

RESOLUTION #54-25

2025 Revenue Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #05-25 in the total amount of \$656,167.85 is hereby approved for transfer as follows:

1. That \$444,234.26 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$211,933.59 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

BE IT FURTHER RESOLVED, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS
REGULAR OPEN PUBLIC MEETING ON 6/11/25.



JOSEPH C. MAY – SECRETARY

2025 REVENUE FUND REQUISITION

Requisition #06-25

Total of Requisition: \$656,167.85

Date: June 11, 2025

CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:


E. GENE CORY – CHAIRMAN

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
Supplemental Information to Requisition # 06 - 25
9-Jun-25

Total amount of checks	371,556.94
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Plus:

State Health Benefit Programs - Medical	35,076.45
State Health Benefit Programs - Rx	6,575.88
State Health Benefit Programs - Retirees	29,001.53
BC/BS - Dental Program	1,578.06
VSP - Eye Care	445.40

Re-imburse SMRSA for May, 2025 Gross Payroll	197,623.34
Re-imburse SMRSA for May, 2025 Employer Portion Federal Payroll Taxes	14,310.25

SUB - TOTAL	284,610.91
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Adjustments:

0.00

0.00

SUB - TOTAL	<u>0.00</u>
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REQUESTED AMOUNT OF WIRE TRANSFER	<u><u>656,167.85</u></u>
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WIRE INSTRUCTIONS:

A/P Checks	371,556.94
SHBP	70,653.86
Dental/ Vision	2,023.46
Adjustments	<u>0.00</u>

TO OPERATING ACCOUNT	<u>444,234.26</u>
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Payroll & Related Taxes	211,933.59
Adjustments	<u>0.00</u>

TO PAYROLL ACCOUNT	<u>211,933.59</u>
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REQUETSED AMOUNT OF WIRE TRANSFER	<u><u>656,167.85</u></u>
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Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 24618 to 24697
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
24618	06/12/25	ADPINC50 ADP	2,131.28	306
24619	06/12/25	ADVANTAG Advantage Voice & Data	351.43	306
24620	06/12/25	ATTEN005 ATTENTION TO DETAIL JANITORIAL	1,225.00	306
24621	06/12/25	BANK0005 BANK OF AMERICA	270.66	306
24622	06/12/25	BILCO005 BILCO COMPANY	412.65	306
24623	06/12/25	BILLSW50 BILL'S WORK & OUTDOOR WEAR	115.98	306
24624	06/12/25	BIOTR50 BIOTRIAD ENVIRONMENTAL	1,060.00	306
24625	06/12/25	BRADY50 BRADY, WILLIAM	1,110.00	306
24626	06/12/25	BRENNAS0 BRENNAN, JAMES	1,554.00	306
24627	06/12/25	BUJAK50 Bernard Bujak	4,440.00	306
24628	06/12/25	CENTE005 SanAir Technologies Laborator	633.00	306
24629	06/12/25	COAST50 COASTAL SOLUTIONS INC.	2,300.17	306
24630	06/12/25	CORNE005 CORNERSTONE ENVIRONMENTAL	1,510.50	306
24631	06/12/25	COUNT055 County of Monmouth Public Work	91.50	306
24632	06/12/25	COUSI005 Cousins Landscaping	2,300.00	306
24633	06/12/25	DIREC005 Direct Energy Business	13,493.64	306
24634	06/12/25	ENDRE005 ENDRESS & HAUSER, INC	5,094.46	306
24635	06/12/25	FAZZIO50 Joseph Fazzio - Wall LLC	63.00	306
24636	06/12/25	FERGUS55 FERGUSON ENTERPRISES	780.36	306
24637	06/12/25	FIRESE50 FIRE SECURITY TECHNOLOGIE	1,555.00	306
24638	06/12/25	FOXQU50 FOX EQUIPMENT CO	2,624.60	306
24639	06/12/25	GANNETT Gannett NY/NJ Localiq	248.20	306
24640	06/12/25	GARDE005 GARDEN STATE LABORATORIES, INC	3,441.00	306
24641	06/12/25	GASKI005 Joseph Gaskill	384.35	306
24642	06/12/25	GATEW005 GATEWAY CLEANING EQUIPMENT LLC	1,344.51	306
24643	06/12/25	GOODF005 GOOD FRIEND ELECTRIC	536.01	306
24644	06/12/25	HOMED50 HOME DEPOT CREDIT SERVICE	2,480.59	306
24645	06/12/25	HORNER50 HORNER, RAYMOND	1,110.00	306
24646	06/12/25	JERSEY16 JERSEY CENTRAL POWER & LI	6,767.34	306
24647	06/12/25	JOHNSO50 JOHNSON, ROBERT	1,110.00	306
24648	06/12/25	KUEHNE50 KUEHNE CHEMICAL CO.	8,514.77	306
24649	06/12/25	MGL50 MGL Printing Solutions	433.50	306
24650	06/12/25	MILLER50 MILLER, SUSAN	1,702.98	306
24651	06/12/25	MONMOU32 MONMOUTH COUNTY TREASURER	3,316.28	306
24652	06/12/25	MOTIO50 MOTION INDUSTRIES INC	685.85	306
24653	06/12/25	NICOLT50 NICOL, THOMAS B	2,220.00	306
24654	06/12/25	NJDIVM50 NJ MOTOR VEHICLES COMMISSION	409.50	306
24655	06/12/25	NJGRAV34 NJ GRAVEL & SAND CO INC	318.98	306
24656	06/12/25	NJNATL33 NJ NAT'L GAS	287.02	306
24657	06/12/25	NJSTAT50 NJ STATE LEAGUE OF MUNICIPALIT	115.00	306
24658	06/12/25	NJWEA-66 NJWEA	221.00	306
24659	06/12/25	OPTIM005 OPTIMUM	250.99	306
24660	06/12/25	PETRO50 PETROCHOICE - CRAFT OIL	444.66	306
24661	06/12/25	PHILLI50 PHILLIPS, JOHN F	2,220.00	306
24662	06/12/25	PILOTE50 PILOT ELECTRIC CO	20,019.89	306
24663	06/12/25	PITNEY33 PITNEY BOWES GLOBAL	218.01	306
24664	06/12/25	PREMIER5 Premier Magnesia, LLC	23,987.95	306
24665	06/12/25	PSS00005 PS&S, LLC	5,792.15	306
24666	06/12/25	RARIT005 RARITAN SUPPLY GROUP, INC	310.50	306
24667	06/12/25	ROOT2005 ROOT 24 HRS, INC	16,525.00	306
24668	06/12/25	RUDCO005 Rudco Products, Inc	4,095.00	306

