid was that of NuEnergen, LLC at an estimated net savings amount of \$23,119.39 to the SMRSA over a two (2) year contract.

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that:

1. The contract for Electrical Curtailment Service Provider for the PJM delivery year(s) shall be awarded to NuEnergen, LLC at the estimated net savings amount of \$23,119.39 over a two year contract as provided for in the contract documents.
2. That the Executive Director be and is hereby authorized and directed to execute said contract on behalf of the Authority.
3. That the Executive Director be and is hereby authorized and directed to take all necessary and required actions to comply with the Public Notification of a contract award in compliance with the Local Public Contracts and Pay to Play rules and regulations.

**BE IT FURTHER RESOLVED** that public notice of the award of said contract shall be published in the Authority's Official Newspaper(s) and website, as required by law.

**LASTLY, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A  
RESOLUTION DULY ADOPTED BY THE  
SOUTH MONMOUTH REGIONAL SEWERAGE  
AUTHORITY AT ITS REGULAR OPEN PUBLIC  
MEETING ON 04-09-20.



KEN FARRELL -- SECRETARY