

## RESOLUTION #07-25

### A Resolution to Appoint South Monmouth Regional Sewerage Authority Officers for the Period of February 14, 2025– February 11, 2026

**WHEREAS**, the by-laws of the South Monmouth Regional Sewerage require the annual appointment of officers of the Authority; and

**WHEREAS**, the appointments must be made at the annual reorganization meeting held this year on February 13, 2025; and

**WHEREAS**, a recommendation of newly appointed officers has been received from the Nominating Committee; and


**WHEREAS**, said recommendation is consistent with the rotation of officers as outlined in the by-laws of the South Monmouth Regional Sewerage Authority.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners hereby appoint Commissioner E. Gene Cory (Belmar) as Chairman, Thomas Shields (Wall) as Vice Chairman, Commissioner Joseph C. May (Spring Lake Heights) as Secretary, Commissioner Kevin Lynch (Lake Como) as Treasurer, and Executive Director, Ryan R. Krause as Assistant Secretary.

**BE IT FURTHER RESOLVED**, that the Assistant Secretary is hereby authorized to approve and sign any and all New Jersey Department of Environmental Protection applications on behalf of the Authority.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 02-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

## RESOLUTION #08-25

### 2024 Revenue Fund

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #14-24 in the total amount of \$ 77,819.85 is hereby approved for transfer from the Revenue Fund to the Operating Fund in satisfaction of all 2024 approved bills attached hereto and made a part thereof as of this date.

**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 02-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

## 2024 REVENUE FUND REQUISITION

Requisition #14-24

Total of Requisition: \$77,819.85

Date: February 13, 2025

### CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:

  
\_\_\_\_\_  
E. GENE CORY – CHAIRMAN

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**Supplemental Information to Requisition # 14 - 24**  
**11-Feb-25**

**Total amount of checks** **77,819.85**

Plus:

State Health Benefit Programs - Medical	0.00
State Health Benefit Programs - Rx	0.00
State Health Benefit Programs - Retirees	0.00

Adjustments:

0.00
0.00
0.00
<u>0.00</u>

SUB - TOTAL 0.00

**REQUESTED AMOUNT OF WIRE TRANSFER** 77,819.85

**WIRE INSTRUCTIONS:**

A/P Checks	77,819.85
SHBP	0.00
Adjustments	<u>0.00</u>

**TO OPERATING ACCOUNT** 77,819.85

Payroll & Related Taxes	0.00
Adjustments	<u>0.00</u>

**TO PAYROLL ACCOUNT** 0.00

**REQUETSED AMOUNT OF WIRE TRANSFER** 77,819.85  
0.00

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 24283 to 24310  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
24283	02/14/25	ASHOME50 A'S HOME & GARDEN CENTER	16.99		299
24284	02/14/25	BOROU12 BOROUGH OF BELMAR	117.41		299
24285	02/14/25	CLEARY50 Cleary, Giacobbe, Alfieri Jaco	418.00		299
24286	02/14/25	CONTRO33 CONTROL SALES INC	1,450.00		299
24287	02/14/25	COOPER50 COOPER ELEC. SUPPLY CO.	1,112.81		299
24288	02/14/25	COUNT055 County of Monmouth Public Work	86.50		299
24289	02/14/25	DIREC005 Direct Energy Business	2,401.02		299
24290	02/14/25	EXCELISO Excelsior Blower Systems Inc.	4,960.00		299
24291	02/14/25	FERGUS55 FERGUSON ENTERPRISES	12.50		299
24292	02/14/25	FREEHO33 FREEHOLD CARTAGE INC	9,483.28		299
24293	02/14/25	GAGEIT01 GAGE-IT INC	308.32		299
24294	02/14/25	GANNETT Gannett NY/NJ LocalIQ	113.75		299
24295	02/14/25	GARDE005 GARDEN STATE LABORATORIES, INC	2,433.00		299
24296	02/14/25	GASKI005 Joseph Gaskill	55.52		299
24297	02/14/25	GRAING50 GRAINGER INC	3,921.04		299
24298	02/14/25	HAYESP50 HAYES PUMP INC	163.24		299
24299	02/14/25	HOMED50 HOME DEPOT CREDIT SERVICE	3,381.87		299
24300	02/14/25	HYTOR005 HYTORC	15,217.00		299
24301	02/14/25	JERSEY16 JERSEY CENTRAL POWER & LI	2,118.70		299
24302	02/14/25	MANAB50 MANNA & BONELLO P.A.	1,937.50		299
24303	02/14/25	MCMAST50 MCMASTER-CARR	806.51		299
24304	02/14/25	MONMOU32 MONMOUTH COUNTY TREASURER	2,277.13		299
24305	02/14/25	NWFINACE NW Financial Group LLC	3,000.00		299
24306	02/14/25	PILOTE50 PILOT ELECTRIC CO	5,680.76		299
24307	02/14/25	STONYB55 STONY BROOK REGIONAL	8,074.00		299
24308	02/14/25	THELI005 The Liner Company Inc.	6,765.75		299
24309	02/14/25	TJMCO005 TJM CONTROLS, INC	1,350.00		299
24310	02/14/25	UNIFIR50 UNIFIRST CORPORATION	157.25		299

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	28	0	77,819.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	28	0	77,819.85	0.00

## RESOLUTION #09-25

### 2025 Revenue Fund

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #02-25 in the total amount of \$557,954.84 is hereby approved for transfer as follows:

1. That \$ 337,777.72 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$ 220,177.12 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 02-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

## 2025 REVENUE FUND REQUISITION

Requisition #02-25

Total of Requisition: \$557,954.84

Date: February 13, 2025

### CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:

  
\_\_\_\_\_  
E. GENE CORY – CHAIRMAN

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**Supplemental Information to Requisition # 02 -25**  
**11-Feb-25**

**Total amount of checks** **269,324.13**

Plus:

State Health Benefit Programs - Medical	30,414.15
State Health Benefit Programs - Rx	5,679.96
State Health Benefit Programs - Retirees	30,284.41
BC/BS Dental Program	1,551.07
VSP - Eye Care	524.00

Re-imburse SMRSA for January, 2025 Gross Payroll	183,772.24
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Re-imburse SMRSA for January, 2025 Employer Portion Federal Payroll Taxes	13,603.94
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**SUB - TOTAL** **265,829.77**

Adjustments:

Payroll Adjustment Res #01-25	22,800.94
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<b>SUB - TOTAL</b>	<u><b>22,800.94</b></u>
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**REQUESTED AMOUNT OF WIRE TRANSFER** **557,954.84**

**WIRE INSTRUCTIONS:**

A/P Checks	269,324.13
SHBP	66,378.52
Dental/ Vision	2,075.07
Adjustments	<u>0.00</u>