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
24669	06/12/25	RUPPEL33 RUPPEL, MICHAEL	2,220.00		306
24670	06/12/25	SANBO450 SANBORN, GAIL	1,110.00		306
24671	06/12/25	SEABO66 SEABOARD WELDING SUPPLY	143.10		306
24672	06/12/25	SHINN50 Shinn Cranes	700.00		306
24673	06/12/25	SHOREB50 SHORE BUSINESS SOLUTIONS	210.97		306
24674	06/12/25	SHUPP005 SHUPPER-BRICKEL EQUIPMENT CO	915.00		306
24675	06/12/25	STATE934 STATE TREASURER	35.00		306
24676	06/12/25	STEPHEN1 STEPHENSON, PATRICK	1,110.00		306
24677	06/12/25	STERL010 Sterling Seal & Supply, Inc	2,668.00		306
24678	06/12/25	STEVEN50 STEVENSON SUPPLY CO INC	1,379.13		306
24679	06/12/25	STEWAO05 Stewart & Stevenson Power Prod	150,312.42		306
24680	06/12/25	SUNBE005 SUNBELT RENTALS, INC	1,700.88		306
24681	06/12/25	SUPER005 Superior Central Boiler	1,515.00		306
24682	06/12/25	SWEETS50 SWEET, SHIRLEY	1,110.00		306
24683	06/12/25	TREAS100 Treasurer, State of New Jersey	34,744.25		306
24684	06/12/25	TRUVI005 TruView BSI, LLC	78.00		306
24685	06/12/25	UNIFIR50 UNIFIRST CORPORATION	105.43		306
24686	06/12/25	UNISON50 UNISON SOLUTIONS	10,128.60		306
24687	06/12/25	USBAN005 US Bank Corporate Payment Syst	773.43		306
24688	06/12/25	USBANK50 U.S. Bank	1,000.00		306
24689	06/12/25	VANWIC50 VAN WICKLE AUTO SUPPLY	1,062.89		306
24690	06/12/25	VERIWIRE Verizon Wireless	255.59		306
24691	06/12/25	VERIZO25 VERIZON	331.79		306
24692	06/12/25	WALLTW50 WALL TWP BUR OF FIRE PREV	108.00		306
24693	06/12/25	WASTEM50 WASTE MANAGEMENT OF NJ	383.07		306
24694	06/12/25	WBMASON W.B. MASON	189.60		306
24695	06/12/25	WINTER50 WINTERSTELLA, GAIL	1,110.00		306
24696	06/12/25	WRIGHT50 WEX Bank - WrightExpress	1,308.53		306
24697	06/12/25	WUCHTE50 WUCHTER, STEVEN	2,220.00		306
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Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	80	0	371,556.94	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	80	0	371,556.94	0.00

RESOLUTION #55-25

A Resolution Awarding a Construction Contract to BR Welding, Inc. for the Waste Gas Burner Flare Replacement Project

WHEREAS, in accordance with the South Monmouth Regional Sewerage Authority's (SMRSA) Asset Management goals and objectives, SMRSA has identified the Waste Gas Burner Flare needs replacement; and

WHEREAS, the SMRSA-owned and operated Waste Gas Burner Flare needs replacement; and

WHEREAS, it is the desire of the SMRSA to be protective of the environment, proactive with its maintenance and asset management programs, and remain in compliance and consistency with current New Jersey Department of Environmental Protection rules; and

WHEREAS, SMRSA Staff have reviewed the design and rehabilitation related to the project which is necessary for the proper operation of the referenced SMRSA Waste Gas Burner Flare Replacement; and

WHEREAS, SMRSA has made a funding application to the New Jersey Infrastructure Bank (NJIB) in order to take advantage of its low interest financing program; and

WHEREAS, SMRSA has received the Authorization to Advertise the Project from the New Jersey Infrastructure Bank (NJIB); and

WHEREAS, the SMRSA received a total of five (5) bids on Wednesday, June 4, 2025; with a copy of the bid tabulation sheet (Attachment A) and made a part hereof; and

WHEREAS, said bids were solicited in accordance with the Local Public Contracts Law 40A:11-1 et seq., and Pay to Play Laws N.J.S.A. 19:44A-20.4, as a Fair and Open Process; and

WHEREAS, the lowest responsive bid was that of BR Welding, Inc., 3 Brook Road, Howell, New Jersey in a total aggregate amount of \$1,396,500.00; and

WHEREAS, said bids were examined by the Authority's Executive Director, Attorney, staff and Consulting Engineer; each of whom have determined that the bid of BR Welding, Inc. is, in fact, the lowest responsive of all the bids received; and

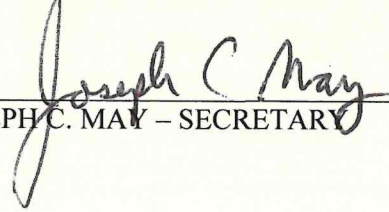
WHEREAS, the Authority's Executive Director, Attorney, Staff and Consulting Engineer, have made a recommendation to the Authority's Board of Commissioners to award said contract to BR Welding, Inc., at a contract price of \$1,396,500.00.

