

## RESOLUTION #30-21

### 2021 Revenue Fund

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #04-21 in the total amount of \$461,382.45 is hereby approved for transfer as follows:

1. That \$309,246.41 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$152,136.04 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 04-08-21.

BY: *Edward G. Donovan*  
EDWARD DONOVAN – SECRETARY

## 2021 REVENUE FUND REQUISITION

Requisition #04-21

Total of Requisition: \$461,382.45

Date: April 8, 2021

### CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:



\_\_\_\_\_  
KEVIN LYNCH – CHAIRMAN

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**Supplemental Information to Requisition # 04 - 21**  
**6-Apr-21**

**Total amount of checks** **255,414.85**

Plus:

State Health Benefit Programs - Medical	33,692.46
State Health Benefit Programs - Rx	5,944.45
State Health Benefit Programs - Retirees	14,952.94
Employer Liability for Annual Pension Contribution - PERS	0.00

BC/BS Dental Program	2,164.31
VSP - Eye Care	707.40

Re-Imburse SMRSA for March, 2021 Gross Payroll	141,631.36
---	------------

Re-Imburse SMRSA for March, 2021 Employer Portion Federal Payroll Taxes	10,504.68
--	-----------

**SUB - TOTAL** **209,597.60**

Adjustments:

	0.00
Void # 20022	-3,630.00
	<u>0.00</u>

**SUB - TOTAL** **-3,630.00**

**REQUESTED AMOUNT OF WIRE TRANSFER** **461,382.45**

**WIRE INSTRUCTIONS:**

A/P Checks	255,414.85
SHBP	54,589.85
Dental/ Vision	2,871.71
Adjustments	<u>-3,630.00</u>

**TO OPERATING ACCOUNT** **309,246.41**

Payroll & Related Taxes	152,136.04
Annual PERS Contribution	0.00
Adjustments	<u>0.00</u>

**TO PAYROLL ACCOUNT** **152,136.04**

**REQUESTED AMOUNT OF WIRE TRANSFER** **461,382.45**  
0.00

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 20076 to 20145  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
20076	04/15/21	ADPINC50 ADP, LLC	1,277.55	241
20077	04/15/21	ALLISO50 ALLISON PEST CONTROL	60.00	241
20078	04/15/21	ASBURY33 ASBURY PARK PRESS	52.10	241
20079	04/15/21	BANKO005 BANK OF AMERICA	2,365.03	241
20080	04/15/21	BIGLEY50 BIGLEY, BARNEY	271.99	241
20081	04/15/21	BILLSW50 BILL'S WORK & OUTDOOR WEAR	285.00	241
20082	04/15/21	BOROU12 BOROUGH OF BELMAR	557.96	241
20083	04/15/21	BOROU72 BOROUGH OF SPRING LAKE	402.60	241
20084	04/15/21	BRENTW50 BRENTWOOD INDUSTRIES INC	2,212.10	241
20085	04/15/21	CLEARY50 Cleary, Giacobbe, Alfieri Jaco	245.00	241
20086	04/15/21	COAST50 COASTAL SOLUTIONS INC.	848.20	241
20087	04/15/21	COASTS50 COAST STAR	182.76	241
20088	04/15/21	CONFIRE50 CONFIRE FIRE PROTECTION SVC	499.60	241
20089	04/15/21	COOPER50 COOPER ELEC. SUPPLY CO.	657.02	241
20090	04/15/21	COUNT055 County of Monmouth Public Work	25.00	241
20091	04/15/21	CPECO005 CPE Corrosion Products & Equip	6,594.80	241
20092	04/15/21	DAFELD50 DafeIdecker Associates, LLC	787.00	241
20093	04/15/21	DOVER05 Dover Oil Company	410.50	241
20094	04/15/21	DUNPHE50 DUNPHEY-SMITH CO	45.03	241
20095	04/15/21	ENVIRO33 ENVIRONMENTAL RESOURCE ASSOC	645.63	241
20096	04/15/21	ENVIRO50 ENVIRONMENTAL EXPRESS	579.83	241
20097	04/15/21	FAZZIO50 Joseph Fazzio - Wall LLC	186.79	241
20098	04/15/21	FERGUS55 FERGUSON ENTERPRISES	1,231.09	241
20099	04/15/21	GARDE005 GARDEN STATE LABORATORIES, INC	807.50	241
20100	04/15/21	GEN-EL50 GEN-EL INDUSTRIES INC.	511.59	241
20101	04/15/21	GOODF005 GOOD FRIEND ELECTRIC	417.95	241
20102	04/15/21	GRATING50 GRAINGER INC	2,926.26	241
20103	04/15/21	HACHCO50 HACH CO.	587.25	241
20104	04/15/21	HALLAS50 Hall & Associates	495.00	241
20105	04/15/21	HOMED50 HOME DEPOT CREDIT SERVICE	3,053.04	241
20106	04/15/21	IDEXX005 IDEXX DISTRIBUTION, INC	542.23	241
20107	04/15/21	INDUST50 INDUSTRIAL CONTROLS DIST	1,406.95	241
20108	04/15/21	JERSEY16 JERSEY CENTRAL POWER & LI	18,821.64	241
20109	04/15/21	KUEHNE50 KUEHNE CHEMICAL CO.	3,557.92	241
20110	04/15/21	MACLEA50 MACLEARIE PRINTING LLC	1,060.00	241
20111	04/15/21	MANNAB50 MANNA & BONELLO P.A.	1,640.50	241
20112	04/15/21	MCMAST50 MCMASTER-CARR	376.15	241
20113	04/15/21	MEDI50 Medical Express	529.70	241
20114	04/15/21	MILLER50 MILLER, SUSAN	360.17	241
20115	04/15/21	MILLIP50 MILLIPORE CORPORATION	992.12	241
20116	04/15/21	MONMOU32 MONMOUTH COUNTY TREASURER	1,724.44	241
20117	04/15/21	MONMOU64 MONMOUTH TELECOM	332.59	241
20118	04/15/21	NJBUSI50 NJ BUSINESS & INDUSTRY AS	345.00	241
20119	04/15/21	NJGRAV34 NJ GRAVEL & SAND CO INC	190.40	241
20120	04/15/21	NJNATL33 NJ NAT'L GAS	1,433.56	241
20121	04/15/21	NJSTAT50 NJ STATE LEAGUE OF MUNICIPALIT	165.00	241
20122	04/15/21	NJWEA-66 NJWEA	15.00	241
20123	04/15/21	OPTIMO05 OPTIMUM	186.23	241
20124	04/15/21	PASSAT50 PASSAIC VALLEY SEWERAGE	2,835.00	241
20125	04/15/21	PATROC50 PMR Building Maintenance, LLC	460.00	241
20126	04/15/21	PETRO50 PETROCHOICE - CRAFT OIL	896.08	241

