

## **RESOLUTION #01-21**

### **A Resolution to Establish the 2021 Sewer Connection Fee and Amend its Sewer Use Rules and Regulations**

**WHEREAS**, the South Monmouth Regional Sewerage Authority has developed a schedule calculating the 2021 Sewer Connection Fee and Surcharge Rates for Laboratory Testing/Analysis Fees for BOD and Total Suspended Solids; and

**WHEREAS**, this schedule has been reviewed and certified by its audit firm, Wielkotz & Company, LLC; and

**WHEREAS**, the Authority's Attorney has reviewed the Sewer Connection Fee Schedule for conformance with applicable statutes including N.J.S.A. 40:14 A-8; and has established and attached hereto as Attachment A; and

**WHEREAS**, a Notice of a Public Hearing concerning the established Sewer Connection Fee has been duly advertised on the Authority's website, in the Asbury Park Press and Coast Star, and to its member municipalities on December 24, 2020 as to the proposed fee for 2021 and have received a copy of same; and

**WHEREAS**, a Public Sewer Connection Fee Hearing has been held by the Authority with reference to the proposed established Sewer Connection Fee; and

**WHEREAS**, the South Monmouth Regional Sewerage Authority has determined the need to revise said Rules and Regulations to incorporate the current Surcharge Rate and imposed Laboratory Testing/Analysis Fees for BOD and Total Suspended Solids; and

**NOW, THEREFORE BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that it hereby adopts the established Sewer Connection Fee Schedule attached hereto as Attachment A in accordance with the Authority's auditor's recommendation attached hereto as Attachment B and incorporated herein by reference; and

**BE IT FURTHER RESOLVED** by the South Monmouth Regional Sewerage Authority that its Sewer Use Rules and Regulations are heretofore modified by the repeal of the existing Section 10, Exhibit H, and the adoption of the amended Sewer Use Rules and Regulations (Attachment C) which is attached hereto and made a part hereof; and

**BE IT FURTHER RESOLVED** that the Executive Director is directed to provide public notice of this established Sewer Connection Fee and Revised Surcharge Rates and Laboratory Testing/Analysis for BOD and Total Suspended Solids and is to provide a copy of this Resolution and Attachments to all member municipalities; and

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS SEWER  
CONNECTION FEE HEARING ON 01-14-21.

*Ken Farrell*  
\_\_\_\_\_  
KEN FARRELL - SECRETARY

# **ATTACHMENT A**

## **SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**

### **2021 SEWER CONNECTION FEE SCHEDULE**

**EFFECTIVE JANUARY 15, 2021**

The sewer connection fee is as follows:

\$2,220 per Equivalent Dwelling Unit (EDU)

#### **DEFINITIONS OF EQUIVALENT DWELLING UNIT (EDU)**

##### **I. Residential Uses**

Each apartment, townhouse, single-family dwelling, or similar type of housing unit, shall be assigned 1.0 EDU.

##### **II. Other Than Residential Uses:**

The number of EDU's assigned to any use, other than residential, will be based on the proposed estimated average daily flow of the proposed connector in accordance with provisions of the New Jersey Administrative Codes more specifically N.J.A.C. 7:14A-23.3 (Projected Flow Criteria) as supplemented therein on March 20, 2006, and approved by the Executive Director of the Authority, divided by the average daily flow of sewage for the average single-family residence in the Authority's service area. Each "Other Than Residential" use, shall be assigned a minimum of 1.0 EDU. Fractional number of EDU's shall be rounded up to the nearest whole number EDU.

The average daily flow of a single-family residence shall be calculated annually, at the end of the calendar/fiscal year, and be utilized for determining the number of EDU's assigned to "other than residential" units in the subsequent fiscal year.

The average daily flow of a single-family home for purposes of determining the number of EDU's assigned to "other than residential" units for the 2021 Calendar/Fiscal year is **206 gpd**. The average daily flow of a single-family residence was calculated by dividing the 2020 Average Daily Flow (as metered by the Authority), by the total number of residential and "other than residential (equivalent dwelling unit)" connections to the system.