**TO OPERATING ACCOUNT** **337,777.72**

Payroll & Related Taxes	197,376.18
Adjustments Res #01-25	<u>22,800.94</u>

**TO PAYROLL ACCOUNT** **220,177.12**

**REQUETSED AMOUNT OF WIRE TRANSFER** **557,954.84**

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 24312 to 24382  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
24312	02/14/25	4SEAS005 4 Season Roofing LLC	44,294.20	300
24313	02/14/25	ADPINC50 ADP	1,067.16	300
24314	02/14/25	ADVANTAG Advantage Voice & Data	356.83	300
24315	02/14/25	ALLCONST Allied Consturction Group Inc.	41,160.00	300
24316	02/14/25	ALLISO50 ALLISON PEST CONTROL	69.00	300
24317	02/14/25	AMERIO10 AMERICAN AQUATIC TESTING, INC	1,500.00	300
24318	02/14/25	AMERIC80 AMERICAN WATER WORKS ASSO	288.00	300
24319	02/14/25	ATLANT75 ATLANTIC LOCK & SAFE	245.00	300
24320	02/14/25	ATTEN005 ATTENTION TO DETAIL JANITORIAL	980.00	300
24321	02/14/25	BANKO005 BANK OF AMERICA	2,134.34	300
24322	02/14/25	BILLSW50 BILL'S WORK & OUTDOOR WEAR	180.00	300
24323	02/14/25	BOROUG48 BOROUGH OF MANASQUAN	178.34	300
24324	02/14/25	BOROUG84 BOROUGH OF SPRING LAKE HT	243.75	300
24325	02/14/25	CDMSMITH CDM Smith	8,677.17	300
24326	02/14/25	CENTE005 Centek laboratories	980.80	300
24327	02/14/25	COAST50 COASTAL SOLUTIONS INC.	10,773.00	300
24328	02/14/25	COAST50 COASTAL SOLUTIONS INC.	2,301.73	300
24329	02/14/25	COASTS50 COAST STAR	25.92	300
24330	02/14/25	COPPL005 NVIRO SERVE	15,652.40	300
24331	02/14/25	CORNE005 CORNERSTONE ENVIRONMENTAL	2,331.87	300
24332	02/14/25	DAFELD50 Dafeldecker Associates, LLC	449.00	300
24333	02/14/25	DEPOL005 DEPOLINK COURT REPORTING	679.00	300
24334	02/14/25	DIFI50 D-FI PRODUCTIONS INC	125.00	300
24335	02/14/25	DIREC005 Direct Energy Business	6,360.95	300
24336	02/14/25	DOVER05 Dover Oil Company	441.96	300
24337	02/14/25	EUROF005 Eurofins Environment Testing	203.00	300
24338	02/14/25	FAZZIO50 Joseph Fazzio - Wall LLC	1,262.48	300
24339	02/14/25	FERGUS55 FERGUSON ENTERPRISES	42.48	300
24340	02/14/25	FIRESE50 FIRE SECURITY TECHNOLOGIE	550.00	300
24341	02/14/25	FREEH033 FREEHOLD CARTAGE INC	532.65	300
24342	02/14/25	GASKI005 Joseph Gaskill	450.00	300
24343	02/14/25	GEN-EL50 GEN-EL INDUSTRIES, LLC	208.90	300
24344	02/14/25	GOODF005 GOOD FRIEND ELECTRIC	301.52	300
24345	02/14/25	GRAING50 GRAINGER INC	1,997.74	300
24346	02/14/25	HOMED50 HOME DEPOT CREDIT SERVICE	149.34	300
24347	02/14/25	IMPER005 Imperial Dade LLC	1,638.52	300
24348	02/14/25	INDUST50 INDUSTRIAL CONTROLS DIST	433.26	300
24349	02/14/25	INLET005 Inlet Shoals LLC	2,545.00	300
24350	02/14/25	JAEGER50 JAEGER LUMBER	519.70	300
24351	02/14/25	JERSEY16 JERSEY CENTRAL POWER & LI	4,790.71	300
24352	02/14/25	KIEFER50 KIEFER AWARDS	105.00	300
24353	02/14/25	KRAUSE50 Ryan Krause	1,105.85	300
24354	02/14/25	KUEHNE50 KUEHNE CHEMICAL CO.	17,199.77	300
24355	02/14/25	MANNAB50 MANNA & BONELLO P.A.	1,762.00	300
24356	02/14/25	MARIT005 MARITIME TOOL AND MANUF CO,INC	5,200.00	300
24357	02/14/25	MCMAST50 MCMASTER-CARR	2,504.39	300
24358	02/14/25	MILLER50 MILLER, SUSAN	592.98	300
24359	02/14/25	NJNATL33 NJ NAT'L GAS	442.34	300
24360	02/14/25	NJSTAT50 NJ STATE LEAGUE OF MUNICIPALIT	210.00	300
24361	02/14/25	ONECAL55 ONE CALL CONCEPTS	68.98	300
24362	02/14/25	OPTIMO05 OPTIMUM	250.99	300

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
24363	02/14/25	PASSAI50 PASSAIC VALLEY SEWERAGE	7,385.00		300
24364	02/14/25	PILOTE50 PILOT ELECTRIC CO	19,319.20		300
24365	02/14/25	PITNEY33 PITNEY BOWES GLOBAL	169.98		300
24366	02/14/25	PSS00005 PS&S, LLC	18,113.75		300
24367	02/14/25	PUMPIN50 PUMPING SERVICES	19,672.87		300
24368	02/14/25	RADWE005 RADWELL INTERNATIONAL LLC	2,084.36		300
24369	02/14/25	SEABOA66 SEABOARD WELDING SUPPLY	130.50		300
24370	02/14/25	SEABRE50 SEA BREEZE FORD INC.	425.62		300
24371	02/14/25	SHOREB50 SHORE BUSINESS SOLUTIONS	243.84		300
24372	02/14/25	STONYB55 STONY BROOK REGIONAL	4,235.00		300
24373	02/14/25	TREAS100 Treasurer, State of New Jersey	3,814.00		300
24374	02/14/25	TRUVI005 Truview BSI, LLC	171.00		300
24375	02/14/25	USABLU50 USA BLUE BOOK	807.46		300
24376	02/14/25	USBANK50 U.S. Bank	1,200.00		300
24377	02/14/25	VANWIC50 VAN WICKLE AUTO SUPPLY	1,109.47		300
24378	02/14/25	VERIZO25 VERIZON	332.33		300
24379	02/14/25	WASTEM50 WASTE MANAGEMENT OF NJ	383.36		300
24380	02/14/25	WBMASON W.B. MASON	505.28		300
24381	02/14/25	WIELK005 WIELKOTZ & COMPANY, LLC	1,350.00		300
24382	02/14/25	WRIGHT50 WEX Bank - WrightExpress	1,308.09		300

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	71	0	269,324.13	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>71</u>	<u>0</u>	<u>269,324.13</u>	<u>0.00</u>

# RESOLUTION #10-25

## 2025-2026 Meeting Schedule

**WHEREAS**, in accordance with the Open Public Meeting Act, it is necessary for the South Monmouth Regional Sewerage Authority, as a public body, to post, notify newspapers and the clerks of the member municipalities and maintain a schedule of the regular meetings of the public body to be held during the succeeding year.

**NOW, THEREFORE, BE IT RESOLVED** that the meeting dates of the South Monmouth Regional Sewerage Authority be hereby established and that its Executive Director is hereby authorized and directed to comply with the requirements of the Open Public Meeting Act:

### **SMRSA CAUCUS AND REGULAR MEETING DATES FOR 2025-2026**

Wednesday	March 12, 2025	Wednesday	September 10, 2025
Wednesday	April 9, 2025	Wednesday	October 8, 2025
Wednesday	May 14, 2025	Wednesday	November 12, 2025
Wednesday	June 11, 2025	Wednesday	December 10, 2025
Wednesday	July 9, 2025	Wednesday	January 14, 2026
Wednesday	August 13, 2025	Wednesday	February 11, 2026

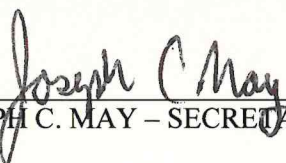
**CAUCUS MEETINGS** – will be held at the South Monmouth Regional Sewerage Authority Administration Building, 1235 18<sup>th</sup> Avenue, Belmar, New Jersey, on the second Wednesday of each month at 5:30 p.m. prevailing time, commencing March 12, 2025 and expiring February 11, 2026.

**REGULAR MEETINGS** – will be held at the South Monmouth Regional Sewerage Authority Administration Building, 1235 18<sup>th</sup> Avenue, Belmar, New Jersey, on the second Wednesday of each month immediately after the Caucus Meeting commencing March 12, 2025 and expiring February 11, 2026.