NOW, THEREFORE, BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that;

1. Subject to the receipt of Authorization of Award from the NJIB Financing Program, the Executive Director is hereby authorized and directed to enter into an Agreement with BR Welding, Inc, of Howell, New Jersey for the Waste Gas Burner Flare Replacement Project in accordance with their low bid which was submitted on June 4, 2025.
2. The Financial Officer of the Authority has certified that there are sufficient funds available for the project.
3. That the Executive Director be and is hereby authorized and directed to execute any necessary contract documents on behalf of the Authority.
4. That the Executive Director be and is hereby authorized and directed to take all necessary and required actions to comply with the Public Notification of a contract award in compliance with the Local Public Contracts and Pay to Play rules and regulations.

BE IT FURTHER RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR
OPEN PUBLIC MEETING ON 6/11/25.



JOSEPH C. MAY – SECRETARY

R#55-25 Attachment A

Bid of Waste Gas Flare Replacement Project- BID OPENING DATE: June 04, 2025

		Engineer's Estimate		BR Welding, Inc.		Brayco Inc.		Rapid Pump & Meter Service Co.		Spectraserve		Kiely	
Item No.	QTY / UNIT	Estimate Quantity	Unit	Unit	Est	Unit	Est	Unit	Est	Unit	Est	Unit	Est
1	Medication	1	LS	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
2	New Enclosed Waste Gas Burner System	1	LS	\$ 1,000,000.00	\$ 1,000,000.00	\$ 745,140.00	\$ 745,140.00	\$ 1,015,314.00	\$ 1,011,680.00	\$ 1,011,680.00	\$ 1,048,000.00	\$ 1,090,000.00	\$ 1,090,000.00
3	Removal of Existing Ductless Gas Waste Pipe System, Specific Piping & Elements	1	LS	\$ 59,200.00	\$ 59,200.00	\$ 81,700.00	\$ 81,700.00	\$ 64,837.00	\$ 64,837.00	\$ 128,000.00	\$ 128,000.00	\$ 95,000.00	\$ 95,000.00
4	New Ductless Gas Piping & Appliances	1	LS	\$ 220,000.00	\$ 220,000.00	\$ 155,450.00	\$ 155,450.00	\$ 110,825.00	\$ 110,825.00	\$ 148,100.00	\$ 148,100.00	\$ 75,000.00	\$ 205,000.00
5	Electrical & Controls	1	LS	\$ 150,000.00	\$ 150,000.00	\$ 107,240.00	\$ 107,240.00	\$ 90,384.00	\$ 90,384.00	\$ 74,700.00	\$ 74,700.00	\$ 118,000.00	\$ 70,000.00
6	Test Pits	20	CY	\$ 1,000.00	\$ 20,000.00	\$ 288.50	\$ 5,780.00	\$ 283.00	\$ 5,660.00	\$ 450.00	\$ 9,000.00	\$ 200.00	\$ 4,000.00
7	Spilled Concrete Repairs	25	SF	\$ 200.00	\$ 5,000.00	\$ 112.80	\$ 2,820.00	\$ 224.00	\$ 5,600.00	\$ 144.00	\$ 3,600.00	\$ 115.00	\$ 3,125.00
8	Modeling & Recording Requirements (Independent Testing Laboratory)	1	LS	\$ 3,400.00	\$ 3,400.00	\$ 28,820.00	\$ 28,820.00	\$ 31,019.00	\$ 31,019.00	\$ 12,000.00	\$ 12,000.00	\$ 30,000.00	\$ 30,000.00
9	Environmental Protection	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 9,375.00	\$ 9,375.00	\$ 6,215.00	\$ 6,215.00	\$ 1,500.00	\$ 1,500.00	\$ 20,000.00	\$ 12,000.00
10	Unforeseen Conditions Allowance	1	LS	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
TOTAL BID				\$ 1,722,600.00	\$ 1,395,500.00	\$ 1,550,224.00	\$ 1,648,590.00	\$ 1,698,125.00	\$ 1,786,700.00				
				Apparent Low Bidder		2nd Low Bidder		3rd Low Bidder					

RESOLUTION #56-25

A Resolution Awarding a Professional Engineering Services Contract for Administration Services During Construction to Paulus, Sokolowski & Sartor for the Waste Gas Burner Flare Replacement Project

WHEREAS, the South Monmouth Regional Sewerage Authority (SMRSA and/or Authority) at its Regular Open Public Meeting of March 14, 2024 unanimously approved Resolution #33-24 awarding an Engineering Design Services Contract to Paulus, Sokolowski & Sartor (PS&S) for the purpose of construction administration services for the Project; and

WHEREAS, the scope of work and all related tasks as detailed in the forgoing resolution have been completed and the SMRSA is in a position to move forward with the Waste Gas Burner Flare Replacement Project; and

WHEREAS, the Authority has solicited a proposal from PS&S, the project design engineer and Authority pre-qualified consulting engineering firm; and

WHEREAS, PS&S has submitted a cost proposal dated March 21, 2025, for Professional Engineering Services related to Engineering Services During Construction to be billed on a time and material basis of a value not to exceed \$73,800, a copy of which has been attached hereto and made a part thereof (Attachment A); and

WHEREAS, funds are available for this purpose and the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment without competitive bidding be adopted by the contracting agency.