**WIELKOTZ & COMPANY** LLC  
CERTIFIED PUBLIC ACCOUNTANTS

Steven D. Wielkocz, CPA, RMA, PSA  
Matthew B. Wielkocz, CPA, PSA  
Paul J. Cuva, CPA, RMA, PSA  
James J. Cerullo, CPA, RMA, PSA  
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100 Enterprise Drive  
Suite 301  
Rockaway, New Jersey 07866  
(973)-835-7900

January 14, 2021

Chairman and Members of the  
South Monmouth Regional Sewerage Authority  
1235 18<sup>th</sup> Avenue  
Belmar, NJ 07719

**Re: Connection Fee Computations**

In accordance with N.J.S.A. 40A:26A-11, we have reviewed the calculation of sewer connection fees as prepared by the South Monmouth Regional Sewerage Authority for the period January 1, 2020 through December 31, 2020 (Exhibit A). This review was made to determine the applicable costs of capital expenditures funded through operations and debt service payments made during that period, which can be added to prior costs and used in the calculation of the sewer connection fee.

The following table set forth the net costs applicable to the development of the sewer facilities at December 31, 2020.

Sewer Connection Fee Analysis as of December 31, 2019 as per Wielkocz & Company, LLC, dated January 9, 2020	\$59,451,151.14
Add 2020 Costs:	
Debt Service Payments:	
2003 Revenue Bonds and 2011 Revenue Refunding Bonds	\$970,025.00
New Jersey Wastewater Treatment Trust and Fund	484,767.78
Monmouth County Improvement Authority	649,762.38
Capital Improvements Funded through Operations:	
Various Capital Improvements January 1, 2020 to December 31, 2020	<u>210,838.95</u>
Net Costs Added in 2020	<u>2,315,394.11</u>
Total Net Costs (Exhibit A)	<u>\$61,766,545.25</u>



ATTACHMENT B

Chairman and Members of the  
South Monmouth Regional Sewerage Authority  
January 14, 2021  
Page 2.

The total net costs at December 31, 2020 of \$61,766,545.25 divided by the equivalent units of 28,076 results in a connection fee for 2021 of \$2,220.00 per equivalent unit.

Should you require any additional information, please do not hesitate to contact us.

Very truly yours,

*Wielkotz & Company, LLC*

WIELKOTZ & COMPANY, LLC  
Certified Public Accountants



**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**2021 Connection Fee Worksheet**  
**5-Jan-21**

Debt Service paid to date:

Bond Principal & Interest

1974 - 2017		47,570,440.38	
2018 Sewer Revenue Bonds		1,041,750.00	
2018 MCIA		411,325.39	
2018 2016 - B		235,734.88	
2019 Sewer Revenue Bonds		1,007,300.00	
2019 MCIA		413,125.44	1,619,787.38
2019 2016 - B		235,283.07	
2020 Sewer Revenue Bonds		970,025.00	
2020 MCIA		414,462.69	
2020 2016-B		235,299.69	<u>52,534,746.54</u>

Project Note Interest

1992 - 2007		762,468.67	<u>762,468.67</u>
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Capital Projects paid  
Through Appropriations

2004 - 2017		1,818,040.42	
2018		142,716.67	
2019		288,802.32	
2020 Excelsior Blower	20-521	5,045.80	
2020 Rovanco Piping Systems	20-618	11,200.00	
2020 Willier Electric Motor	20-170	18,001.78	
2020 Excelsior Blower	20-117	5,161.00	
2020 GEN-EL Industries	20-676	5,683.96	
2020 Cental Boiler	20-087	33,200.00	
2020 Tek Sales	20-182	10,448.00	
2020 PCS	20-110	37,680.00	
2020 Heiner Associates	19-928	13,825.00	
2020 Bayer Ford	19-681	26,825.81	
2020 Willier Electric Motor	20-570	14,995.80	
2020 Pilot Electric	20-868	11,878.80	
2020 Rapid Pump	20-233	16,893.00	
			<u>2,460,398.36</u>

NJIB Debt Service Payment

2005 - 2017		4,597,489.09	
2018		433,674.45	
2019 -2004		365,605.43	
2019 -2017		127,394.93	
2020 -2004		358,652.51	
2020 -2017		126,115.27	<u>6,008,931.68</u>