The public, as always, will be allowed to participate in the Caucus and Regular Public Meetings. Action will only be taken at the Regular Meetings of the South Monmouth Regional Sewerage Authority. A portion of the Caucus Meeting may be closed to the public in accordance with the provisions of the Open Public Meeting Act.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 02-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

## RESOLUTION #11-25

### A Resolution Designating the South Monmouth Regional Sewerage Authority Official Depositories for the Period of February 14, 2025 – February 11, 2026

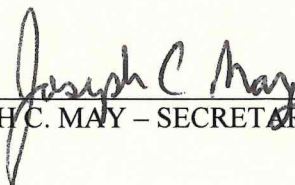
**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that the following financial institutions be and are hereby designated as the Authority's Official Depositories for the period of February 14, 2025 – February 11, 2026:

Manasquan Savings Bank  
New Jersey Cash Management Fund  
Ocean First Bank  
Provident Bank

**BE IT FURTHER RESOLVED**, that the CFO/Human Resource Director and/or the Executive Director is herein authorized and empowered to communicate with all of the afore listed financial institutions to make wire transfers of funds between such institutions for the purpose of cash management and maximizing interest income based upon short-term financial needs of the Authority.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 02-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

## **RESOLUTION #12-25**

### A Resolution Designating the South Monmouth Regional Sewerage Authority Official Signatories for the Period of February 14, 2025 – February 11, 2026

**WHEREAS**, endorsements on behalf of the South Monmouth Regional Sewerage Authority with official depositories listed on Resolution #11-25 for deposit or withdrawal may be made, affixed or imprinted (manually or by stamp impression) by any one of the officers or other signatories of the Authority acting alone or by any other person authorized, and in any such case, for the purpose of deposit the endorsement may be the name of this Authority alone without specifying who made, affixed or imprinted the same; and

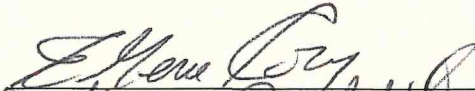

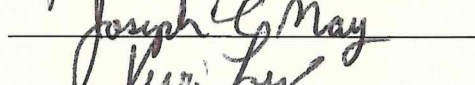
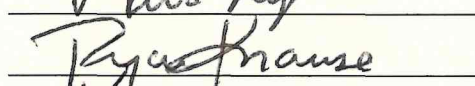
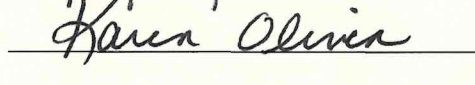

**WHEREAS**, contained herein are listed Authority Officers and Staff Members named as signatories and with respect to each of the authorized accounts the following protocol is established; and

**WHEREAS,**

- a. With respect to the OPERATING Account, any three (3) of the following Authority Officers with a minimum of one (1) live signature: Chairman, Vice-Chairman, Secretary, Treasurer, or Assistant Secretary as signatories.
- b. With respect to the PAYROLL Account, any one (1) of the following Authority Officers or Staff Member's live signature: Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary or CFO/Human Resource Director as signatories.
- c. With respect to the SPECIAL OPERATING AND ESCROW ACCOUNTS, any one (1) of the following Authority Officers or Staff Member's live signature: Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary, CFO/Human Resource Director as signatories.

**NOW THEREFORE BE IT RESOLVED**, that the afore referenced officers and staff members be and are hereby authorized as outlined above to sign, make, draw, accept or endorse on behalf, or in the name of this Authority, any and all checks, notes, drafts, bills of exchange, acceptances, orders or other instruments for the payment of money or the withdrawal of funds, and said bank is hereby authorized to pay cash or otherwise honor and charge to this Authority any and all such instruments when so signed, made drawn, accepted or endorsed, without limitation as to amount and without inquiry as to the circumstances of issue, negotiation or endorsement thereof, even though the same are payable to or for the benefit of any officer, agent or employee of this Authority, or has been deposited to his or her credit or tendered as payment of his or her personal obligation.

**BE IT FURTHER RESOLVED**, that I certify the persons herein designated as officers of this Authority have been duly elected to, and now hold, the offices in this Authority set opposite their respective names, and that the following are the authentic, official signatures of the said respective officers and of the named signatories who are not corporate officers, to witness:

E. Gene Cory, Chairman	
Thomas Shields, Vice Chairman	
Joseph C. May, Secretary	
Kevin Lynch, Treasurer	
Ryan R. Krause, Assistant Secretary	
Karen Oliver, CFO/HR Director	

**IN WITNESS WHEREOF**, I have hereunto subscribed my name and affixed the seal of this Authority by order of the Board of Commissioners of this Authority this 13th day of February 2025.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

I, the undersigned, Chairman of the Authority above-named, do hereby certify that the foregoing certificate is in all respects true and contains a true copy of the Resolution regularly adopted by the Board of Commissioners of said Authority in the manner therein stated.

  
\_\_\_\_\_  
E. GENE CORY – CHAIRMAN

**RESOLUTION #13-25**

A Resolution Designating the South Monmouth Regional Sewerage  
Authority Official Newspapers for the Period of  
February 14, 2025 – February 11, 2026

**BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the following newspapers be and are hereby designated as the Authority's Official Newspapers for the period of February 14, 2025 – February 11, 2026.

The Asbury Park Press  
The Coast Star  
The Star Ledger

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 02-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

## **RESOLUTION #14-25**

### Resolution Authorizing the Award of Non-Fair and Open Contracts for South Monmouth Regional Sewerage Authority Professional Services

**WHEREAS**, the South Monmouth Regional Sewerage Authority, hereinafter referred to as Authority has a need to annually appoint its Professional Services Firms as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Authority's Finance Officer has determined and certified in writing that the value each of these services may exceed \$17,500; and

**WHEREAS**, the following Professional Services Firms be and are herein recognized as the official Professional Services Firms of the Authority for the fiscal year 2025; and

Wielkotz & Company, LLC	Authority Auditor to include conducting the FY24 Financial Audit
Dilworth Paxson, LLP	Authority Bond Counsel
Manna & Bonello	Authority Legal Attorney
Cleary, Giacobbe, Alfieri, Jacobs, LLC	Authority Labor Attorney
NW Financial Group, LLC	Financial Advisor/Consulting Disclosure Services
Danskin Agency	Risk Management Consultant
Coastal Solutions, Inc.	Information Technology & Computer Services

**WHEREAS**, each Professional Services' Firms has submitted individual proposals for said service to be provided; and

**WHEREAS**, each Firm has completed and submitted a Business Entity Disclosure Certification which certifies that the Firm has not made any reportable contributions to a political or candidate committee in any municipality in the South Monmouth Regional Sewerage Authority service area in the previous one year, and that the contract will prohibit the Firm from making any reportable contributions through the term of the contract; and

**WHEREAS**, The Finance Officer has certified that there are sufficient funds available to pay the compensation for each said services according to N.J.A.C. 5:30-5.4; and

**WHEREAS**, a comprehensive review of the proposals was conducted by staff and the Finance Committee, with both concurring that the services provided for in the proposal are essential and necessary for the continued and uninterrupted operation of the Authority, and that the costs associated with same are reasonable and consistent with industry standards; and

**WHEREAS**, it is the recommendation of staff and the Finance Committee that the Authority engage each professional contractor for the services outlined in their proposals, and

**WHEREAS**, Local Public Contracts Law N.J.S.A. 40A: 11-1 et seq. requires that a resolution awarding the contract state the supporting reasons and be printed in newspapers of general circulation not more than ten (10) days after passage of the resolution.

