

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES – APRIL 9, 2025**

**CALL TO ORDER**

The Regular Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:45 p.m. on Wednesday, April 9, 2025.

**Announcement**

This meeting is called in accordance with the provisions of the Open Public Meeting Act as well as guidance from the New Jersey Department of Community Affairs, Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, in the Coast Star and emailed to the Clerks of our member municipalities on February 20, 2025. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

**Present:**

Commissioners Cory, Donovan, Lynch, May, Mattia, Meixsell, and Shields.

Mr. Bonello, Mr. Krause, and Ms. Oliver

**Excused:**

Commissioner Nolan

**SECRETARY'S REPORT**

**MEETING MINUTES**

Commissioner May made the motion to approve the March 12, 2025 Caucus & Regular Meeting Minutes as written.

Commissioner Mattia seconded the motion.

On voice vote, all voted aye.

**TREASURER'S REPORT**

**1. RESOLUTION #40-25**

Commissioner Lynch made the motion to authorize the transfer of \$420,628.64 from the Revenue fund to the Operating and Payroll Fund for the explicit purpose of payment of all known calendar year 2025 listed bills and expenses as detailed in the body of the resolution.

Commissioner Mattia seconded the motion.

**Roll Call**

**In the Affirmative:**

Commissioners Cory, Donovan, Lynch, May, Mattia, Meixsell, and Shields.

**BUSINESS:**

**2. RESOLUTION #41-25**

Commissioner Donovan made the motion Authorizing Solicitation of Public Bids for Waste Gas Burner Flare Replacement Project.

Commissioner Mattia seconded the motion.

**Roll Call**

**In the Affirmative:**

Commissioners Cory, Donovan, Lynch, May, Mattia, Meixsell, and Shields.

**3. RESOLUTION #42-25**

Commissioner Meixsell made the motion Awarding a Professional Engineering Services Contract to H2M Architects & Engineers, Inc., for Design and Bid Assistance Services for SMRSA Access Road Slope Stabilization Project. Time and Materials Cost Not to Exceed \$73,800.00.

Commissioner Mattia seconded the motion.

**Roll Call**

**In the Affirmative:**

Commissioners Cory, Donovan, Lynch, May, Mattia, Meixsell, and Shields.

**4. RESOLUTION #43-25**

Commissioner Lynch made the motion Authorizing the Purchase of one Hyster H60A Lift Truck Utilizing the New Jersey State Contract in the amount of \$66,495.45.

Commissioner Mattia seconded the motion.

**Roll Call**

**In the Affirmative:**

Commissioners Cory, Donovan, Lynch, May, Mattia, Meixsell, and Shields.

**5. RESOLUTION #44-25**

Commissioner Mattia made a motion Approving a Sidebar Agreement Between the South Monmouth Regional Sewerage Authority and the United Steel Workers AFL-CIO CLS Local #4-406 (“Union”) for Employer Sponsored Health Reimbursement Account (HRA).

Commissioner Lynch seconded the motion.

**Roll Call**

**In the Affirmative:**

Commissioners Cory, Donovan, Lynch, May, Mattia, Meixsell, and Shields.

**6. RESOLUTION #45-25**

Commissioner May made the motion Appointing EB Solutions, LLC D/B/A “The Difference Card” to Provide Health Reimbursement Account Services (HRA) for the South Monmouth Regional Sewerage Authority.

Commissioner Mattia seconded the motion.

**Roll Call**

**In the Affirmative:**

Commissioners Cory, Donovan, Lynch, May, Mattia, Meixsell, and Shields.

**COMMISSIONER’S  
COMMENTS:**

**Commissioner May thanked the Authority for providing a tour of the facility for the Boy Scouts.**

**PUBLIC PORTION**

Commissioner Cory made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Commissioner Cory made a motion to close the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

**ADJOURNMENT**

Commissioner Cory made a motion to adjourn the Regular Meeting.

Commissioner Mattia seconded the motion. On a voice vote, aye all voted aye.

The time is 5:47 p.m.