<b>TOTAL NET COST</b>		<b>61,766,545.25</b>
		<b><u>61,766,545.25</u></b>
No. of Connections through 12/31/19	27,974	
No. of Connections through 10/31/20	101	
Connections balance of year	1	
		28,076
Connection Fee for 2021		2,199.98
		<b><u>2,220.00</u></b>
<b>ADVERTISED RATE</b>		2,225.00
Connection Fee for 2020		2,125.00
Increase/Decrease from previous year		3.53%
January - September 2020 Flow		1,517.307
October - December 2020 Flow		588.909
Average for December		0.000
	Calendar Year 2020 Annual Flow	2,106.216
	Calendar Year 2020 Average Daily Flow	5.770
Anticipated EDU's at 12/31		28,076
Equivalent Dwelling Unit (GPD)		0.00020553
		206

ATTACHMENT C  
**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**

**Exhibit H – Fee Schedule 2021**  
**Approved by Resolution 01-21**

**SEWER CONNECTION FEE:**

Definitions of Equivalent Domestic Unit (EDU)

I. Connection Fee:

The Connection Fee shall be calculated annually in accordance with N.J.S.A. 40:14A-8. The SMRSA 2021 Calendar/Fiscal year Sewer Connection Fee per Equivalent Dwelling Unit (EDU) has been calculated to be **\$2,220.00 per EDU**.

II. Residential Uses

Each apartment, townhouse, single-family dwelling, or similar type of housing unit, shall be assigned 1.0 EDU.

III. Other Than Residential Uses:

The number of EDU's assigned to any use, other than residential, will be based on the proposed estimated average daily flow of the proposed connector in accordance with provisions of the New Jersey Administrative Codes more specifically N.J.A.C. 7:14A-23.3 (Projected Flow Criteria) as supplemented therein on March 20, 2006, and approved by the Executive Director of the Authority, divided by the average daily flow of sewage for the average single-family residence in the Authority's service area. Each "Other Than Residential" use, shall be assigned a minimum of 1.0 EDU. Fractional number of EDU's shall be rounded up to the nearest whole number EDU.

The average daily flow of a single-family residence shall be calculated annually, at the end of the calendar/fiscal year, and be utilized for determining the number of EDU's assigned to "other than residential" units in the subsequent fiscal year.

The average daily flow of a single-family home for purposes of determining the number of EDU's assigned to "other than residential" units for the 2021 Calendar/Fiscal year is **206 gpd**. The average daily flow of a single-family residence was calculated by dividing the 2020 Average Daily Flow (as metered by the Authority), by the total number of residential and "other than residential (equivalent dwelling unit)" connections to the system.

IV. Sewer Discharge Surcharge Fee(s):

<u>Pollutant or Pollutant Property</u>	<u>Surcharge Rates</u>
Biochemical Oxygen Demand (BOD)	\$0.315/lb. excess loading
Total Suspended Solids	\$0.319/lb. excess loading

Surcharge for any other prohibited pollutant will be determined on a case by case basis.

V. Laboratory Testing/Analysis Fee(s)

Total Suspended Solids (TSS) = \$100.00/ea

Biochemical Oxygen Demand (CBODs) = \$145.00/ea



ATTACHMENT C

**SEWER EXTENSION PERMITS & TREATMENT WORKS APPROVAL PERMITS:**

- \$175.00 for the first (1) Equivalent Dwelling Unit (EDU) or part thereof.
- \$65.00 each from the second (2) Equivalent Dwelling Unit (EDU) through and including the sixth (6)
- \$500.00 for seven (7) or more EDUs, plus 1% of the cost of the sewer construction cost.
- In extraordinary circumstances where, due to the nature of the application, the payments set forth in paragraph (1), (2) or (3) are insufficient to cover the Authority's administrative costs for review, the applicant shall pay to the Authority, in addition to the sums in (1), (2) or (3) a sum representing the Authority's actual administrative costs and expenses for review of the application.