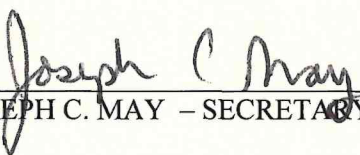
**NOW THEREFORE, BE IT RESOLVED** that the Commissioners of the South Monmouth Regional Sewerage Authority authorizes the Executive Director to enter into a contract with each Firm as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

**BE IT FURTHER RESOLVED** that public notice of the award of said contracts shall be published in the Authority's Official Newspapers and on the Authority's Website, as required by law.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 02-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

**South Monmouth Regional Sewerage Authority  
Pay-To-Play Vendor Value Determination and Certification**

The anticipated value of the professional services contracts with Wielkotz & Company, LLC; Dilworth Paxson, LLP; Manna & Bonello; Cleary, Giacobbe, Alfieri, Jacobs, LLC; NW Financial Group, LLC; Danskin Agency; and Coastal Solutions, Inc. for professional services may be expected to exceed \$17,500 during the life of the contract.

  
\_\_\_\_\_  
*Signature*

**Title:** CFO/HR Director

**Date:** 02/13/25

## RESOLUTION #15-25

### A Resolution to Designate Pre-Qualifying Consulting Engineering Firms in a Non-Procurement Action for the Fiscal Year 2025 under a Non-Fair and Open Solicitation

**WHEREAS**, the South Monmouth Regional Sewerage Authority (hereinafter referred to as the Authority) has sought, through a Request for Expressions of Interest (RFEI), to identify firms that can meet all, or a portion of, the Authority's future Asset Management Goals and Capital Improvement Objectives consistent with its long- and short-term planning with respect to Consulting Engineering Services; and

**WHEREAS**, the Authority on August 15, 2022, publicly advertised for the Receipt of Expressions of Interest, wherein an adequate response to the solicitation has been received with each having been reviewed by Staff and the Engineering Committee; and

**WHEREAS**, subsequent to said review process each of the Respondents were rated against each other in a unified matrix format wherein the following criteria was considered:

- The qualifications and experience of the project team presented by the respondent, team leaders, staffing and consultants; description of the specific responsibilities of various team members.
- Capability of the respondent to integrate this project into its present workload to allow completion of the work within the SMRSA's timetable.
- Overall experience of the respondent firm's background, size, present workload and experience on projects of a similar size and scope and, its ability to support the project team as it relates to this RFEI.
- Experience and familiarity with the rules and procedures of the regulatory agencies having jurisdiction over the SMRSA affairs

**WHEREAS**, it is desirous of the Authority to pre-qualify without the guarantee of procurement the ten (10) qualified firms that can meet all, or a portion of, the Authority's Future Asset Management Goals and Capital Improvement Objectives consistent with its long and short-term planning; and

**WHEREAS**, while this is not a procurement, information that has been gathered and obtained through a 2022 RFEI process may be used to support future procurement(s), and that the Authority will consider entering into an exclusive agreement(s), as a result of this RFEI process with one or more of the respondents to provide engineering services during the 2025 fiscal year.

**NOW THEREFORE BE IT RESOLVED**, that, the following Engineering Firms be and are herein recognized as the official Pre-Qualified Engineering Consultants of the Authority for the fiscal year 2025. Said recognition is exclusive of and in no way guarantees procurement;

CDM Smith, Inc.  
CME Associates  
Colliers Engineering & Design  
Tetra Tech (Cornerstone Environmental Group LLC)  
H2M Associates  
Hazen & Sawyer  
Mott MacDonald, LLC  
Paulus, Sokolowski & Sartor, LLC (PS&S)  
Remington Vernick Engineers  
T3 Sustainable Solutions, LLC

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file; and

**BE IT FURTHER RESOLVED** that public notice of the award of said contract shall be published in the Authority's Official Newspapers, and the Authority's Website as required by law.

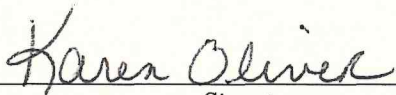
**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 02-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

**South Monmouth Regional Sewerage Authority  
Pay-To-Play Vendor Value Determination and Certification**

The anticipated value of the professional services contracts with CDM Smith, Inc.; CME Associates; Colliers Engineering & Design; Tetra Tech; H2M Associates; Hazen & Sawyer; Mott MacDonald, LLC; Paulus, Sokolowski & Sartor, LLC; Remington Vernick Engineers; T3 Sustainable Solutions for engineering services may be expected to exceed \$17,500 during the life of the contract.

  
\_\_\_\_\_  
*Signature*

**Title:** CFO/HR Director

**Date:** 02/13/25

## RESOLUTION #16-25

A Resolution to Reappoint Ryan R. Krause  
as the Public Agency Compliance Officer for  
the South Monmouth Regional Sewerage Authority

**WHEREAS**, The South Monmouth Regional Sewerage Authority a public body politic and corporate as prescribed in and governed by Title 40:14A; and

**WHEREAS**, the Affirmative Action Regulations of the State of New Jersey Affirmative Action Office address public agencies awarding contracts under P.L. 1975, Chapter 127 (N.J.A.C. 17:27) and further provide contract language and reporting procedures for entering into procurement, service and construction contracts; and

**WHEREAS**, regulations further provide for the annual designation of an officer or employee of the public agency to serve as a Public Agency Compliance Officer (PACO) who will be responsible for coordinating the reporting procedures from contractors and to generally supervise the compliance procedures regarding the Affirmative Action Regulations.

**NOW, THEREFORE, BE IT RESOLVED** that the South Monmouth Regional Sewerage Authority hereby recognizes and reappoints Ryan R. Krause as the Public Agency Compliance Officer of the Authority effective February 14, 2025, to exercise the duties of a Public Agency Compliance Officer with specific relevance to the Authority's responsibility to generally supervise the compliance procedures regarding the Affirmative Action Regulations as it pertains to procurement, service and construction contracts.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution will be forwarded to the Department of Treasury, Division of Purchase and Property Contract Compliance Unit EEO Monitoring Program, Post Office Box 206, Trenton, New Jersey 08625-0206.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 02-13-25.

  
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JOSEPH C. MAY – SECRETARY

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**WHEREAS**, regulations further provide for the annual designation of an officer or employee of the public agency to serve as a Public Agency Compliance Officer (PACO) who will be responsible for coordinating the reporting procedures from contractors and to generally supervise the compliance procedures regarding the Affirmative Action Regulations.

**NOW, THEREFORE, BE IT RESOLVED** that the South Monmouth Regional Sewerage Authority hereby recognizes and reappoints Ryan R. Krause as the Public Agency Compliance Officer of the Authority effective February 14, 2025, to exercise the duties of a Public Agency Compliance Officer with specific relevance to the Authority's responsibility to generally supervise the compliance procedures regarding the Affirmative Action Regulations as it pertains to procurement, service and construction contracts.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution will be forwarded to the Department of Treasury, Division of Purchase and Property Contract Compliance Unit EEO Monitoring Program, Post Office Box 206, Trenton, New Jersey 08625-0206.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

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JOSEPH C. MAY – SECRETARY

## RESOLUTION #17-25

### A Resolution to Reappoint Karen Oliver as Qualified Purchasing Agent for the South Monmouth Regional Sewerage Authority

**WHEREAS**, The South Monmouth Regional Sewerage Authority a public body politic and corporate as prescribed in and governed by Title 40:14A; and

**WHEREAS**, N.J.S.A. 40A:11-9(b) provides that a government unit which employs a Qualified Purchasing Agent can take advantage of a higher bid threshold pursuant N.J.S.A. 40A:11-3(c) and grants the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-9(b) establishes the criteria for qualifying as a Qualified Purchasing Agent; and


