

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
REGULAR MEETING – FEBRUARY 11, 2021**

CALL TO ORDER:

The Regular Meeting of the South Monmouth Regional Sewerage Authority is called to order at 3:33 p.m. on Thursday, February 11, 2021.

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meetings Act as well as well as guidance from the New Jersey Department of Community Affairs; Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, the Coast Star and emailed to the Clerks of our member municipalities on February 4, 2021. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:
Present:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

Mr. Bonello, Mr. Bujak, Mr. Krause, and Mr. Timbrook.

Excused:

Commissioner May

Mr. Krause stated that Wall Township has not notified the Authority of a Replacement Commissioner.

SECRETARY FARRELL:

Asks Nominating Committee Chair Mattia for its report.

COMMISSIONER MATTIA:

The Nominating Committee offers the following nominations for the SMRSA 2021-2022 Officers:

Chairman	Kevin Lynch
Vice Chairman	Ken Farrell
Secretary	Edward Donovan
Treasurer	Thomas B. Nicol
Assistant Secretary	Ryan R. Krause

SECRETARY FARRELL:

*Are there any nominations from the Board?
No nominations made.*

SECRETARY FARRELL:

*Are there any nominations from the floor?
No nominations made.*

SECRETARY FARRELL:

Motion to close the nominations.

Commissioner Donovan made the motion to close the nominations.

Commissioner Lynch seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

1. RESOLUTION #10-21

Commissioner Farrell made the motion to Appoint Commissioner Lynch as Chairman, Commissioner Farrell as Vice Chairman, Commissioner Donovan as Secretary, Commissioner Nicol as Treasurer and Executive Director, Ryan R. Krause as Assistant Secretary.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

CHAIRMAN LYNCH:

Assumes his new position as Chairman. He thanked all the Commissioners. He also thanked Chairman May for his leadership for the 2020-2021 year.

CHAIRMAN LYNCH:

I formally appoint South Monmouth Regional Sewerage Authority Commissioners to the 4 standing committees as detailed on Attachment A-2 that is part of the Executive Directors Report.

TREASURER'S REPORT:

2. RESOLUTION #11-21

Commissioner Nicol made the motion to authorize the transfer of \$45,274.56 from the Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2020 listed bills and expenses as detailed in the body of the resolution.

Commissioner Lynch seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

3. RESOLUTION #12-21

Commissioner Nicol made the motion to authorize the transfer of \$245,426.67 from the Revenue Fund to the Operating and Payroll Funds for the explicit purpose of payment of all known calendar year 2021 listed bills and expenses as detailed in the body of the resolution.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

4. RESOLUTION #13-21

Commissioner Nicol made the motion to authorize the payment of \$1,241.40 from the Construction Project Fund as detailed in the body of the resolution.

Commissioner Farrell seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

BUSINESS:

MEETING MINUTES

Commissioner Donovan made the motion to approve the January 14, 2021 Connection Fee Hearing Transcription and the January 14, 2021 SMRSA Caucus and Regular Meeting Minutes as written.

Commissioner Farrell seconded the motion.

On voice vote, all Commissioners vote aye.

5. RESOLUTION #14-21

Commissioner Cory made the motion to establish the South Monmouth Regional Sewerage Authority 2021-2022 Meeting Schedule for Caucus and Regular Meetings, Dates, Times, and Platforms, as detailed in the body of the Resolution.

Commissioner Farrell seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

6. RESOLUTION #15-21

Commissioner Donovan made the motion designating the South Monmouth Regional Sewerage Authority Official Depositories for the period of February 11, 2021 – February 10, 2022.

BE IT RESOLVED, that the financial institutions listed below be and are hereby designated as the Authority's Official Depositories effective February 11, 2021 until the February 10, 2022 Reorganization Meeting:

Depositories

Manasquan Savings Bank
New Jersey Cash Management Fund
Ocean First Bank
Provident Bank

BE IT FURTHER RESOLVED, that the Authority's CFO/Human Resource Manager and/or Executive Director have the authority and empowerment to communicate with the aforementioned Official Depositories to conduct wire transfers of funds between such institutions for the purpose of cash management and maximizing interest income based upon short-term financial needs of the Authority.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

7. RESOLUTION #16-21

Commissioner Farrell made the motion to designate the South Monmouth Regional Sewerage Authority Official Signatories of the period of February 11, 2021 – February 10, 2022.