# RESOLUTION #02-21

## 2021 ADOPTED BUDGET RESOLUTION South Monmouth Regional Sewerage Authority

FISCAL YEAR: from January 1, 2021 to December 31, 2021

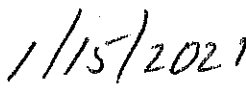
**WHEREAS**, the Annual Budget and Capital Budget/Program for the South Monmouth Regional Sewerage Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the South Monmouth Regional Sewerage Authority at its open public meeting of January 14, 2021; and

**WHEREAS**, the Annual Budget Page F-1 and Capital Budget page CB-3 as presented for adoption reflects each item of revenue Budget page F-2 and appropriation Budget page F-4 in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the South Monmouth Regional Sewerage Authority, at an open public meeting held on January 14, 2021 that the Annual Budget and Capital Budget/Program of the South Monmouth Regional Sewerage Authority for the fiscal year beginning, January 1, 2021 and, ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
\_\_\_\_\_  
KEN FARRELL - SECRETARY

  
\_\_\_\_\_  
Date

### **Governing Body Member:**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Excused
Mary L. Burne			X			
Edward Donovan			X			
E. Gene Cory			X			
Ken Farrell		X				
Kevin Lynch			X			
Michael Mattia	X					
Joseph C. May			X			
Thomas B. Nicol			X			

**RESOLUTION #03-20**

**2020 Revenue Fund**

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #13-20 in the total amount of \$431,988.84 is hereby approved for transfer from the Revenue Fund to the Operating Fund in satisfaction of all 2020 approved bills attached hereto and made a part thereof as of this date.

**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 01-14-21.

BY: *Ken Farrell*  
KEN FARRELL – SECRETARY

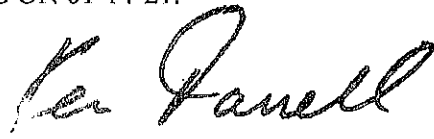
**RESOLUTION #03-21**

**2020 Revenue Fund**

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**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 01-14-21.

BY:   
\_\_\_\_\_

KEN FARRELL – SECRETARY

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**Supplemental Information to Requisition # 13 - 20**  
**12-Jan-21**

**Total amount of checks** **431,988.84**

Plus:

State Health Benefit Programs - Medical	0.00
State Health Benefit Programs - Rx	0.00
State Health Benefit Programs - Retirees	0.00
BC/BS - Dental Program	0.00
VSP - Eye Care	0.00

Re-imburse SMRSA for December, 2019 Gross Payroll	0.00
Re-imburse SMRSA for December, 2019 Employer Portion Federal Payroll Taxes	0.00

SUB - TOTAL 0.00

Adjustments:

0.00
<u>0.00</u>

SUB - TOTAL 0.00

**REQUESTED AMOUNT OF WIRE TRANSFER** 431,988.84

**WIRE INSTRUCTIONS:**

A/P Checks	431,988.84
SHBP	0.00
Adjustments	<u>0.00</u>

**TO OPERATING ACCOUNT** 431,988.84

Payroll & Related Taxes	0.00
Adjustments	<u>0.00</u>

**TO PAYROLL ACCOUNT** 0.00

**REQUETSED AMOUNT OF WIRE TRANSFER** 431,988.84  
0.00

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 19863 to 19916  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
19863	01/21/21	ADPINC50 ADP, LLC	1,013.05	235
19864	01/21/21	ALLISO50 ALLISON PEST CONTROL	60.00	235
19865	01/21/21	ASBURY33 ASBURY PARK PRESS	128.50	235
19866	01/21/21	ASHOME50 A'S HOME & GARDEN CENTER	33.47	235
19867	01/21/21	ATLAN005 ATLANTIC RENT A FENCE, LLC	200.00	235
19868	01/21/21	BANKO005 BANK OF AMERICA	934.65	235
19869	01/21/21	BOROU72 BOROUGH OF SPRING LAKE	407.43	235
19870	01/21/21	CAMPB005 CAMPBELL SUPPLY CO, INC	228.54	235
19871	01/21/21	CDMSMITH CDM Smith	346,857.82	235
19872	01/21/21	CLAYTO50 CLAYTON BLOCK CO.INC.	127.74	235
19873	01/21/21	CLEARY50 Cleary, Giacobbe, Alfieri Jaco	35.00	235
19874	01/21/21	COAST50 COASTAL SOLUTIONS INC.	734.00	235
19875	01/21/21	COASTS50 COAST STAR	123.20	235
19876	01/21/21	COOPER50 COOPER ELEC. SUPPLY CO.	277.81	235
19877	01/21/21	COUNT055 County of Monmouth Public Work	140.00	235
19878	01/21/21	COUNTY5 COUNTY LINE HARDWARE	4,399.00	235
19879	01/21/21	DAFELD50 DafeIdecker Associates, LLC	628.00	235
19880	01/21/21	FAZZIO50 Joseph Fazzio - Wall LLC	147.65	235
19881	01/21/21	FISHER66 FISHER SCIENTIFIC	1,458.84	235
19882	01/21/21	GARDE005 GARDEN STATE LABORATORIES, INC	647.50	235
19883	01/21/21	GILLE005 Gillette, Joseph	59.99	235
19884	01/21/21	GRABO005 Grabowski, Joseph	155.99	235
19885	01/21/21	GRAING50 GRAINGER INC	1,003.79	235
19886	01/21/21	HOMED50 HOME DEPOT CREDIT SERVICE	639.17	235
19887	01/21/21	JAEGE50 JAEGER LUMBER	55.27	235
19888	01/21/21	JCIJON50 JCI JONES CHEMICALS INC	7,571.27	235
19889	01/21/21	JEMIND50 JEM INDUSTRIAL SERVICES, INC	2,776.44	235
19890	01/21/21	JERSEY16 JERSEY CENTRAL POWER & LI	20,798.04	235
19891	01/21/21	LERTCH50 LERTCH DISPOSAL	257.76	235
19892	01/21/21	MANNAB50 MANNA & BONELLO P.A.	1,640.50	235
19893	01/21/21	MCMAST50 MCMASTER-CARR	293.09	235
19894	01/21/21	MERID005 MERIDIAN OCCUPATIONAL HEALTH	105.00	235
19895	01/21/21	MONMOU32 MONMOUTH COUNTY TREASURER	2,859.45	235
19896	01/21/21	NJNATL33 NJ NAT'L GAS	533.15	235
19897	01/21/21	ONECAL55 ONE CALL CONCEPTS	250.60	235
19898	01/21/21	PASSAI50 PASSAIC VALLEY SEWERAGE	2,205.00	235
19899	01/21/21	PATROC50 PMR Building Maintenance, LLC	575.00	235
19900	01/21/21	PITNEY33 PITNEY BOWES GLOBAL	224.58	235
19901	01/21/21	RARIT005 RARITAN SUPPLY GROUP, INC	581.55	235
19902	01/21/21	RUSSEL50 RUSSELL REID	7,700.49	235
19903	01/21/21	SEABOA66 SEABOARD WELDING SUPPLY	93.75	235
19904	01/21/21	SHOREB50 SHORE BUSINESS SOLUTIONS	762.20	235
19905	01/21/21	SIGMA005 SIGMA-ALDRICH INC	1,196.95	235
19906	01/21/21	STAPLE50 STAPLES CREDIT PLAN	302.18	235
19907	01/21/21	STONYB55 STONY BROOK REGIONAL	8,358.90	235
19908	01/21/21	TAYLOR25 TAYLOR FENCE CO INC	1,455.00	235
19909	01/21/21	TRAFF005 TRAFFIC PLAN	1,233.50	235
19910	01/21/21	UNIFIR50 UNIFIRST CORPORATION	1,863.07	235
19911	01/21/21	VANWIC50 VAN WICKLE AUTO SUPPLY	1,192.30	235
19912	01/21/21	VERIWIRE Verizon Wireless	574.19	235
19913	01/21/21	VERIZO25 VERIZON	719.09	235

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
19914	01/21/21	WBMASON W.B. MASON	184.18		235
19915	01/21/21	WRIGHT50 WEX Bank - WrightExpress	917.20		235
19916	01/21/21	XYLEM50 XYLEM DEWATERING SOLUTIONS	4,268.00		235

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	54	0	431,988.84	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	54	0	431,988.84	0.00

## RESOLUTION #04-20

### 2021 Revenue Fund

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #01-21 in the total amount of \$ 377,852.59 is hereby approved for transfer as follows:

1. That \$ 163,063.51 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$ 214,789.08 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 01-14-21.