**WHEREAS**, Karen Oliver, an employee of the South Monmouth Regional Sewerage Authority has successfully completed all professional and educational requirements including but not limited to New Jersey Procurement Law and the Municipal Finance Administration Course to earn a Qualified Purchasing Agent Certificate; and

**WHEREAS**, the Division of Local Government Services renewed Ms. Oliver's Qualified Purchasing Agent (Q.P.A.) Certificate with an expiration date of December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED** that the South Monmouth Regional Sewerage Authority hereby recognizes and reappoints Karen Oliver as the Qualified Purchasing Agent of the Authority effective February 14, 2025 to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30) with specific relevance to the Authority's responsibility and accountability of the purchasing activities of the South Monmouth Regional Sewerage Authority.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 02-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY – SECRETARY

## RESOLUTION #18-25

A Resolution to Reappoint Karen Oliver as Certifying Officer and Ryan R. Krause as the Authority's Certifying Officer Supervisor for NJ Division of Local Government Services and the State of New Jersey Division of Pensions and Benefits

**WHEREAS**, The South Monmouth Regional Sewerage a public body politic and corporate as prescribed in and governed by Title 40:14A, and

**WHEREAS**, The Division of Local Government Services and The State of New Jersey Division of Pensions and Benefits require the appointment of a Certifying Officer to certify the accuracy and truthfulness of claims and correspondence; and


**NOW, THEREFORE, BE IT RESOLVED** that the South Monmouth Regional Sewerage Authority hereby recognizes and reappoints Karen Oliver as the Authority's Certifying Officer effective February 13, 2025; and

**BE IT FURTHER RESOLVED** that the South Monmouth Regional Sewerage Authority hereby recognizes and reappoints Ryan R. Krause as the Authority's Certifying Officer Supervisor effective February 13, 2025; and

**BE IT FUTHER RESOLVED** that a copy of this Resolution be forwarded to the New Jersey Division of Pensions and Benefits.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL  
SEWERAGE AUTHORITY AT ITS REGULAR OPEN  
MEETING ON 02-13-25.

  
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JOSEPH C. MAY - SECRETARY

## RESOLUTION #19-25

### Resolution to Reauthorize the Petty Cash Fund and Special Operating Account

**WHEREAS**, the Board of Commissioners have previously established a need to have readily available cash on hand for incidental cash outlays and an additional readily accessible checking account for other small and incidental charges; and

**WHEREAS**, it is the policy of the Authority to review the allowable and customary impressed balances of said accounts, such that they are consistent with the administrative needs of the Authority; and

**WHEREAS**, staff has reviewed and recommended to the Board of Commissioners that the existing allowable impressed balances of the aforementioned accounts are adequate and require no change in denomination.

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the CFO/Human Resource Director be and is hereby authorized to maintain a Petty Cash Fund in the amount of \$350.00 for incidental cash outlays; and

**BE IT FURTHER RESOLVED** that the CFO/Human Resource Director be and is hereby authorized to maintain a Special Operating Account with a maximum of \$2,000.00 for other incidental charges.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
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JOSEPH C. MAY – SECRETARY

## RESOLUTION #20-25

### A Resolution Adopting the South Monmouth Regional Sewerage Authority's 2025 Cash Management Plan through February 11, 2026

**WHEREAS**, by previous resolution #44-24 the South Monmouth Regional Sewerage Authority (the Authority) adopted its most recent Cash Management Plan pursuant to the provisions of N.J.S.A 40A:5-14, which is designed to ensure the investments of funds are in interest bearing accounts and certain other permitted investments and controls; and

**WHEREAS**, The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Authority's funds; and

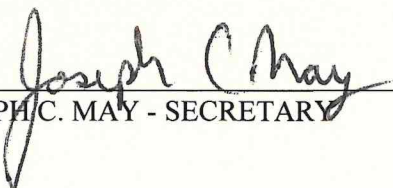
**WHEREAS**, the Plan has been reviewed by the Authority's Auditor/Financial Advisor who has found it to be satisfactory; and

**WHEREAS**, it is the intent and desire of the Authority to be in compliance and consistent with the New Jersey Administrative Code and other Governing Legislation to review and adopt a Cash Management Plan annually; and

**NOW, THEREFORE BE IT RESOLVED** the South Monmouth Regional Sewerage Authority hereby adopts its 2025 Cash Management Plan, a copy of which is attached hereto, (Attachment A), and made a part thereof to be utilized by the Authority, effective through February 11, 2026.

**LASTLY BE RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR MEETING 2-13-25.

  
\_\_\_\_\_  
JOSEPH C. MAY - SECRETARY

## Attachment A

# THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY CASH MANAGEMENT PLAN 2025

### **I. STATEMENT OF PURPOSE**

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis of deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the South Monmouth Regional Sewerage Authority, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments herein after referred to. The intent of the plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity, (regarding its availability for the intended purposes), and the maximum investment return within such limits. The plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

### **II. DEFINITIONS**

“Arbitrage” refers to the rules and regulations governing the issuance of bonds or notes and the reinvestment of the proceeds at higher yield. These regulations are promulgated by the Internal Revenue Service, Regulation 1.103.

“Certificate of Eligibility” is the certification issued by the New Jersey Department of Banking and Insurance, Division of Banking that a Public Depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act, GUDPA.

“GUDPA” requires a bank that accepts public funds to be a public depository. A “Public Depository” is defined as a state bank, a national bank, a savings bank or association which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation, and which received or holds public funds on deposit. A local unit may make deposits in, or purchase certificates of deposit from, banks which are located in New Jersey and which meet the requirements of the “GUDPA”.

“The New Jersey Cash Management Fund.” The New Jersey Division of Investment is authorized pursuant to N.J.S.A. 52-18A-90.4 to establish, maintain and operate, with the approval of the State Investment Council and the State Treasurer, a common trust fund known as the State of New Jersey-New Jersey Cash Management Fund (the “Fund”). The Fund is authorized to accept deposits from all Local Units of government. The Fund is a “common trust” fund pursuant to the statute that created such funds within the jurisdiction of the Division of Investment. According to the enabling legislation, monies of Local Units deposited in the Fund must be invested in obligations and bonds that meet the investment requirements of the statute. These obligations include, among other things, evidences of

indebtedness of U.S. corporations. These obligations are less secure than those permitted to Local Units under the Act. Thus, the Fund is riskier than direct investments in federal securities or GUDPA protected deposits by Local Units.

**III. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

A) The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Authority:

Revenue Fund  
Reserves Cash Management Funds  
Operating Fund  
Payroll Fund  
General Fund  
Construction Fund  
Bond Service Fund  
Bond Service Reserve Fund  
Rate Stabilization Fund  
Renewal & Replacement Fund  
Special Renewal & Replacement Fund  
Rebate Fund  
Unemployment Fund  
Sewer Rent Reserve Fund  
Escrow Funds

B) The Plan is not intended to cover the deposit and/or investment of the following Funds and Accounts of the Authority:

1. Petty Cash Funds

2. Deposit, retainage, or amounts posted by way of bond, held by the Authority for such things as faithful performance, if the Authority would be required by law to pay back any interest earned to the provider of the deposit, except where the Authority is required by law or court decision to invest the fund.

3. Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not Federally Tax Exempt) issue pursuant to federal regulations. To the extent that some interest is allowable, it shall be deposited at the most favorable rate obtainable.

**IV. DESIGNATION OF OFFICIALS OF THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS**

The Executive Director, and the Chief Financial Officer, (The “Designated Officials”) are hereby authorized and directed to deposit and/or invest the Funds referred to in the plan.