## RESOLUTION # 31-21

### Resolution Ratifying the Actions of the Executive Director in Severing the Employment of Employee Number 62114, Effective March 15, 2021

**WHEREAS**, the South Monmouth Regional Sewerage Authority, at its Regularly Scheduled Open Public Meeting of January 14, 2021 unanimously approved Resolution # 08-21 authorizing the hire of Employee # 62114; and

**WHEREAS**, said individual is still considered a probationary employee pursuant to Article XI (2) of the Agreement between the Authority and the Union; and

**WHEREAS**, the Personnel Policies and Procedures shall apply to all South Monmouth Regional Sewerage Authority Officials, Appointees, Employees, Volunteers, and Independent Contractors; and


**WHEREAS**, during his/her time of employment, management has determined that Employee Number 62114 will not be able to meet the general obligations of a South Monmouth Regional Sewerage Employee; and

**WHEREAS**, the Authority cannot with any degree of comfort conclude that he will meet the requisite expectations of being a permanent employee either in the balance of the remaining probation period or within a reasonable period of time; and

**WHEREAS**, it is the Authority's decision to withdraw any offer or prospect of permanent employment therein and to terminate said individual effective end of shift on Monday, March 15, 2021.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby concurs and ratifies the March 15, 2021 actions of the Executive Director in severing Employee Number 62114, effective March 15, 2021.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 04-08-21



EDWARD DONOVAN - SECRETARY

## **RESOLUTION #32-21**

### **Resolution Authorizing the Executive Director to Offer Conditional Letters of Employment to Messrs. Jose Serrano and Douglas Ward for the Apprentice II Vacancies**

**WHEREAS**, the South Monmouth Regional Sewerage Authority has multiple openings for the position of Apprentice II; and

**WHEREAS**, the available positions were posted at the plant in accordance with the Collective Bargaining Agreement, and on the Authority's, Association of Environmental Authorities' (AEA), and Job Recruiting websites; and

**WHEREAS**, a total of 5 applicants were interviewed by the Executive Director, Superintendent, and Director of Human Resources; and

**WHEREAS**, Messrs. Jose Serrano of Eatontown, New Jersey and Douglas Ward of Brick, New Jersey were found to be duly qualified and ranked as the top-rated candidates by Authority Staff; and

**WHEREAS**, the Human Resource Committee met on Tuesday, March 30, 2021, for the purpose of reviewing and discussing said applicants and vacancies; and

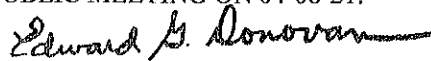
**WHEREAS**, the Human Resource Committee unanimously concurs with the selection of Authority Staff and recommends that said individuals be hired; and

**WHEREAS**, the Human Resource Director has stated that the selection process has in fact complied in accordance with the Collective Bargaining Agreement and has made an offer of conditional employment.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby authorizes the Executive Director to extend offers of Conditional Employment to Mr. Jose Serrano as Apprentice II at a starting salary of \$21.25 per hour effective Monday, April 12, 2021 and Mr. Douglas Ward as Apprentice II at a starting salary of \$21.25 per hour effective Monday, April 26, 2021. The new hires is considered a probationary employees for the first one hundred and fifty (150) days of their continuous employment as per Union Contract, Article XI; Paragraph 2.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 04-08-21.



---

EDWARD DONOVAN - SECRETARY

## RESOLUTION #33-21

### A Resolution to Authorize Solicitation of Bids to Furnish and Deliver Pump Station/Meter Chamber Control Panels

**WHEREAS**, the South Monmouth Regional Sewerage Authority operates and maintains eleven Regional Pumping Station and one Meter Chamber for the purpose of conveying and recording wastewater flow to the treatment plant; and

**WHEREAS**, in the normal course of operation, routine maintenance, repair and part replacement is required to prevent equipment failure; and

**WHEREAS**, it is the intention of the South Monmouth Regional Sewerage Authority to maintain all of its assets and equipment in proper working order at all times; and

**WHEREAS**, it has been determined that through the normal course of system operations the need has arisen to replace four pump station control panels and the meter chamber control panel; and

**WHEREAS**, it is anticipated that the value of said award will be approximately \$100,000.00 thereby exceeding the New Jersey's Pay to Play threshold of \$17,500 as well as the current public bidding threshold of \$44,000.00 for contracting units that employ a Qualified Purchasing Agent.

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the Executive Director be and is hereby authorized and directed to publicly advertise in the Authority's official newspapers and on its website for the receipt of public bids for the aforementioned grit collector and settling parts and materials.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 04-08-21



---

EDWARD DONOVAN – SECRETARY