NOW, THEREFORE, BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that:

1. Subject to the receipt of Authorization of Award from the NJIB Financing Program, the Executive Director is hereby authorized and directed to enter into an Agreement, a copy of which is attached hereto and made part thereof (Attachment B) with PS&S to perform Professional Engineering Services for the Waste Gas Flare Replacement Project at the SMRSA Wastewater Treatment Plant in accordance with their proposal dated March 21, 2025.
2. The Financial Officer of the Authority has certified that there are sufficient funds available to pay the compensation for said services.
3. That this Agreement as a Non-Fair and Open Award Contract between the said Engineer and the Authority is hereby approved.
4. That the Executive Director be and is hereby authorized and directed to execute said contract on behalf of the Authority.

5. That the Executive Director be and is hereby authorized and directed to take all-necessary and required actions to comply with the public notification of a contract award in compliance with the Local Public Contracts and Pay to Play Rules and Regulations.

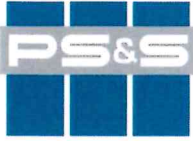
BE IT FURTHER RESOLVED that the statements contained in the foregoing preamble be and are hereby incorporated into this resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR
OPEN PUBLIC MEETING ON 6-11-25.



JOSEPH C. MAY – SECRETARY

R#56-25 Attachment A



March 21, 2025

09025.0362

Mr. Ryan R. Krause, P.E., CME
Executive Director
South Monmouth Regional Sewerage Authority
1235 18th Avenue
Belmar, New Jersey 07719

Education

Energy Utility

Healthcare

Public Works

Real Estate

Re: Proposal for Construction Administration Services
Waste Gas Flare Replacement Project
NJ I-Bank Project No. S340377-08

Dear Mr. Krause:

Science & Technology

Paulus, Sokolowski and Sartor, LLC (PS&S) is pleased to provide the South Monmouth Regional Sewerage Authority (SMRSA) with our professional engineering proposal for construction administration services associated with the Waste Gas Flare Replacement Project.

Project Understanding

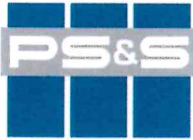
PS&S previously provided design engineering services to prepare the necessary bid documents to replace the existing waste gas flare with a new enclosed waste gas flare system and waste gas piping system modifications. PS&S and the SMRSA recently submitted final bid documents to the NJ Infrastructure Bank (NJIB) in efforts to receive Authorization to Advertise the project for bidding. A prerequisite to obtaining the Authorization to Advertise the project from the NJIB, the NJIB requires a construction phase services contract to be in place. Therefore, in support of the said requirement, PS&S has prepared this proposal for Construction Administration Services associated with the Waste Gas Flare Replacement Project.

In accordance with the above, our proposed construction phase scope of services are broken down into the following tasks:

Task 1.0 – Pre Construction Meeting

Prior to construction, PS&S will coordinate, arrange for, and chair a pre-construction meeting between the SMRSA, PS&S, the Contractor, and subcontractors (if applicable). As a part of the NJIB funding requirements, the NJDEP will require that a representative from the NJDEP/NJIB and the Office of Equal Employment Opportunity and Contract Assistance be present at the pre-construction meeting. The pre-construction meeting will serve as the forum for the NJDEP representative to outline the financial paperwork required for the

Central Monmouth
Business Park
1433 State Route 34
Suite A-4
Wall, NJ 07727
t. 848.206.2626
www.psands.com



drawdown of funds and the contractor submissions that are necessary as part of the SED requirements. The pre-construction meeting will include detailed discussions about the following items:

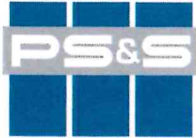
- Execution of Owner-Contractor Agreement;
- Submission of executed bonds and insurance certificates;
- Distribution of Contract Documents;
- Submission of list of subcontractors, list of equipment and materials, manufacturers and suppliers, Schedule of Values, progress schedule and schedule of shop drawing submittals by the Contractor, for review and approval by PS&S;
- Designation of personnel representing the SMRSA, Contractor, NJDEP/NJIB, and PS&S
- Payment Procedures;
- Submittal Procedures;
- Administrative procedures – field directives, substitutions, procedures for change orders;
- Lockout/Tagout of existing equipment;
- Emergency phone numbers;
- Contractor staging area;
- Maintenance of Plant Operations;
- Major equipment deliveries and priorities;
- Requirements and concerns of each organization present;
- Site Visit with contractor, NJDEP, SMRSA and PS&S;
- Issue Notice to Proceed.

Prior to the meeting, PS&S will prepare and distribute the meeting agenda and will also prepare and distribute meeting minutes to all attendees.