**V. STANDARDS OF CARE**

1. The Designated Officials involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions.
2. The Designated Officials shall disclose any material interests in the financial institutions with which business is conducted and they shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Authority.
3. The Manager of Finance and Administration, under the direction of the Executive Director, is responsible for establishing and maintaining internal control. The controls should ensure that the assets of the Authority are protected from loss, theft, or misuse.

**VI. PROCEDURES FOR THE RECEIPT OF FUNDS**

A. Department Procedures

1. All funds collected or received from any source by or on behalf of the Authority shall be deposited within forty-eight (48) hours of receipt to the designated bank pursuant to N.J.S.A. 40A: 5-15.
2. All funds received shall be placed in a secured place until forwarded for deposit.

B. Chief Financial Officer (Designated Official)

1. The Chief Financial Officer shall:
  - a. Deposit all funds collected or received from any source by or on behalf of the Authority within forty-eight (48) hours of receipt to the designated bank pursuant to N.J.S.A. 40A: 5-15.
  - b. Ensure that all funds deposited are in interest bearing accounts.
  - c. With consultation of the Executive Director, make recommendations of legal public depositories to the Board of Commissioners of the Authority who shall by resolution designate said depositories at the annual re-organization meeting.
  - d. Ensure that each of the various accounts for which there is a separate bank statement is reconciled with that bank statement by the end of the following month.

e. Verify that designated official depositories submit to the Authority a copy of the State of New Jersey, Department of Banking and Insurance, Governmental Unit Deposit Protection Act notification of Certificate of Eligibility, which must be filed semi-annually in the Department of Banking as of June 30th and December 31st of each year.

## **VII. DESIGNATION OF DEPOSITORIES**

The Board of Commissioners of the South Monmouth Regional Sewerage Authority authorized resolution #18-24 on February 10, 2024 which designated the following banks and financial institutions as official depositories for the deposit of all public funds referred to in the Plan, including any certificates of deposits which are not otherwise invested in “Permitted Investments as provided for in this Plan”.

Manasquan Savings Bank  
New Jersey Cash Management Fund  
Ocean First Bank  
Provident Bank

## **VIII. AUTHORIZED INVESTMENTS**

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America
2. Government Money Market Mutual Funds
3. Any Obligations that a Federal Agency or a Federal Instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.
6. Local Government Investment pools.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c. 281 (C.52:18A-90.4) or

8. Agreements for the repurchase of fully collateralized securities if:
  - a. The underlying securities are permitted investments pursuant to paragraphs “1” and “3” of this subsection a;
  - b. The custody of collateral is transferred to a third party;
  - c. The maturity of the agreement is not more than 30 days;
  - d. The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (c.17:9-41); and
  - e. A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “Government Money Market Mutual Fund” and “Local Government Investment Pool” shall have the following definitions:

**GOVERNMENT MONEY MARKET MUTUAL FUND**

An investment company or Investment Trust:

- a. Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. Sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec, 270. 2a-7.
- b. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270. 2a-7 and
- c. repurchases agreements that are collateralized by such U.S. Government Securities; and
- d. Which has:
  - (i) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) Retained an investment advisor registered or exempt from registration with the security and exchange commission pursuant to the “Investment Advisors Act of 1940,” is U.S.C. Sec 806-1 et seq., with experience investing in U.S. Government Securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

**LOCAL GOVERNMENT INVESTMENT POOL**

An investment pool:

- a. Which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- b. Which is rated in the highest category by a nationally recognized statistical rating organization;
- c. Which is limited to U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that collateralized by such U.S. Government securities.
- d. Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments.
- e. Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f. Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to Section 9 of P.L. 1967 c.9(C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in an borrowing on such U.S. Government securities.

**IX. SAFEKEEPING CUSTODY PAYMENT**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the South Monmouth Regional Sewerage Authority, then such instrument or security shall be covered by all custodial agreements with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to ensure that such Permitted Investments are either received by the South Monmouth Regional Sewerage Authority or by a third-party custodian prior to or upon the release of the South Monmouth Regional Sewerage Authority’s funds.

**X. CASH DISBURSEMENTS INTERNAL CONTROLS**

1. Upon securing a price quote, the requesting Superintendent, Maintenance Superintendent or Finance Coordinator completes an internal requisition with all supporting Documentation.
2. Supporting Documentation is required before issuing the selected vendor a Purchase Order. Supporting Documentation includes 2-3 Quotes and Belarus/Russian Disclosure Form for all orders over \$6,600, Pay to Play Documentation for all orders over \$17,500. Any orders over \$17,500 or State Contract/Cooperative Contracts must be pre-approved by the Chief Financial Officer and Executive Director for additional compliance documentation. Purchasing Limits restrictions please see Internal Controls for Purchasing.
3. Purchase orders are encumbered to the automated accounting system upon receipt and assigned to the appropriate line Item.
4. The Chief Financial Officer reviews all purchase orders encumbered into the automated accounting system daily.
5. A vendor issued packing slip/service order or sign off of receipt by an authorized SMRSA employee is provided to the Finance Coordinator upon receipt/delivery of the goods/services. No invoices will be processed for payment unless supporting receipt documentation is received.
6. Upon receipt of the vendor invoice and proof of receipt, a printed purchase order is sent to the vendor for claimant certification.
7. Upon receipt of a vendor signed purchase order, the Finance Coordinator designates the purchase order to be added to the Monthly Bill List for payment consideration.
8. All purchase orders designated for payment are forwarded to the Chief Financial Officer for review and Executive Director for approval prior to checks being issued.
9. A Revenue Fund Resolution and all related accounts payable checks are prepared on a monthly basis in preparation of the Board of Commissioner Meeting and for Commissioners approval.
10. The Board of Commissioners Chairman (or his designate) reviews and signs all checks the night of the monthly meeting. Checks are countersigned (or stamped) by two additional commissioners.
11. The Finance Coordinator prepares the checks for mailing and appropriately files the approved purchase order along with all supporting documentation.
12. Wire Transfers are for infrequent or emergent matters and are prohibited from routine payments to vendors. The Executive Director and Chief Financial Officer must both initiate and witness any Wire Transfers. Wire Transfers are only to be utilized to move Funds from one SMRSA approved Depository to another SMRSA approved Depository as listed

in Resolution #18-24. Wire shall be done in person at bank institution or a request for wire transfer template emailed utilizing the banking institutions encrypted email platform. SMRSA email is forbidden to be used for any emails with banking account information or wire instructions. Bank Institutions must verbally confirm with either the Executive Director or Chief Financial Officer wiring instructions prior to releasing the funds. The Chief Financial Officer is to notify the receiving approved Depository of the wire and confirm receipt upon delivery. International wires of any kind are prohibited.

13. ACH/Online Payments are for Employee Benefit Payments and/or infrequent or emergent matters and are prohibited for a means of payment to supply/service vendors not named above. ACH Payments/Online Payments are listed monthly on the Resolution Requisition Supplement and approved by the Governing Body prior to release of payment. ACH Payments are initiated by the Chief Financial Officer after examination of Monthly Statements. Initial ACH Templates are required with appropriate approvals for new payees. ACH/Online payments must be verified with an Multi Factor Authentication (MFA) as a text message or email code to Chief Financial Officer's cell phone or SMRSA email. Automatic payment plans are prohibited for ACH/Online Payments. International ACH/Online Payments of any kind are prohibited.
14. The SMRSA is enrolled with Positive Pay with the operating/payroll approved bank institution/depository as listed in Resolution #18-24 for all checks, ACH and online Payments. Issued checks are uploaded into the bank institutions Positive Pay Data Base at time of check issuance with check date, vendor name and address, dollar amount and check number generated through our automated accounting system. All checks presented to the financial institution must match all listed criteria above. Any discrepancies will be flagged by the banking institution until approved for payment release by the Chief Financial Officer. The Banking Institution requires accept or reject decisions between 8:30 am and 11:00 am Monday-Fridays. If no decision is made by the SMRSA the presented checks will be rejected by the financial institution. All ACH/Online payments are automatically flagged for review to pay or reject between 8:30 am and 11:00 am Monday through Friday. If no decision is made by the SMRSA the ACH/Online payment will be rejected.
15. The Chief Financial Officer is responsible for reconciling the Operating Bank Account to the general ledger on a monthly basis. The Financial Coordinator is responsible for reconciling the payroll account and other depositories to the general ledger on a monthly basis. Chief Financial Officer to monitor disbursement and deposit activity throughout the month. Yearly Financial Audit of Cash Disbursements are reviewed by an outside Auditing Firm. Copy of the annual audit is provided to the New Jersey Division of Local Government Services for review.