BY: Ken Farrell  
KEN FARRELL – SECRETARY



## RESOLUTION #04-21

### 2021 Revenue Fund

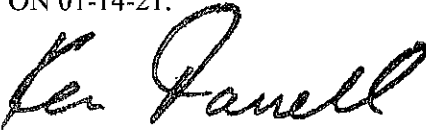
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**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

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BY: \_\_\_\_\_

  
KEN FARRELL – SECRETARY

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**Supplemental Information to Requisition # 01 - 21**  
**12-Jan-21**

**Total amount of checks** **105,444.65**

Plus:

State Health Benefit Programs - Medical	33,783.77
State Health Benefit Programs - Rx	5,957.91
State Health Benefit Programs - Retirees	14,952.94
BC/BS - Dental Program	2,243.04
VSP - Eye Care	681.20

Re-imburse SMRSA for December, 2020 Gross Payroll	200,510.81
Re-imburse SMRSA for December, 2020 Employer Portion Federal Payroll Taxes	14,278.27

**SUB - TOTAL** **272,407.94**

Adjustments:

0.00  
0.00

**SUB - TOTAL** **0.00**

**REQUESTED AMOUNT OF WIRE TRANSFER** **377,852.59**

**WIRE INSTRUCTIONS:**

A/P Checks	105,444.65
SHBP	54,694.62
Dental/ Vision	2,924.24
Adjustments	<u>0.00</u>

**TO OPERATING ACCOUNT** **163,063.51**

Payroll & Related Taxes	214,789.08
Adjustments	<u>0.00</u>

**TO PAYROLL ACCOUNT** **214,789.08**

**REQUETSED AMOUNT OF WIRE TRANSFER** **377,852.59**

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 19918 to 19937  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
19918	01/21/21	ADVANTAG Advantage Voice & Data, LLC	780.00		236
19919	01/21/21	ALLMA005 ALLMAX SOFTWARE, INC	1,670.00		236
19920	01/21/21	ASBURY33 ASBURY PARK PRESS	134.00		236
19921	01/21/21	COAST50 COASTAL SOLUTIONS INC.	104.00		236
19922	01/21/21	CONFIRE5 CONFIRE5 FIRE PROTECTION SVC	840.00		236
19923	01/21/21	DAFELD50 Dafeldecker Associates, LLC	250.00		236
19924	01/21/21	EDMUND50 EDMUNDS GOVTECH	3,410.00		236
19925	01/21/21	EMAIN50 eMaint Enterprises LLC	3,060.00		236
19926	01/21/21	GFOA050 GFOA of NJ	90.00		236
19927	01/21/21	GOODF005 GOOD FRIEND ELECTRIC	357.24		236
19928	01/21/21	GPANJ050 Gov. Purchasing Ass'n of N.J.	200.00		236
19929	01/21/21	MILLER50 MILLER, SUSAN	360.17		236
19930	01/21/21	MONMOU64 MONMOUTH TELECOM	338.24		236
19931	01/21/21	NJUTIL50 NJ UTILITY AUTH. J.I.F.	76,844.00		236
19932	01/21/21	NJWAT005 NJ Water Association	700.00		236
19933	01/21/21	OPTIM005 OPTIMUM	181.23		236
19934	01/21/21	TREAS100 Treasurer, State of New Jersey	9,384.00		236
19935	01/21/21	USBANK50 U.S. Bank	6,118.13		236
19936	01/21/21	WASTEM50 WASTE MANAGEMENT OF NJ	90.64		236
19937	01/21/21	WATERE66 WATER ENVIRONMENT FED.	533.00		236

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	20	0	105,444.65	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	20	0	105,444.65	0.00

## **RESOLUTION #05-21**

### **Construction Project Fund**

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that bills listed in Construction Project Fund Req. #01-21 and totaling \$ 304.53 be and are hereby approved for payment from the Construction Project Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 01-14-21.

