

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
MINUTES - CAUCUS MEETING – DECEMBER 9, 2021**

**CALL TO ORDER:**

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 6:00 p.m. on Thursday, December 9, 2021.

**Moment of Silence and Salute:**

Led by Chairman Lynch

*The Chairman instructed the Executive Director to proceed with conducting the SMRSA Caucus Meeting.*

**Announcement:**

This meeting is called in accordance with the provisions of the Open Public Meetings Act as well as guidance from the New Jersey Department of Community Affairs; Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, the Coast Star and emailed to the Clerks of our member municipalities on Thursday, June 17, 2021. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

**Present:**

Commissioners Addonizio, Cory, Donovan, Farrell, Lynch, Mattia, May, and Nicol.

Messrs. Bonello, Bujak, Krause and Timbrook

**ATTORNEY'S REPORT:**

Mr. Bonello reported that prior to this meeting he met with Mr. Krause and Mr. Bujak to review the items on the Executive Director's report.

**EXECUTIVE DIRECTOR'S REPORT:**

## **SYSTEM**

### **Manasquan Pump Station:**

Mr. Krause reported that staff met with Paulus, Sokolowski and Sartor, LLC (PS&S) to review the preliminary designs for the Electrical Upgrades. Final designs will be submitted within a month.

### **Outfall Dive Inspection:**

Mr. Krause reported that an inspection was conducted on November 2<sup>nd</sup> and 3<sup>rd</sup>. The Authority has received the final report. The pipes condition appears to be the same as it was when repairs were done in 2017, with the exception of two (2) old repairs. The Authority is reviewing all the needed repairs.

## **PLANT**

### **Plant Flows:**

Mr. Krause reported that flows are down due to lack of rain over the past few months.

### **Headworks:**

Mr. Krause reported that the Grit Chamber Concrete Rehabilitation work is complete. He further stated that the Authority is waiting for the report of recommendations for the SMRSA Headworks Scrubber Upgrade Investigation Project.

## **FINANCE & ADMINISTRATION**

### **2020 Audit and 2021 Final Income and Appropriation Budgets:**

Mr. Bujak reported that the State GASB 75 Report is still being reviewed by the Division of Pensions and Benefits and at present, a release date of late December or sometime in January has been provided, which continues to delay finalization and issuance of the 2020 Audit. He stated that he spoke to Mr. Cuva and agreed that if the Authority does not receive the GASB 75 Report by the January SMRSA Meeting will provide a summary Audit Report. He further stated that the

Final 2021 Income, Capital and Appropriation Budgets had no significant changes, but requires Board of Commissioners Approval.

**2022 Proposed Budget:**

Mr. Bujak reported that DCA has approved the 2022 Introduced Budget.

**Human Resources Committee:**

Mr. Bujak reported that three (3) Resolutions have been placed on the Regular Meeting Agenda for Board of Commissioners Consideration and Approval. The first is approving the Re-Appointment of Ryan R. Krause as Executive Director, the second is approving an agreement between the South Monmouth Regional Sewerage Authority & The United Steel Workers International Union AFL-CIO-CLC Local 4-406, and the third is authorizing Salary Increases and Adjustments for Certain Non-Union Personnel. Mr. Bujak further stated that the Connection Fee Hearing is scheduled for Thursday January 13, 2022 beginning at 5:45PM.

**Miscellaneous:**

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for Board of Commissioners Consideration and Approval to Authorize Participation in the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation (NJSMUAESA) Program.

Mr. Krause reported that 1901 Rt. 35 Wall LLC has an outstanding Sewer Connection Fee the owner would like to pay the fee over ten (10) years. The Board of Commissioners are not in favor of such a long payment plan. The Sewer Connection Fee will become Delinquent as of December 31, 2021 and be turned over to the Wall Township Tax Collector. This will provide the owner approximately eighteen (18) months to pay prior to the tax sale with no interest.

**BUSINESS:**

- Approve the November 11, 2021 Caucus & Regular Meeting Minutes as written
- Resolution to Authorize the Transfer of Funds from the Revenue Account to the 2021 Operating and Payroll Accounts
- Resolution Re-Appointing Ryan R. Krause as Executive Director of the South Monmouth Regional Sewerage Authority
- Resolution to Approve an Agreement Between the South Monmouth Regional Sewerage Authority & The United Steel Workers International Union AFL-CIO-CLC Local 4-406
- Resolution Authorizing Salary Increases and Adjustments for Certain Non-Union Personnel
- Resolution Authorizing Participation in the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation (NJSMUAESA) Program
- Resolution Finalizing the 2021 Amended Income and Appropriation Budgets

**COMMISSIONER'S  
COMMENTS:**

NONE

**PUBLIC PORTION:**

Commissioner Mattia made a motion to open the public portion of the meeting.

Commissioner Lynch seconded the motion. On voice vote, all voted aye.

Commissioner Mattia made a motion close the public portion of the meeting.

Commissioner Lynch seconded the motion. On voice vote, all voted aye.

*The Executive Director returned the SMRSA Caucus Meeting to the Chairman.*

**ADJOURNMENT:**

Commissioner Lynch made a motion to adjourn the Caucus Meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.