Task 2.0 – Construction Administration Services

Our proposed construction administration services shall include the following:

- Provide general communication with Owner and Contractor throughout the duration of the construction regarding such issues as progress, submittal status, construction issues and their resolution;
- Provide clarification and responses to all Request for Information (RFI) from the Contractor. Our level of effort assumes that approximately three (3) RFIs will be received requiring written contract clarifications. RFIs and associated responses will be logged and tracked to ensure timely responses and distributed to all appropriate parties;
- Interpret and clarify the contract documents;



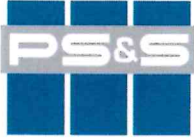
- Prepare elementary and supplemental sketches as required to resolve actual or unforeseen field conditions encountered;
- As required by the NJIB, schedule regular monthly project meetings between SMRSA, Contractor, PS&S and NJDEP/NJIB which are required to discuss project schedule, identify critical path items, and discuss and resolve overall project issues. PS&S will distribute meeting agenda and minutes to attendees. Our level of effort assumes that four (4) meetings will be attended by PS&S;
- Provide consultation and advice to the SMRSA during construction;
- Review Contractor's monthly payment request and provide recommendation for payment;
- Review of potential change order requests (PCO) for accuracy, proposed cost, and negotiate final cost as required. Costs associated with PCOs will be paid under the Allowance Bid Item (Bid Item 9) and therefore, no formal change orders will be prepared except for a final change order to close out the project resolving all unused allowance and unit price items;
- Review of shop drawings and maintaining of a shop drawing submittal log. Our level of effort assumes approximately eight (8) shop drawing submittals including product data and materials certifications will be reviewed;
- Provide a focal point for the SMRSA's operation staff and contractor to plan and implement equipment start-up, training, and system testing of all new equipment and systems in an orderly manner;
- Perform final technical inspections and certifications, preparation of a punch list and provide final inspection and certifications of the facilities prior to acceptance by the SMRSA;

In addition, the SMRSA will act as the Public Agency Compliance Officer (PACO). As the PACO, the SMRSA will be responsible for all submissions of the monthly and quarter Socially and Economically Disadvantaged (SED) reports via H2Loans. The review and submission of all SED reports is excluded from this proposal.

Task 3.0 – Construction Observation Services

In accordance with N.J.A.C. 7:22 Subchapter 4 (NJAC 7:22-4.17(a)28. ii), the NJIB requires full-time inspection of the installation of critical process equipment and their supporting systems, within a treatment plant. Regarding the installation of the new waste gas flare system and piping modifications, the SMRSA will provide **full-time** construction observation services for the entire duration of the construction activities.

PS&S construction observation services will be to assess general compliance with the bid documents, determine substantial completion and assistance with the development of final punch list items.



The construction contract duration has been established for 435 calendar days or about 14.5 months. PS&S anticipates that the timeframe associated with shop drawing submittals and review, equipment delivery, and contractor's mobilization, will be approximately twelve (12) months where construction observation will not be required. Therefore, a construction duration period of 2.5 months, specifically 10 weeks, where PS&S will perform construction observation tasks at a frequency of one (1) time per week, for four hours/day (4 hrs/day) or 40 hours of construction observation.

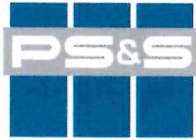
In addition, PS&S will be onsite during the necessary air emission and system testing for the new waste gas flare system as required by Specification Section 115010- Enclosed Waste Gas Flare System and Controls. We have budgeted sixteen (16) hours for this task.

Therefore, the total level of effort for Task 3.0 is 56 hours.

Task 4.0 – Project Closeout

Our proposed project closeout services include the following scope of services:

- Conduct a final inspection on the completed project to ensure that all construction work as defined by the Contract Documents has been satisfactorily completed
- Ensure that all specified equipment warranties have been submitted by the contractor;
- Ensure that all outstanding punch list items have been satisfactorily completed;
- Recommend dates of substantial completion and warranty commencement;
- Review and collate the Contractor's as-built drawings and prepare record drawings of the completed project;
- Ensure that all spare parts have been delivered and received by the Operations Staff;
- Ensure that all equipment training has been provided by the contractor;
- Ensure that all Operation and Maintenance manuals have been provided by the Contractor;
- Ensure that the contractor has performed final cleaning of the work site;
- Observe initial operation of the project, or of performance tests required by the specifications;
- Advise the SMRSA as to whether the new waste gas flare system meets the project performance standards.
- PS&S will assist with two (2) loans closings (short term and long term) by reviewing the loan exhibits and providing comments to the bond counsel and the NJDEP and completing the required loan closing documents, which includes the FFATA, FSP Certification and the CBR form.



Task 5.0 – Post Construction Certification and Plant Operation and Maintenance Manual Update

Post Construction Certification

The scope of services shall include, as required by the NJIB after one (1) year of operation, verification, and certification that all new systems installed under this construction project are operating in accordance with the design and performance requirements of the contract. Should deficiencies be noted in system(s) operation and performance, corrective actions should be identified to be incorporated into the work to achieve contractual system performance.

Plant Operation and Maintenance Manual Update

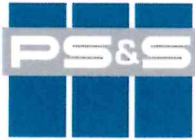
PS&S will prepare an updated Waste Gas Flare System Operations and Maintenance section to be included in the Facility's existing overall Operations and Maintenance Manual. Typical sections to be included are as follows:

- Theory of Operation;
- Description of Individual Supporting Systems;
- Basis of Design for all Supporting Systems;
- Process Flow Schematics;
- Equipment Drawings;
- List of Spare Parts;
- Sequence of Operations;
- Process Control Requirements;
- Description of Automated Control Systems;
- Safety;
- Operation and Maintenance Requirements;

The updated Operations and Maintenance sections will be provided electronically and be constructed as a living document for the SMRSA's use, reference, and training of personnel.