  
\_\_\_\_\_  
KEN FARRELL - SECRETARY

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
CONSTRUCTION PROJECT FUND**

Requisition No. CPF #01-21

Date: January 14, 2021

<u>Payee and Address</u>	<u>Character of Obligation</u>	<u>Amount</u>
Mott MacDonald 3 Paragon Way; Suite 200 Freehold, New Jersey 07728 Attn: Annamarie Barbieri	Pump Station Upgrade Project Resolution #44-20 Invoice No. 507430086	\$ 304.53
<b>TOTAL</b>		<b>\$ 304.53</b>

IN CONNECTION THEREWITH, WE CERTIFY THAT THE ABOVE OBLIGATIONS TO BE PAID WERE PROPERLY INCURRED BY THE AUTHORITY AND ARE PROPER CHARGES AGAINST THE CONSTRUCTION FUNDS. THE AMOUNTS TO BE PAID BY THIS REQUISITION ARE DUE AND UNPAID AND THERE ARE NO KNOWN LIENS OR OTHER CLAIMS AFFECTING THE RIGHT TO PAYMENT WHICH SHOULD BE SATISFIED AND DISCHARGED BEFORE PAYMENT IS MADE OR WHICH WILL NOT BE DISCHARGED BY THIS PAYMENT.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY: Edward J. Donovan  
EDWARD DONOVAN - TREASURER

## RESOLUTION #06-21

Resolution Honoring Commissioner **Mary L. Burne** For Her  
Service and Dedication  
to the South Monmouth Regional Sewerage Authority  
for Thirty Years of Service

**WHEREAS, Mary L. Burne** was first appointed as a Commissioner of the South Monmouth Regional Sewerage Authority on February 1, 1991; and

**WHEREAS, Mary L. Burne** has made it a life's mission to protect the environment and water resources through her career public service at the South Monmouth Regional Sewerage Authority; and

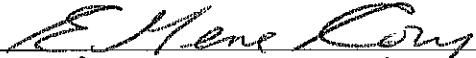



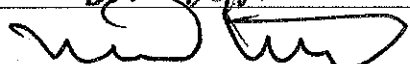
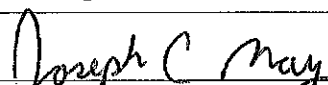

**WHEREAS, Mary L. Burne** has provided dedicated and honorable service to the residents of Southern Monmouth County, particularly the residents of Wall Township; and

**WHEREAS, for the past Thirty Years, Mary L. Burne** used her commitment and expertise to protect the environment and improve the South Monmouth Regional Sewerage Authority by supporting programs that addressed wastewater management, infrastructure financing and water quality; and

**WHEREAS, through her exemplary performance** has earned the admiration and respect of the Board of Commissioners, Managers, and Staff; and

**WHEREAS, the South Monmouth Regional Sewerage Authority** seeks to recognize and express appreciation for **Mary L. Burne's** years of public service.

**NOW THEREFORE, BE IT RESOLVED** that the Commissioners, Management Team and Employees of the South Monmouth Regional Sewerage Authority recognize and commend **Mary L. Burne** for her untiring efforts, multiple contributions and dedication during the period of February 1, 1991 to January 31, 2021 and as such publicly recognize and express their utmost gratitude for her efforts throughout her career.

	Commissioner E. Gene Cory
	Commissioner Edward Donovan
	Commissioner Ken Farrell
	Commissioner Kevin Lynch
	Commissioner Michael Mattia
	Commissioner Joseph C. May
	Commissioner Thomas B. Nicol

## RESOLUTION # 07-21

### Resolution Severing the Employment of Employee Number 15138, Effective December 29, 2020

**WHEREAS**, the South Monmouth Regional Sewerage Authority, at its Regularly Scheduled Open Public Meeting of December 10, 2020 unanimously approved Resolution # 93-20 authorizing the hire of Employee # 15138; and

**WHEREAS**, said individual is still considered a probationary employee pursuant to Article XI (2) of the Agreement between the Authority and the Union; and