## **XI. REPORTING REQUIREMENTS**

On a monthly basis of each month during which this Plan is in effect, the Designated Officials referred to in Section IV hereof shall supply to the governing body of the South Monmouth Regional Sewerage Authority a written report of any Deposits of Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- a. The name of any institution holding funds of the South Monmouth Regional Sewerage Authority as a Deposit of a Permitted Investment.
- b. The number of securities or Deposits purchased or sold during the immediately preceding month.
- c. The class or type of securities purchased or Deposits made.
- d. The book value of such Deposits or Permitted Investment.
- e. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- f. The fees incurred to undertake such Deposits or Permitted Investments.
- g. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- h. All other information which may be deemed reasonable from time to time by the Board of Commissioners of the South Monmouth Regional Sewerage Authority.

## **XII. AUTHORITY AUDITOR**

The S.M.R.S.A. Investment practices (including compliance with N.J.S.A. 40A:5-14) and the agreement for banking services and compensation thereof shall be reviewed by the Authority Auditor as part of the annual audit, as required by N.J.S.A. 40A:5-4. Where a conflict exists between this Cash Management Plan and State Statute, the applicable State Statute shall apply.

## **XII. SURETY BONDS**

- a. The Executive Director and Chief financial Officer shall be covered by surety bond(s). During the annual audit, the Authority Auditor shall examine said bond(s) to determine that proper coverage has been obtained.
- b. Staff members of the Administration Department office shall be covered by a public employee's faithful performances bond in the minimum amount of \$10,000.

## **XIII. TERM OF PLAN**

This Amended Cash Management Plan will become effective June 12, 2024 and be readopted annually at the SMRSA Reorganization Meeting. Attached to this Plan is a resolution of the Board of Commissioners of the South Monmouth Regional Sewerage Authority approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Board of

Commissioners, the Designated Official(s) is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

## **RESOLUTION #21-25**

### A Resolution Authorizing Purchase Contracts with Certain Approved County, State and National Cooperative Pricing Systems Pursuant to N.J.S.A. 40A:11-10

**WHEREAS**, the South Monmouth Regional Sewerage Authority is a party to a cooperative pricing agreements with various cooperative pricing systems, a cooperative pricing system which is organized pursuant to N.J.S.A. 40A: 11-10 and N.J.A.C. 5:34-7.11; and

**WHEREAS**, Local Public Contract Law authorizes a local government Authority to purchase goods and services through duly-formed cooperative pricing systems without advertising for bids; and

**WHEREAS**, the procurement of goods and services through a cooperative pricing system is considered to be an open and fair process under the New Jersey Pay-To-Play Law N.J.S.A 19:44A-20.4 et seq.; and

**WHEREAS**, the South Monmouth Regional Sewerage Authority has a need to purchase, on a timely bases, goods or services utilizing cooperative pricing systems agreements with the following cooperative purchasing systems during the year 2025:

Educational Services Commissions of New Jersey  
Monmouth County Cooperative Pricing System  
NJ Start-New Jersey State Contract  
North Jersey Wastewater Cooperative Pricing System  
Omni Partners Cooperative Purchasing System  
Sourcewell Cooperative Purchasing System

**WHEREAS**, the South Monmouth Regional Sewerage Authority plans to utilize the cooperative pricing system with the above listed cooperative pricing systems and such transactions shall be subject to all conditions applicable to the current cooperative purchasing agreement;

**NOW THEREFORE, BE IT RESOLVED**, by the Commissioners of the South Monmouth Regional Sewerage Authority, in the County of Monmouth, that the Authority's Qualified Purchasing Agent is hereby authorized to purchase goods and services in 2025 utilizing the cooperative pricing system with the above listed cooperative pricing systems, pursuant to all conditions of the individual cooperative pricing agreements; and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this resolution, the Chief Financial Officer shall execute a certification of available funds, which shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds

is made by the Chief Financial Officer in accordance with the purchase order or similar document.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 02-13-25.

  
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JOSEPH C. MAY - SECRETARY

## RESOLUTION # 22-25

### A Resolution Rescinding Resolution #30-20 and Authorizing a Procurement Card with US Bank

**WHEREAS**, N.J.S.A.40A:5-16 permits the use of Procurement Cards (P Cards) by local authorities for specific circumstances to be used for certain payments; and

**WHEREAS**, the South Monmouth Regional Sewerage Authority unanimously approved Resolution #30-20 authorizing the Authority to contract with FIA Card Services, N.A., a Bank of America Company to provide for Procurement Card services; and

**WHEREAS**, the Authority was notified in writing on January 12, 2024 by Bank of America of its intention to close the previously established account effective January 31, 2025; and

**WHEREAS**, US Bank has been awarded the State of New Jersey contract to provide State Agencies and Cooperative Purchasing Participants with the ability to purchase goods and services through the use of a Procurement Card (P Card) Index# M4022; Contract #25-GNSV2-86532; and

**WHEREAS**, the South Monmouth Regional Sewerage Authority, as a Cooperative Purchasing Participant is eligible to enter into contract with US Bank.; and

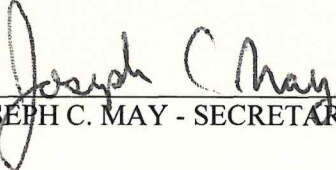
**WHEREAS**, transactions must comply with provisions of the Local Public Contracts Law and the use of a P Card will not alter or eliminate any provisions of that law; and

**WHEREAS**, internal controls that ensure compliance with the statutory authorization and the Local Finance Board's rules will be in place;

**NOW, THEREFORE BE IT RESOLVED**, that the Commissioners of the South Monmouth Regional Sewerage Authority does hereby authorize the use of a Procurement Card in accordance with N.J.S.A. 40A:5-16 and N.J.A.C. 5:30-9A; and

**BE IT FURTHER RESOLVED** that the Executive Director is authorized and enabled to sign the Linking Authorization Contract with US Bank for Procurement Card Services.

CERTIFIED TO BE A TRUE COPY OF RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 02-13-25.

  
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JOSEPH C. MAY - SECRETARY

## RESOLUTION #23-25

### A Resolution to Authorize Solicitation of Bids for the Pipe Galley Pipe Coatings and Electrical Upgrades Project

**WHEREAS**, in accordance with the South Monmouth Regional Sewerage Authority's (SMRSA) Asset Management goals and objectives, the SMRSA has identified the need for recoating of pipe and replacement of conduit and conductors which run through the settling tank pipe galley, and

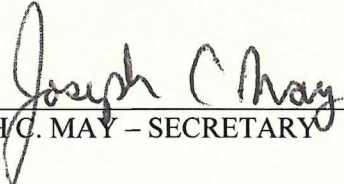
**WHEREAS**, it is the intention of the South Monmouth Regional Sewerage Authority to maintain all of its assets and equipment in proper working order, at all times; and

**WHEREAS**, it has been determined that through the normal course of system operations the need has arisen to recoat piping and perform various electrical upgrades; and

**WHEREAS**, it is anticipated that the value of said award will be approximately \$1,208,500.00, thereby exceeding the New Jersey Pay to Play threshold of \$17,500 as well as the current public bidding threshold of \$44,000.00 for contracting units that employ a Qualified Purchasing Agent.

