

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
MINUTES - CAUCUS MEETING –OCTOBER 14, 2021**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:51 p.m. on Thursday, October 14, 2021.

Moment of Silence and Salute:

Led by Chairman Lynch

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meetings Act as well as guidance from the New Jersey Department of Community Affairs; Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, the Coast Star and emailed to the Clerks of our member municipalities on Thursday, June 17, 2021. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Commissioners Addonizio, Cory, Farrell, Lynch, Mattia, May and Nicol.

Excused:

Commissioner Donovan

Messrs. Bonello, Bujak, Cuva, Krause and Timbrook

ATTORNEY'S REPORT:

Mr. Bonello reported that prior to this meeting he met with Mr. Krause and Mr. Bujak to review the items on the Executive Director's report in addition to reviewing and preparing for the Sewer Use Rate Hearing.

EXECUTIVE DIRECTOR'S REPORT:

SYSTEM

Manasquan Pump Station:

Mr. Krause reported that staff met with Paulus, Sokolowski and Sartor, LLC (PS&S) and JCP&L to discuss the preliminary designs for the Electrical Upgrades.

Outfall Dive Inspection:

Mr. Krause reported that due to weather conditions the inspection of the Authority's Ocean Outfall System has been delayed.

PLANT

Cogen Resiliency Upgrades:

Mr. Krause reported that all three (3) engines are running. Final testing is still needed.

Headworks:

Mr. Krause reported that the Grit Chamber Concrete Rehabilitation work should begin in November. He further stated that staff had a kickoff meeting with Hazen and Sawyer to discuss the SMRSA Headworks Scrubber Upgrade Investigation Project. The staff conducted air sampling for Hazen and Sawyer in preparation for the project start.

FINANCE & ADMINISTRATION

2021 Amended and 2022 Proposed Budgets:

Mr. Bujak reported that the Finance Committee met on September 14th and October 5th to discuss the Amended 2021 Income and Expense Budgets and the 2022 Proposed Income, Capital and Appropriation Budgets. He stated that the budgets were subsequently forwarded to the full Board and that appropriate resolutions are on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval.

2020 Audit:

Mr. Cuva reported that the State GASB 75 Report is still being reviewed by the Division of Pensions and Benefits and at present, no release date has been provided, which continues to delay finalization and issuance of the 2020 Audit. He stated that the Authority may need to submit a Modified Opinion Report.

Staffing:

Mr. Krause reported that the following Resolutions have been placed on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval:

- Accepting the Resignation of Employee Number 76002.
- Approve Mr. Jose Serrano as a Full-time Employee.
- Approve Mr. Douglas Ward as a Full-time Employee and Adjusting his Salary due to Exemplary Performance.
- Vote of Confidence for a Tentative Agreement between the SMRSA and the United Steel Workers AFL-CIO-CLC local 4-406.

Procurement:

Mr. Krause reported that the following Resolutions have been placed on the Regular Meeting Agenda for Board of Commissioner Consideration and Approval:

- Authorize the Purchase of a Rotary Lift Model No. SP012-TA Symmetric Lift through the Sourcewell Cooperative Purchasing Program.
- Authorize the Purchase of a 2002 International Harvester Jet Vac Truck from the Township of Ocean Sewerage Authority.

Miscellaneous:

Mr. Krause reported that the AEA Annual Meeting & Conference is scheduled for Tuesday and Wednesday November 16-17, 2021. He asked that any Commissioner interested in attending to contact Mr. Bujak.

BUSINESS:

- Approve the September 9, 2021 Caucus & Regular Meeting Minutes as written
- Resolution to Authorize the Transfer of Funds from the Revenue Account to the 2021 Operating and Payroll Accounts
- Resolution to Amend the 2021 Income and Appropriation Budgets
- Resolution to Approve the 2022 Proposed Income, Capital and Appropriation Budgets
- Resolution to Adopt the 2022 Municipal Sewer Use Schedule of Charges
- Resolution to Approve a Vote of Confidence for a Tentative Agreement between the South Monmouth Regional Sewerage Authority and the United Steel Workers International Union AFL-CIO-CLC Local 4-406
- Resolution to Authorize the Purchase of a 2002 International Harvester Jet Vac Truck from the Township of Ocean Sewerage Authority
- Resolution to Authorize the Purchase of a Rotary Lift Model No. SP012-TA Symmetric Lift

- Resolution to Approve Douglas Ward as a Full-time Permanent Employee
- Resolution to Approve Jose Serrano as a Full-time Permanent Employee
- Resolution Accepting the Resignation of Employee Number 76002

**COMMISSIONER'S
COMMENTS:**

NONE

PUBLIC PORTION:

Commissioner Lynch made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Commissioner Lynch made a motion close the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

ADJOURNMENT:

Commissioner Lynch made a motion to adjourn the Caucus Meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.