Task 6.0 – Expenses

This proposal includes a budget for expenses anticipated during the construction phase duration, such as reproduction/printing costs and travel reimbursement.



Schedule:

PS&S has established the following general construction phase schedule to prepare this proposal:

- Award to Contractor: April 2025
- Notice to Proceed: May 2025
- Contractor's Mobilization: March 2026
- Final Completion: September 2026
- Post Construction Certification: September 2027

PS&S has developed our professional fee utilizing the current 2025 labor rates, as approved by the South Monmouth Regional Sewerage Authority. PS&S anticipates annual increases in project billing rates as appropriate during the progression of this project, the schedule of which is reflected above. Due to the duration of this construction phase scope of work, PS&S has accounted for the escalated rates within the lump sum phase amounts (approximately 6% per year). If the construction duration of the project is delayed or extends beyond the anticipated final completion date of September 2026, PS&S reserves the right to submit a proposal to the SMRSA requesting additional professional fees.

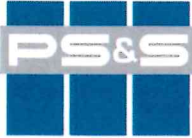
Professional Fee

Our professional engineering not to exceed fee for construction administration services is summarized in the below table:

TABLE- NOT TO EXCEED FEE SUMMARY

TASK NUMBER	DESCRIPTION	NOT TO EXCEED FEE
1	Pre-Construction Meeting	\$2,300
2	Construction Administration	\$38,100
3	Construction Observation	\$15,200
4	Project Closeout	\$8,800
5	Post Construction Certification and O&M Update	\$6,400
6	Expenses	\$3,000
TOTAL		\$73,800.00

PS&S appreciates the opportunity to submit this proposal for professional engineering services for construction administration services for the Waste Gas Flare Replacement Project. PS&S staff remain available to discuss the material contained herein and to answer any questions you may have. Please feel free to contact Mr. Crane at (848) 206-2619 or via email at rccrane@psands.com with any technical questions or to request additional information.



South Monmouth Regional Sewerage Authority
Proposal for Construction Administration Services
Waste Gas Flare Replacement Project
Page 7 of 7

Very truly yours,

PAULUS, SOKOLOWSKI AND SARTOR, LLC

A handwritten signature in black ink that reads 'Richard Crane'. The signature is written in a cursive, flowing style with a large, prominent 'R' and 'C'.

Richard Crane, PE, BCEE
Senior Director

C: James Wancho, PE PS&S

**ENGINEERING AGREEMENT
SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY & PAULUS,
SOKOLOWSKI & SARTOR, LLC. (PS&S) FOR
ON-CALL PROFESSIONAL ENGINEERING SERVICES
RELATED TO THE SMRSA WASTE GAS FLARE REPLACEMENT PROJECT
CONSTRUCTION PHASE**

THIS AGREEMENT made this June 12, 2025, by and between the South Monmouth Regional Sewerage Authority, 1235 18th Avenue, Belmar, New Jersey 07719, hereinafter referred to as the “**Authority**”, and Paulus, Sokolowski & Sartor, LLC. (PS&S), 1450 State Rt. 34, Wall, New Jersey, 07753, hereinafter referred to as the “**Engineer**”.

WHEREAS, there exists the need for a firm to provide On-Call Consulting Engineering Services to the South Monmouth Regional Sewerage Authority; and

WHEREAS the **Authority** desires to employ a Consulting Engineer to provide On-Call Construction Phase Services associated with the SMRSA Waste Gas Flare Replacement hereinafter referred to as the “**Project**”; and

WHEREAS, the **Engineer** has demonstrated qualifications for the engineering work for the **Project**; the terms and conditions of said contract, including fees, are satisfactory to the **Authority**, and are set forth herein; and

WHEREAS, the **Authority** requires the services of the **Engineer** for the purpose of furnishing on-call consultation and engineering observation and expertise during the Construction Phase of the Project, all to effectuate the satisfactory completion of the **Project**; and

WHEREAS, the **Authority** desires to retain an engineer familiar with the **Authority** to perform on-call consulting engineering services to assist on an as-needed basis the Authority’s In-House Licensed Professional Engineer who will act as the Lead Construction Manager on the project relative to the Construction Phase Services associated with the Waste Gas Flare Replacement Project in accordance with the **Authority**’s desire to construct the **Project**; and

WHEREAS, by entering into this Contract, the **Authority** signifies that the services to be performed by the **Engineer** shall be considered those of a “Professional Service” in accordance with N.J.S.A. 40A:11-1 et.seq.

NOW, THEREFORE, the **Authority** and **Engineer**, in consideration of their mutual covenants and promises, agree as follows:

Section I – Professional Services of the Engineer

The **Engineer** shall provide on-call professional engineering services as required by the **Authority** which are outlined in the attached Exhibit “A”. In addition the **Engineer** shall:

1. Serve as Engineering Consultant to the **Authority** for the **Project** on an as-needed basis;
2. Provide technical and engineering advice to the **Authority**, when requested;
3. Extent of Services - The services to be provided by the **Engineer** are outlined in the attached Resolution #56-25 Attachment A relative to the **Project**.

Section II –Additional Services

The **Authority** may authorize the **Engineer** to undertake additional services related to the **Project** (“Additional Services”) at the current Hourly Rates on file with the Authority. Such authorization shall be by resolution of the **Authority** and memorialized in writing between the parties prior to commencement of said services.