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the Executive Director be and is hereby authorized and directed to publicly advertise in the Authority's official newspaper(s) and on its website for the receipt of public bids, for the Pipe Galley Pipe Coatings and Electrical Upgrades Project.

CERTIFIED TO BE A TRUE COPY OF A  
RESOLUTION DULY ADOPTED BY THE SOUTH  
MONMOUTH REGIONAL SEWERAGE  
AUTHORITY AT ITS REGULAR OPEN PUBLIC  
MEETING ON 02-13-25

  
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JOSEPH C. MAY – SECRETARY

## RESOLUTION #24-25

### A Resolution for NJDEP Sewer Extension Approval/TWA for Fifth Avenue Belmar Improvements

**WHEREAS**, Belmar Borough is making an application to the New Jersey Department of Environmental Protection (NJDEP) for a permit to construct a sanitary sewer extension for a project known as Belmar Borough Improvements to Fifth Avenue which is located on 5th Ave., in Belmar Borough, New Jersey; and

**WHEREAS**, plans and specifications for said sewer extension have been prepared by Remington & Vernick Engineers, Toms River, New Jersey and are signed and sealed by James Michael Oris, P.E.; and

**WHEREAS**, the project consists of the roadway improvements on 5<sup>th</sup> Ave. in Belmar Borough, including the replacement of the sewer main and sewer laterals, consisting of zero increase in projected sewer flow(s); and


**WHEREAS**, the South Monmouth Regional Sewerage Authority (SMRSA) has adequate conveyance and treatment capacity to service this proposed extension.

**NOW, THEREFORE, BE IT RESOLVED** that the said application be and is hereby approved for a period of two consecutive calendar years immediately following the adoption of this resolution, subject to the payment of all required fees, if any; and

**BE IT FURTHER RESOLVED** that nothing contained herein waives and or nullifies the applicant's requirement to comply with both Belmar Borough and SMRSA Sewer Use Rules and Regulations.

**LASTLY BE IT RESOLVED** that the Executive Director is hereby authorized to sign the said application, on behalf of the Authority, and that a certified copy of this Resolution is attached to the application for forwarding to the NJDEP and to Belmar Borough.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 2-13-25.

  
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JOSEPH C. MAY - SECRETARY

## RESOLUTION #25-25

### A Resolution Ratifying the Actions of the Executive Director in Declaring an Emergency for JetVac and Hauling of Grit (Snails) Due to Clogged Primary Sludge Line

**WHEREAS**, the South Monmouth Regional Sewerage Authority (SMRSA and/or Authority) is a public body politic and corporate as prescribed in and covered by Title 40:14A; and

**WHEREAS**, the Authority is charged with abating pollution and protecting the public health and environment; and

**WHEREAS**, the Authority's operations, maintenance and purchasing activities are subject to the conditions of NJPDES Permit number #0024562 as well as the provisions of N.J.A.C. 7:14A et. Seq. and N.J.S.A. 40A: 11-1 et Seq.; and

**WHEREAS**, on Friday January 31<sup>st</sup>, 2025, the Authority experienced an inordinate number of snails which sloughed off of Trickling Filter #1 which resulted in a clogged cross collector and ultimately plugged a primary sludge line; and

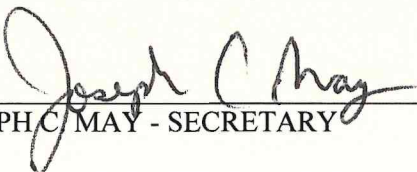
**WHEREAS**, Authority Staff immediately responded to the situation and despite their exhaustive efforts to clear the blockages, the Executive Director determined the need for emergency service related to JetVac/Hauling Services provided by Root 24, Inc. of Camden, NJ and emergency sludge hauling services provided by Coppola Services, Inc. of Ringwood, NJ; and

**NOW, THEREFORE, BE IT RESOLVED**, that the South Monmouth Regional Sewerage Authority hereby determines that an Emergency existed during the period January 31,2025 through February 6, 2025, as a result of a clogged primary sludge line; and

**BE IT FURTHER RESOLVED**, that the Executive Director is further authorized to take whatever steps are necessary to quickly and cost effectively restore the Authority to normal operating conditions.

**LASTLY, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 2/13/25

  
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JOSEPH C. MAY - SECRETARY

## RESOLUTION #26-25

### A Resolution Ratifying an Offer of Conditional Employment to Mr. Tyler Rulli for Journeyman II Vacancy

**WHEREAS**, the South Monmouth Regional Sewerage Authority has an opening for a Journeyman II; and

**WHEREAS**, the available position was posted at the plant in accordance with the Collective Bargaining Agreement, and on the Authority's and the Association of Environmental Authorities' (AEA) websites; and

**WHEREAS**, Mr. Tyler Rulli submitted an employment application with interest in the position of Journeyman II; and

**WHEREAS**, Mr. Tyler Rulli of South Amboy, New Jersey was found to be duly qualified and ranked as the top-rated candidate by Authority Staff; and

**WHEREAS**, the Human Resource Director has stated that the selection process has in fact complied in accordance with the Collective Bargaining Agreement and has made an offer of employment.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby ratifies the actions of the Executive Director in the hiring of Mr. Tyler Rulli as a Journeyman II at a starting salary of \$27.00 per hour effective February 18, 2025. The new hire is considered a probationary employee for the first one hundred and fifty (150) days of his continuous employment as per Union Contract, Article XI; Paragraph 2.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 02-13-25.

  
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JOSEPH C. MAY - SECRETARY

## RESOLUTION #27-25

### A Resolution Ratifying an Offer of Conditional Employment to Mr. Jonathan Baudille for Apprentice II Vacancy

**WHEREAS**, the South Monmouth Regional Sewerage Authority has an opening for an Apprentice II; and

**WHEREAS**, the available position was posted at the plant in accordance with the Collective Bargaining Agreement, and on the Authority's and the Association of Environmental Authorities' (AEA) websites; and

**WHEREAS**, Mr. Jonathan Baudille submitted an employment application with interest in the position of an Apprentice II; and

**WHEREAS**, Mr. Jonathan Baudille of Lanoka Harbor, New Jersey was found to be duly qualified and ranked as the top-rated candidate by Authority Staff; and

**WHEREAS**, the Human Resource Director has stated that the selection process has in fact complied in accordance with the Collective Bargaining Agreement and has made an offer of employment.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby ratifies the actions of the Executive Director in the hiring of Mr. Jonathan Baudille as an Apprentice II at a starting salary of \$21.25 per hour effective February 24, 2025. The new hire is considered a probationary employee for the first one hundred and fifty (150) days of his continuous employment as per Union Contract, Article XI; Paragraph 2.

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 02-13-25.

  
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JOSEPH C. MAY - SECRETARY

## RESOLUTION #28-25

A Resolution to Amend  
The South Monmouth Regional Sewerage Authority  
Commissioner Manual

**WHEREAS**, the South Monmouth Regional Sewerage Authority a public body governed by Title 40:14A has deemed it necessary for the efficient operation of the Authority to amend the Authority's Commissioner Manual; and

**WHEREAS**, changes have been made to the Authority's Commissioner Manual to revise and update internal and statutory policies and procedures; and

**NOW, THEREFORE, BE IT RESOLVED** that the Executive Director is herein directed to amend the existing Commissioner Manual to reflect these changes; and

**LASTLY BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 2-13-25.

  
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JOSEPH C. MAY – SECRETARY