

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CAUCUS MEETING MINUTES– JUNE 11, 2025**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:30 p.m. on Wednesday, June 11, 2025.

Moment of Silence and Salute:

Led by Chairman Cory

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meeting Act as well as guidance from the New Jersey Department of Community Affairs, Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, in the Coast Star and emailed to the Clerks of our member municipalities on February 20, 2025. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Present:

Commissioners: Cory, Lynch, Mattia, May, Meixsell, Nolan, and Shields

Mr. Krause, and Ms. Oliver.

Excused:

Mr. Bonello

Absent:

Commissioner Donovan

ATTORNEY'S REPORT:

Mr. Krause reported having spoken with Mr. Bonello on several occasions this past month regarding the return of an easement to Belmar for the abandoned tanks at the eastern end of 8th Avenue.

Mr. Bonello also reviewed the bids received for the Waste Gas Flare Replacement Project and there will be a resolution for award of this contract during the Regular Meeting.

EXECUTIVE DIRECTOR'S REPORT:

PLANT

Cogen Resiliency Upgrades

Mr. Krause reported that the Authority is working with the funding agency (ERB) who wants us to close out this project. Mr. Krause met with Northeast Remsco to discuss close-out of the contract with the understanding that work items remain outstanding.

Trickling Filter #1 and #2 Arms Replacement

Mr. Krause reported that the contractor is awaiting delivery of the arms which are due by July – August; however, the Authority would prefer taking the filters down after the summer season due to odor concerns.

Waste Gas Burner Flare Replacement

Mr. Krause reported the low bid was submitted by BR Welding, Inc.; this is the same company that is already contracted for the Trickling Arms Replacement Project. Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Authorizing Awarding a contract to BR Welding, Inc. for their low bid of \$1,396,500.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Authorizing the Award of a Construction Administration Service Contract to Paulus, Sokolowski & Sartor LLC, on a time and materials basis not to exceed of \$73,800.

Pipe Galley (Pipe Coating and Electrical Upgrades)

Mr. Krause reported a pre-construction meeting with the contractor is scheduled for June 19, 2025.

Stabilization Pond Liner Repair/Replacement

Mr. Krause reported the Authority sent out a sample of the existing liner from below the water line for structural testing, for which the results came back favorable. The mechanical property testing revealed that the liner is in as good or better than the original specifications. The exposed material on the banks of the pond above the waterline is where we see the UV damage.

FINANCE

Mr. Krause reported that the amendments to the Service Area Agreements are still being prepared.

Ms. Oliver reported that the Difference Card Health Reimbursement Account (HRA) Special Enrollment is effective on July 1, 2025. The Authority has seven employees who have joined; the HRA cards should be mailed out next week.

Ms. Oliver reported that there is nothing new to report as the State of NJ has not released the GASB 68 & 75 figures yet, and therefore the Audit cannot be completed.

Mr. Krause reported a Resolution has been placed on the Agenda for the Commissioner's review and approval Ratifying a Conditional Offer of Employment to Mr. Matthew Sage as Operator Journeyman.

Mr. Krause reported a Resolution has been placed on the Agenda for the Commissioner's review and approval Authorizing the Sale of Surplus Property No Longer Needed for Public Use.

Mr. Krause reported a Resolution has been placed on the Agenda for the Commissioner's review and approval Authorizing an Application for New Jersey Department of Environmental Protection Treatments Work Approval for D&R Belmar Urban Renewal, LLC., a total of 198 Units consisting of 97 one(1) bedroom, 79 two(2) bedroom, & 22 three(3) bedroom apartments, projected flow of 38,900 gpd and elimination of \$17,700 gpd existing flow.

BUSINESS:

The Board intends to take action on the following items during the Regular Meeting immediately after the Caucus Meeting.

- Approve the May 14, 2025 Caucus & Regular Meeting Minutes as written.
- Resolution to Authorize the Transfer of Funds from the 2025 Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2025 listed bills.
- Resolution Awarding a Contract for Waste Gas Burner Flare Replacement Project to BR Welding, Inc. for their low bid in the amount of \$1,396,500.
- Resolution Awarding a Professional Services Contract to Paulus, Sokolowski and Sartor LLC for Construction Administration Services for the Waste Gas Burner Flare Replacement Project in the amount of \$73,800.00.
- Resolution Ratifying a Conditional Offer of Employment to Mr. Matthew Sage as Operator Journeyman.
- Resolution Authorizing the Sale of Surplus Property No Longer Needed for Public Use
- Resolution Authorizing an application for New Jersey Department of Environmental Protection Sewer Extension/Treatment Works Approval (TWA) for D&R Belmar Urban Renewal, LLC, in the Borough of Belmar, Block 87, Lots 1, 2 & 3.

COMMISSIONER'S None
COMMENTS:

PUBLIC PORTION:

Chairman Cory made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Chairman Cory made a motion close the public portion of the meeting.

Commissioner Donovan seconded the motion. On voice vote, On voice vote, all voted aye.

ADJOURNMENT:

Chairman Cory made a motion to adjourn the Caucus Meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.