Section III – Certain Actions to be taken by the Authority

The **Authority** agrees to:

- A. Make such records and information available to the **Engineer** as may be required to assist the **Engineer** in the performance of his/her duties related to the **Project**.
- B. Authorize and direct committees, employees, and agents of the **Authority** to consult with the **Engineer** at all reasonable times upon the request of the **Engineer** as to:
 1. The work and services to be done or rendered by the **Engineer** and/or others in the employ of the **Authority**.
 2. The applications, plans and reports to be reviewed by the **Authority** which are submitted by the **Engineer** to the **Authority**.
 3. The coordination of **Engineer’s** professional services for the **Project**.
 4. Any and all other matters, as requested by the **Engineer**, relating to the work and services of the **Engineer**.
- C. Submit to the **Engineer** all relevant applications, plans, and reports prepared by others within such time so as to give the **Engineer** ample opportunity to properly review same and consult with respect thereto and to make any necessary reports to the **Authority**, without the **Engineer** causing a delay in the progress of the work.

Section IV – Compensation of the Engineer

- A. For the services rendered by the **Engineer** under this Agreement, the **Authority** shall pay and the **Engineer** shall receive the following described sums:
 1. Professional Services:
For all professional services provided pursuant to Section I of this Agreement, the **Engineer** shall be compensated on a time and material basis not to exceed \$73,800.00 and, in accordance with the attached Scope of Services, relative to the **Project** (Exhibit “A”) and the attached Hourly Rate Schedule (Exhibit “B”).
 2. Additional Services:
For the Additional Services performed under Section II of this Agreement, the **Engineer**

shall be compensated in accordance with the Hourly Rate Schedule.

3. Additional Expenses:

Expenses incurred for reproduction, postage handling, photographs and for services including subconsultants equipment and facilities not furnished by the **Engineer** are charged to the **Authority** at cost plus fifteen percent. Automobile travel may be charged at the current rate per mile allowed by the Internal Revenue Service.

Section V – Period of Service

This Agreement shall have an effective commencement date of June 12, 2025 and shall continue until the completion of the **Project**.

Section VI – Non-Liability of Engineer for Authority's Failure to Follow Recommendations

The parties acknowledge that although the **Engineer** is to cooperate with and make recommendations to the **Authority** with respect to on-call engineering matters related to the **Project** as herein provided, however, the final decision as to designs, plans and specifications, retainment of other experts and contractors and other pertinent matters are to be made by the **Authority**.

Section VII – Litigation and Additional Investigation

When it becomes necessary to prepare for or appear in any litigation on behalf of the **Authority** or when subpoenaed as a result of being an engineering consultant to the **Authority**, the **Engineer** will perform such services at the hourly rates established in the General Conditions Hourly rate schedule (Exhibit B) or any other subsequently negotiated rate agree to by the parties in a form of addendum to this agreement.

The **Engineer** agrees to indemnify and hold the **Authority** harmless from any and all claims, costs, losses and damages to the extent caused by the negligent act, error or omission of the **Engineer** in the performance and furnishing of the **Engineer's** on-call services under this Agreement.

The **Engineer** agrees to review and report on any potential litigation matter that the **Authority** presents to the **Engineer**. The **Engineer** and **Authority** will agree to retain the **Engineer** as an expert for fees within the parameters of this Agreement. Nothing contained herein will obligate the **Engineer** to espouse any opinion contrary to its independent analysis.

Section VIII – Entire Agreement

This Agreement represents the entire agreement between the **Authority** and the **Engineer** relating to the subject matter hereof and no representations or agreements made by either party or by any representatives of either party in the negotiations leading to this Agreement or otherwise which are not expressed in this Agreement shall be binding on either party.

No change in, addition to, or modification of any provision of this Agreement shall be effective unless made by written agreement signed by the party to be charged with such change, addition or modification.

The parties acknowledge that although the **Engineer** is to cooperate with and make recommendations to the **Authority** with respect to engineering matters related to the **Project** as

herein provided, the final decision as to designs, plans and specifications, retainment of other experts and contractors and other pertinent matters are to be made by the **Authority**.

Section IX – Engineer Retained Pursuant to State Statute


The services to be performed by the **Engineer** under this Agreement constitute professional services under the terms of N.J.S.A. 40A:11-1 et seq.

Section X – Statutorily Required Affirmative Action Clauses

The **Engineer** and the **Authority** hereby incorporated by reference into this Agreement the mandatory language of Subsection 3.4(a) and the mandatory language of Section 5.3 of the Regulations promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 27, as amended and supplemented from time to time, and **Engineer** agrees to comply fully with the terms, provisions and conditions of the Subsection 3.4 (a) and Section 3.4 (a) shall be applied subject to the terms of Subsection 3.4(d) of the Regulations.

The Affirmative Action Language set forth in Exhibit “C” is also made a part hereof.

IN WITNESS WHEREOF, the **Authority** and **Engineer** have caused this Instrument to be executed in its respective name and behalf as of the day and year herein written.

