

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
MINUTES - CAUCUS MEETING – JULY 8, 2021**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 6:00 p.m. on Thursday, July 8, 2021.

Moment of Silence and Salute:

Led by Chairman Lynch

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meetings Act as well as guidance from the New Jersey Department of Community Affairs; Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, the Coast Star and emailed to the Clerks of our member municipalities on Thursday, June 17, 2021. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Commissioners Addonizio, Cory, Donovan, Farrell, Lynch, Mattia, and Nicol.

Mr. Bonello, Mr. Bujak, Mr. Krause and Mr. Timbrook

Excused:

Commissioner May

ATTORNEY'S REPORT:

Mr. Bonello reported during the month he worked with Mr. Krause and Mr. Bujak on several issues; which will be discussed in the Executive Director's Report.

EXECUTIVE DIRECTOR'S REPORT:

SYSTEM

Force Main/Outfall Condition Assessment (CA):

Mr. Krause reported that the assessment is in the final stages of completion and reviewed with the Commissioners a slide presentation that highlighted areas of concern and possible remedial alternatives.

PLANT

Cogen Resiliency Upgrades:

Mr. Krause reported that two (2) engines are running, with one (1) running consistently. Warranty Repair Work is still ongoing.

Headworks:

Mr. Krause reported that the Authority is still soliciting bids for the Grit Chamber Concrete repair work and Engineering Support for the Headworks Scrubber Evaluation.

FINANCE & ADMINISTRATION

Finance Subcommittee:

Mr. Krause reported that the Finance Committee recently met to discuss:

- 1) Project funding and ancillary income.
- 2) Replacing the original Bucket Elevator in the Headworks.
- 3) Purchase of a new Ford F250 X2B XL through the Educational Services Commission of New Jersey. The Authority will be advertising the purchase in the local newspapers.
- 4) The lowering of interest rates. Mr. Bujak stated that there will be two (2) reductions in interest rates prior to September 1, 2021 and that the Authority is meeting with representatives of local banks concerning the interest rates and alternative investments.
- 5) Recently received FEMA COVID- 19 reimbursement.
- 6) Amended 2021/Proposed 2022 budget activities.

Annual Procurement Contracts

Mr. Krause reported that there are two resolutions on the Regular Meeting Agenda for Board of Commissioner consideration authorizing the solicitation of bids for chemicals, and sludge hauling as well as equipment repair, rentals and maintenance; electronic diagnostic troubleshooting and repair services for the 2022 fiscal year. These are recurring annual actions and it is his hope that award of these contracts occurs at the September Board meeting.

Human Resources:

Mr. Krause reported that two (2) resolutions have been placed on the Regular Open Public Meeting Agenda. The first is approving Mr. Michael Fiorino as a full-time permanent employee and the second is to ratify an Offer of Conditional Employment to Mr. Keith Rose of Spring Lake Heights, New Jersey.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for Board of Commissioners Consideration and Approval adopting a Memorandum of Agreement between the South Monmouth Sewerage Authority and the Monmouth-Ocean Counties Building and Construction Trades Council AFL-CIO.

Miscellaneous:

Mr. Bujak reported Resolution has been placed on the Regular Meeting Agenda for Board of Commissioners Consideration and Approval rescinding Resolution #14-21 and amending 2021-2022 Meeting Schedule for Caucus and Regular Meetings, Dates, Times and Platforms.

Mr. Bujak reported that the Commissioner Portal on the SMRSA website will be operational within the next few months. Each Commissioner will have access to the portal containing all relevant Authority information.

BUSINESS:

- Approve the June 10, 2021 Caucus & Regular Meeting Minutes as written
- Resolution to Authorize the Transfer of Funds from the Revenue Account to the 2021 Operating and Payroll Accounts
- Resolution to Amend the 2021 - 2022 Caucus and Regular Meeting dates, times and platform
- Resolution to Adopt a Memorandum of Agreement between South Monmouth Regional Sewerage Authority and the Monmouth-Ocean County Building and Construction Trades Council, AFL-CIO
- Resolution to Authorize Solicitation of Bids to Furnish and Deliver Sodium Hypochlorite, Magnesium Hydroxide and for the Removal and Hauling of Sewer Sludge
- Resolution to Authorize Solicitation of Bids for Equipment Repair, Rental, Maintenance & Installation Services; Electrical Diagnostic, Troubleshooting and Repair Services; and Pump/Motor Repairs
- Resolution to Approve Michael Fiorino as a Full-time Permanent Employee
- Resolution Ratifying an offer of Conditional Employment to Keith Rosa, for the Journeyman II Vacancy

**COMMISSIONER'S
COMMENTS:**

Chairman Lynch welcomed Commissioner Addonizio to the Board and stated that it was good to return to in person meetings.

PUBLIC PORTION:

Commissioner Lynch made a motion to open the public portion of the meeting.

Commissioner Farrell seconded the motion. On voice vote, all voted aye.

Commissioner Lynch made a motion close the public portion of the meeting.

Commissioner Donovan seconded the motion. On voice vote, all voted aye.

ADJOURNMENT:

Commissioner Lynch made a motion to adjourn the Caucus Meeting.

Commissioner Donovan seconded the motion. On voice vote, all voted aye.