

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
CAUCUS MEETING – MARCH 11, 2021**

**CALL TO ORDER:**

The Caucus Meeting of the South Monmouth Regional Sewerage Authority is called to order at 3:03 p.m. on Thursday, March 11, 2021.

**Moment of Silence and Salute:**

Led by Chairman Lynch

**Announcement:**

This meeting is called in accordance with the provisions of the Open Public Meetings Act as well as guidance from the New Jersey Department of Community Affairs; Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, the Coast Star and emailed to the Clerks of our member municipalities on Thursday February 18, 2021. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, May, and Nicol.

Mr. Bonello, Mr. Bujak, Mr. Krause, and Mr. Timbrook.

Mr. Krause stated that Wall Township has not notified the Authority of a Replacement Commissioner.

**Chairman Lynch:**

Presented Commissioner May with a plaque in recognition of his service as Chairman for the 2020-2021 year.

**ATTORNEY'S REPORT:**

Mr. Bonello reported during the month he worked with both Mr. Krause and Mr. Bujak on several issues. Which will be discussed in the Executive Director's Report

**EXECUTIVE DIRECTOR'S REPORT:**

## **SYSTEM**

### **Force Main/Outfall Condition Assessment:**

Mr. Krause reported that the Brielle 12” DIP Force Main Line is compromised. The Authority has contracted Standard Pipe Services located in Newark, Delaware to do the repair work. A Cured in Place Pipe Liner (CIPP) which is a fiberglass liner will be installed in the existing pipe. Work on the Brielle 12” DIP Force Main Line will begin on or around March 22, 2021. The assessment of the 36” PCP Outfall Pipe results indicate that there are anomalies in one section of the pipe and that no action needs to be taken at this time. The Authority has received preliminary results of the Glimmer Glass Section of the Force Main and is still waiting on the final results.

## **PLANT**

### **Flows:**

Mr. Krause reported that due to recent snow & rain events, flows have been up to an average of 7 MGD but are still within permit limits.

### **NJDEP:**

Mr. Krause reported that the New Jersey Register has included a proposed rule change making Hydrogen Sulfide (H<sub>2</sub>S) to be considered as a hazardous Air Pollutant (HAP). Hydrogen Sulfide is the odor given off by the raw sewerage. The proposed rule change may require set limits and monitoring of the Hydrogen Sulfide (H<sub>2</sub>S). Mr. Krause stated he will have more information once the NJDEP decides on the rule change.

## **FINANCE & ADMINISTRATION**

### **COVID-19:**

Mr. Krause reported that the Authority has had no new positive cases since last month and that some staff members have begun to receive vaccines. For continued safety reasons, the Administration building remains closed to visitors and non-essential vendors, however, those allowed to enter the building are screened using a written and signed questionnaire form.

### **Personnel:**

Mr. Krause reported that Authority has conducted two (2) interviews for vacant positions over the last week and more are scheduled. A Human Resources Committee will be convened in the near future to review the qualifications of the candidates.

**NJ Future- Jersey Water Works:**

Mr. Krause reported that NJ Future has created a website called Jersey Water Check for any Utility that has a NJPDES permit and/or Public Water System Identification (PWSID) to compile financial data so consumers can access the information. The Authority was given the opportunity to have information relative to the SMRSA vetted. Mr. Krause reported that one of the metrics used is an annual or quarterly sewer bill for the Authority's Member Costumers and NJ Future chose to use Wall Townships Sewer Rates to represent all Authority's Members.

**Non-Fair and Open Contract to Stations Tek-Sales Inc. for the Purchase of Valves:**

Mr. Krause stated a Resolution has been placed on the Regular Meeting Agenda for Board of Commissioners Consideration and Approval to award a Non-Fair Open Contract to Tek-Sales Inc. for the purchase of Valves for the Brielle and Glimmer Glass Pump Stations.

**BUSINESS:**

- Resolution to Authorize the Transfer of Funds from the Revenue Account to the 2020 Operating Account
- Resolution to Authorize the Transfer of Funds from the Revenue Account to the 2021 Operating and Payroll Accounts
- Resolution to Authorize Payment of the Current Month's Construction Project Bills
- Approve the February 11, 2021 Caucus & Regular Meeting Minutes as written
- Resolution Authorizing the Award of Non-Fair Open Contract for the Purchase of Valves for the Brielle and Glimmer Glass Pump Stations

**COMMISSIONER'S  
COMMENTS:**

None

**PUBLIC PORTION:**

Commissioner Lynch made a motion to open the public portion of the meeting.

Commissioner Farrell seconded the motion. On voice vote, all voted aye.

*If there is any member of the public listening, for the record please state your name, address and nature of the comment(s)*

*Staff will verify the receipt of any Public Electronic Communication*

Commissioner Lynch made a motion close the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

**ADJOURNMENT:**

Commissioner Lynch made a motion to adjourn the Caucus Meeting.

Commissioner Cory seconded the motion. On voice vote, all voted aye.