By: 
Ryan R. Krause, P.E., C.M.E.
Executive Director
South Monmouth Regional Sewerage Authority

WITNESS:

By: 

By: 
Richard D. Padgitt, P.E.,
Paulus, Sokolowski & Sartor, LLC (PS&S)

WITNESS:

By: 

RESOLUTION #57-25

A Resolution Ratifying an Offer of Conditional Employment to Mr. Matthew Sage for the Operator Journeyman Vacancy

WHEREAS, the South Monmouth Regional Sewerage Authority has an opening for an Operator Journeyman; and

WHEREAS, the available position was posted at the plant in accordance with the Collective Bargaining Agreement, and on the Authority's and the Association of Environmental Authorities' (AEA) websites; and

WHEREAS, Mr. Matthew Sage submitted an employment application with interest in the position of Operator Journeyman; and

WHEREAS, Mr. Matthew Sage of Marlboro Township, New Jersey was found to be duly qualified and ranked as the top-rated candidate by Authority Staff; and

WHEREAS, the Human Resource Director has stated that the selection process has in fact complied in accordance with the Collective Bargaining Agreement and has made an offer of employment.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby ratifies the actions of the Executive Director in the hiring of Mr. Matthew Sage as an Operator Journeyman at a starting salary of \$31.10 per hour effective on or about June 23, 2025. The new hire is considered a probationary employee for the first one hundred and fifty (150) days of his continuous employment as per Union Contract, Article XI; Paragraph 2.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS
REGULAR OPEN PUBLIC MEETING ON 6-11-25.



JOSEPH C. MAY - SECRETARY

RESOLUTION #58-25
Resolution Authorizing the Sale of Surplus Property
No Longer Needed for Public Use

WHEREAS, the South Monmouth Regional Sewerage Authority has determined that the property described on Schedule A, attached hereto and made a part thereof is no longer needed for public use; and

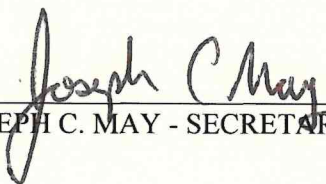
WHEREAS, the South Monmouth Regional Sewerage Authority intends to conduct a sale of Authority owned property no longer needed for public use on one of the Division of Local Government Services' approved internet-based vendors for on-line auction of surplus property on Tuesday, June 24, 2025; and

WHEREAS, the sale is being conducted pursuant to N.J.S.A. 40A:11-36 and the Division of Local Government Services' Local Finance Notice 2008-9.

NOW, THEREFORE, BE IT RESOLVED that the South Monmouth Regional Sewerage Authority hereby authorizes the Executive Director to sell the surplus property as indicated on Schedule A and that all proceeds derived from the sale be deposited in the Authority's Revenue Fund and be used solely and exclusively to offset the price of future Authority purchases.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS
REGULAR OPEN PUBLIC MEETING ON 6-11-25.



JOSEPH C. MAY - SECRETARY

R#58-25 Att. A

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
NOTICE OF SURPLUS SALE OF PROPERTY

Be advised that the Board of Commissioners of the South Monmouth Regional Sewerage Authority have authorized a sale of surplus property online. The address of the auction site is www.govdeals.com. The surplus property is being sold in an “as is” condition without express or implied warranties.

The online auction will be held beginning Tuesday, June 24, 2025, at 9 a.m. until Monday, July 7, 2025, at 3 p.m.

The surplus property being sold is as follows:

1995 GMC Top Kick Truck	(Qty – 1)
2014 Chevy Tahoe SUV	(Qty - 1)
2011 Chevy Tahoe SUV	(Qty - 1)
2001 Dodge 3500 Utility Truck	(Qty - 1)
2007 Kubota RTV 1100	(Qty - 1)
Detroit 6-71 Generator 175 KW	(Qty - 1)
Sharp MX 3070V copier, scanner, printer	(Qty – 1)
Sharp MX 3640 copier, scanner, printer	(Qty – 1)

All bidders must pre-register with GovDeals at www.govdeals.com

The South Monmouth Regional Sewerage Authority reserves the right to accept or reject any bids submitted.

Ryan R. Krause, P.E., C.M.E.
Executive Director

RESOLUTION #59-25

A Resolution Authorizing an Application for NJDEP Sewer Extension Treatment Works Approval (TWA) for D&R Belmar Urban Renewal, LLC Residential Development in the Borough of Belmar

WHEREAS, D&R Belmar Urban Renewal, LLC is making application to the New Jersey Department of Environmental Protection (NJDEP) for a permit to construct a sanitary sewer extension for a project known as the D&R Belmar Urban Renewal, LLC Residential Development which is also known as tax block 87, lots 1, 2 & 3 in the Borough of Belmar, New Jersey; and

WHEREAS, plans and specifications for said sewer extension have been prepared by Dynamic Engineering Consultants, PC, Lake Como, New Jersey and are signed and sealed by Matthew J. Bersch, P.E.; and

WHEREAS, the project consists of the connection of a total of 198 Units, consisting of (97) one-bedroom, (79) two-bedroom, and (22) three-bedroom apartments; projected flow of 38,900 gpd and elimination of 17,700 gpd existing flow.

WHEREAS, the South Monmouth Regional Sewerage Authority (SMRSA) has adequate conveyance and treatment capacity to service this proposed extension.

NOW, THEREFORE, BE IT RESOLVED that said application be and is hereby approved for a period of two consecutive calendar years immediately following the adoption of this resolution, subject to the payment of all required fees, if any; and

BE IT FURTHER RESOLVED that nothing contained herein waives and or nullifies the applicant's requirement to comply with both Borough of Belmar and SMRSA Sewer Use Rules and Regulations.

LASTLY BE IT RESOLVED that the Executive Director is hereby authorized to sign the said application, on behalf of the Authority, and that a certified copy of this Resolution is attached to the application for forwarding to the NJDEP and to the Borough of Belmar.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS
REGULAR OPEN PUBLIC MEETING ON 6-11-25



JOSEPH C. MAY - SECRETARY