BE IT RESOLVED, that the listed Authority's Officers and the CFO are named as the Authority's Official Signatories for the Operating, Payroll, Special Operation and Escrow Accounts and are authorized as outlined to sign, make, draw, accept or endorse on behalf, or in the name of the Authority, any and all checks, notes, drafts, bills of exchange, acceptances, orders or other instruments for the payment of money or the withdrawal of funds based on the financial needs of the Authority.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

8. RESOLUTION #17-21

Commissioner Mattia made the motion to designate the South Monmouth Regional Sewerage Authority Official Newspapers for the period of February 11, 2021 – February 10, 2022.

BE IT RESOLVED, that the following newspapers be and are hereby designated as the Authority’s Official Newspapers:

- The Asbury Park Press
- The Coast Star
- The Star Ledger

Commissioner Cory seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

9. RESOLUTION #18-21

Commissioner Nicol made the motion to award Non-Fair and Open Contracts for the South Monmouth Regional Sewerage Authority Professional Services.

BE IT RESOLVED, that the following Professional Firms are hereby designated to perform their respective service:

Professional Contractor	Services
Wielkocz and Company, LLC	Auditor – FY20 Audit
Gluck Walrath, LLP	Bond Counsel
Manna & Bonello	Legal Attorney
Cleary, Giacobbe, Alfieri, Jacobs, LLC	Labor Attorney
Hall & Associates	Special Counsel NJPDES
NW Financial, LLC NW	Financial Advisor
	Consulting Disclosure Services
Danskin Agency	Risk Mgmt. Consultant
Coastal Solutions, Inc.	Information Technology & Computer Services

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

10. RESOLUTION #19-21

Commissioner Cory made the motion to designate Pre-Qualifying Consulting Engineering Firms in a Now-Procurement Action for the Fiscal Year 2021 under a Non-Fair and Open Solicitation.

BE IT RESOLVED, that the following Engineering Firms be and are hereby designated as the Authority's Pre-Qualified Engineering Firms:

Engineering Firms

CDM Smith, Inc.
Paulus, Sokolowski, & Sartor, LLC (PS&S)
Hazen & Sawyer
Mott MacDonald, LLC
Kleinfelder, Inc.
T&M Associates
Tetra Tech

Commissioner Farrell seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

11. RESOLUTION #20-21

Commissioner Nicol made the motion to re-appoint Bernard J. Bujak as the Authority's Public Assistance Compliance Officer (PACO).

Commissioner Cory seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

12. RESOLUTION #21-21

Commissioner Mattia made the motion to Re-appoint Bernard J. Bujak as the Qualified Purchasing Agent for the Authority.

Commissioner Farrell seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

13. RESOLUTION #22-21

Commissioner Nicol made the motion to re-authorizing Petty Cash Fund & Special Operations Account.

Commissioner Farrell seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

14. RESOLUTION #23-21

Commissioner Cory made the motion to Declare a State of Emergency regarding a severely corroded force main affecting the ability to provide service to the members of the South Monmouth Regional Sewerage Authority.

Commissioner Farrell seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

15. RESOLUTION #24-21

Commissioner Donovan made the motion to approve Mrs. Lisa Kaminsky as a Full time Permanent Employee of the South Monmouth Regional Sewerage Authority.

Commissioner Farrell seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

16. RESOLUTION #25-21

Commissioner Farrell made the motion to Ratify the actions of the Executive Director in severing the Employment of Employee # 72050.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

**COMMISSIONER'S
COMMENTS:**

PUBLIC PORTION:

Commissioner Lynch made a motion to open the public portion of the meeting.

Commissioner Farrell seconded the motion. On voice vote, all Commissioners vote aye.

Commissioner Lynch asked if there is any member of the public listening, and if so for the record please state your name, address and nature of the comments.

Staff verified no receipt of any Public Electronic Communication.

There being no participating public or written communication received, Commissioner Lynch made a motion to close the public portion of the meeting.

Commissioner Farrell seconded the motion. On voice vote, all Commissioner vote aye.

ADJOURNMENT:

Commissioner Lynch made the motion to adjourn the Regular Meeting.

Commissioner Mattia seconded the motion. On voice vote, all Commissioners vote aye.

The time was 3:49 p.m.