

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
MINUTES - CAUCUS MEETING –AUGUST 12, 2021**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 6:00 p.m. on Thursday, August 12, 2021.

Moment of Silence and Salute:

Led by Chairman Lynch

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meetings Act as well as guidance from the New Jersey Department of Community Affairs; Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, the Coast Star and emailed to the Clerks of our member municipalities on Thursday, June 17, 2021. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Commissioners Cory, Farrell, Lynch, Mattia, May and Nicol.

Mr. Bujak, Mr. Krause and Mr. Timbrook

Excused:

Commissioner Donovan and Mr. Bonello

Absent:

Commissioner Addonizio

EXECUTIVE DIRECTOR'S REPORT:

SYSTEM

Manasquan Pump Station:

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for Board of Commissioners Consideration and Approval to Award a Professional Engineering Services Contract to Paulus, Sokolowski and Sartor, LLC (PS&S) for the Electrical Improvements.

CAFRA Permit Endorsement:

Mr. Krause reported that the Borough of Manasquan is applying for a CAFRA Permit for the Sea Watch redevelopment project. As a property owner the Authority will be required to endorse the permit. A Resolution has been placed on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval for the Endorsement of a NJDEP CAFRA Application for the project known as Sea Watch Recreational Area Improvements of Manasquan.

Mount Lane Culvert Repair:

Mr. Krause reported the Borough of Manasquan has decided to abandon the Mount Lane Culvert replacement and is reverting back to repairing the damage, due to issues with New Jersey Transit Permitting. The Authority will participate in a cost sharing agreement for the replacing of pipe that was damaged during the Force Main Break.

PLANT

Cogen Resiliency Upgrades:

Mr. Krause reported that all three (3) engines are running. Final testing is still needed.

Chiller Repair:

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval to award a Non-Fair and Open Contract to Lima Corporation for the Repair of the Johnson Thermal Systems Chiller for the Co-Generation System.

H2S Media:

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval to award a Non-Fair and Open Contract to Unison Solutions for the Procurement of H2S Media for the Biogas Conditioning System.

Headworks:

Mr. Krause reported that all bids for the Scrubber Upgrade from the Authority's Pre-Qualified Engineering Firms were received and that a Resolution has been placed on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval to award a Professional Engineering Services Contract to Hazen and Sawyer for the SMRSA Headworks Scrubber Upgrade Investigation Project.

Mr. Krause reported that the solicited quotes for the Grit Chamber Concrete Rehabilitation/Coating Project exceeded the public bid threshold and that the Authority will be reevaluating the scope of the work needed and resoliciting bids.

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval to award a Non-Fair and Open Contract to Thomas & Muller Systems, LTD for the Procurement of a Bucket Elevator Housing for Headworks #1 Grit Chamber.

FINANCE & ADMINISTRATION

2020 Audit:

Mr. Krause reported the Authority has been informed that the State GASB 75 Report is still being reviewed by the Division of Pensions and Benefits and at present, no release date has been provided.

Purchase of a Ford F250:

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval to authorize the Purchase of a Ford F250 X2B XL through the New Jersey State Contract #88727.

Human Resources:

Mr. Krause reported that the Human Resources Committee recently met to discuss the Bi-Annual Amendments to the South Monmouth Regional Sewerage Authority Personnel Policy and Procedure Manual. As a result of said meeting the Committee is recommending the Manual be adopted as written. A Resolution has been placed on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval to amend the South Monmouth Regional Sewerage Authority Personnel Policy and Procedure Manual.

Miscellaneous:

Mr. Krause reported that Mr. Bujak along with SMRSA Staff continues to work on getting the Commissioner Portal on the SMRSA website operational within the next month.

BUSINESS:

- Approve the July 8, 2021 Caucus & Regular Meeting Minutes as written

- Resolution to Authorize the Transfer of Funds from the Revenue Account to the 2021 Operating and Payroll Accounts
- Resolution to Authorize Payment of the Current Month’s Construction Project Bills
- Resolution for the Endorsement of a NJDEP CAFRA Application for the Project Known as Sea Watch Recreational Area Improvements of Manasquan
- Resolution to Authorize the Award of a Non-Fair and Open Contract to Unison Solutions for the Procurement of H2S Media for the Biogas Conditioning System
- Resolution to Authorize the Award of a Non-Fair and Open Contract to Thomas & Muller Systems, LTD for the Procurement of a Bucket Elevator Housing for Headworks #1 Grit Chamber
- Resolution to Authorize the Award of a Non-Fair and Open Contract to Lima Corporation for the Repair of the Johnson Thermal Systems Chiller for the Co-Generation System
- Resolution Awarding a Professional Engineering Services Contract to Paulus, Sokolowski and Sartor, LLC (PS&S) for the Manasquan Pump Station Electrical Improvements
- Resolution Awarding a Professional Engineering Services Contract to Hazen and Sawyer for the SMRSA Headworks Scrubber Upgrade Investigation Project
- Resolution to Authorize the Purchase of a 2022 Ford F-250 (X2B) XL 4WD Super Cab 8” Box Utilizing Approved State Contract Number 88727 Pursuant to N.J.S.A 40A:11-12a.
- Resolution Amending the South Monmouth Regional Sewerage Authority Personnel Policy and Procedure Manual

**COMMISSIONER’S
COMMENTS:**

NONE

PUBLIC PORTION:

Commissioner Lynch made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Commissioner Lynch made a motion close the public portion of the meeting.

Commissioner Nicol seconded the motion. On voice vote, all voted aye.

ADJOURNMENT:

Commissioner Lynch made a motion to adjourn the Caucus Meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.