**WHEREAS**, during the period of time that said individual has been under probationary employment, it is the position of the Authority, that said individual has not demonstrated a general awareness of the position for which he was hired; and

**WHEREAS**, based on said individual performance and attendance, the Authority cannot with any degree of comfort conclude that he will meet the requisite expectations of being a permanent employee either in the balance of the remaining probation period or within a reasonable period of time; and

**WHEREAS**, it is the Authority's decision to withdraw any offer or prospect of permanent employment therein and to terminate said individual effective end of shift on Tuesday December 29, 2020.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby concurs and ratifies the December 29, 2020 actions of the Executive Director in terminating Employee Number 15138, effective December 29, 2020.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 01-14-21

  
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KEN FARRELL - SECRETARY

## **RESOLUTION #08-21**

### **Resolution Authorizing the Executive Director to Offer Conditional Letters of Employment to Messrs. Michael McGuirl and Joseph Paxia for the Apprentice II Vacancies and Mr. Michael Fiorino for the Journeyman II Position**

**WHEREAS**, the South Monmouth Regional Sewerage Authority has multiple openings for the position of Apprentice II and Journeyman II; and

**WHEREAS**, the available positions were posted at the plant in accordance with the Collective Bargaining Agreement, and on the Authority's, Association of Environmental Authorities' (AEA), and Job Recruiting websites; and

**WHEREAS**, a total of 14 applicants were interviewed by the Executive Director, Superintendent, and Director of Human Resources; and

**WHEREAS**, Messrs. Michael McGuirl of Manasquan, New Jersey; Joseph Paxia of Brick, New Jersey and Michael Fiorino of Marlboro, New Jersey were found to be duly qualified and ranked as the top-rated candidates by Authority Staff; and

**WHEREAS**, the Human Resource Committee met on Wednesday, January 6, 2021, for the purpose of reviewing and discussing said applicants and vacancies; and

**WHEREAS**, the Human Resource Committee unanimously concurs with the selections of Authority Staff and recommends that said individuals be hired; and

**WHEREAS**, the Human Resource Director has stated that the selection process has in fact complied in accordance with the Collective Bargaining Agreement and has made an offer of conditional employment.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby authorizes the Executive Director to extend offers of Conditional Employment to Messrs. Michael McGuirl and Joseph Paxia as Apprentice II's at a starting salary of \$21.25 per hour and Mr. Michael Fiorino as a Journeyman II at a starting salary of \$27.00 per hour effective on or before Monday, February 1, 2021. The new hires are considered probationary employees for the first one hundred and fifty (150) days of their continuous employment as per Union Contract, Article XI; Paragraph 2.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 01-14-21.

  
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KEN FARRELL - SECRETARY



## RESOLUTION # 09-21

### Resolution Returning a Parcel of Land Dedicated to the Borough of Lake Como by South Monmouth Regional Sewerage Authority

**WHEREAS**, the South Monmouth Regional Sewerage Authority is the record owner of certain property located in the Borough of Lake Como and designated as Lot 3, Block 21, having received same from the Borough of South Belmar (currently known as Lake Como) in 1975; and

**WHEREAS**, the Deed from the Borough of South Belmar (currently known as Lake Como) into South Monmouth Regional Sewerage Authority states: "In the event that the Grantee at some point in the future abandons the premises conveyed by the Grantor herein, then the subject premises shall revert back to Grantor and then the Grantee agrees to reconvey the title to said premises to the Grantor"; and

**WHEREAS**, the Authority has abandoned the use and demolished the pump station formerly located on the premises; and

**WHEREAS**, the Authority has provided documentation from the New Jersey Department of Environmental Protection approving demolition of the pump station; and

**WHEREAS**, the Borough of Lake Como has, after inspection of the site and consultation with its professionals, determined that it is in the public interest to accept the deed from the South Monmouth Regional Sewerage Authority and take title to the subject property.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby memorializes returning a parcel of land to the Borough of Lake Como (designated as Lot 3, Block 31).

**BE IT FURTHER RESOLVED** that the Executive Director is authorized and directed to take any and all steps, including the signing of any and all required documents to return said property.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 01-14-21

  
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KEN FARRELL - SECRETARY