

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CAUCUS MEETING MINUTES– MARCH 12, 2025**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:30 p.m. on Wednesday, March 12, 2025.

Moment of Silence and Salute:

Led by Chairman Cory

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meeting Act as well as guidance from the New Jersey Department of Community Affairs, Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press and the Coast Star and emailed to the Clerks of our member municipalities on February 20, 2025. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Chairman Cory acknowledged the appointment of Paul Nolan representing the Borough of Brielle.

The Chairman instructed Ms. Oliver to administer the Oath of Office

Roll Call:

Present:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, Nolan, and Shields

Mr. Krause and Ms. Oliver

Absent:

Mr. Bonello

ATTORNEY'S REPORT: None

EXECUTIVE DIRECTOR'S REPORT:

Cogen Resiliency Upgrades

Mr. Krause reported that three engines are operational, however some controls/programming modifications are required and punch list items & testing remain. Contractor is preparing Island Testing plan.

Trickling Filter #1 and #2 Arms Replacement

Mr. Krause reported that the contractor is preparing shop drawings (ongoing).

Screw Pump(s) Upgrades

Mr. Krause reported that a Resolution has been placed on the Agenda for the Commissioner's Review and Approval Authorizing the Execution of a Final Quantities Change Order for the Screw Pump Upgrades Project with Allied Construction Group, LLC. The Authority will be replacing an additional screw in the next few years.

Pipe Galley (Pipe Coating and Electrical Upgrades)

Mr. Krause reported that the Authority is waiting on final plans/specification to advertise for public bid. Estimated cost is approximately \$1.2 million.

Waste Gas Burner Flare Replacement

Mr. Krause reported that the NJIB Application has been submitted and is under review.

Mr. Krause reported that a Resolution has been placed on the Agenda for the Commissioner's Review and Approval Authorizing the Issuance of up to \$2,450,000 Aggregate Principal Amount of Additional Project Notes.

Mr. Krause reported that a Resolution has been placed on the Agenda for the Commissioner's Review and Approval Authorizing the Issuance of up to \$2,450,000 Aggregate Principal Amount of Additional Subordinated Sewer Revenue Bonds.

Mr. Krause reported that a Resolution has been placed on the Agenda for the Commissioner's Review and Approval for SMRSA Declaring its Official Intent to Reimburse Expenditures for Project Costs from the Proceeds of Debt Obligations of the Authority in the Amount of \$2,450,000.

Commissioner Mattia inquired about scope and questioned the project cost. Mr. Krause indicated that the project cost is conservative and includes soft costs. Construction cost estimate is approx. \$1.75 million, and the scope of the project includes other miscellaneous gas piping replacement, etc.

Stabilization Pond Liner Repair/Replacement

Mr. Krause reported that a Resolution has been placed on the Agenda for the Commissioner's Review and Approval Awarding a Professional Engineering Design Services Contract to Tetra Tech (Cornerstone Environmental Group LLC) for Design and Bid Assistance Services for the Stabilization Pond Liner Repair/Replacement.

SMRSA Access Road Slope Stabilization

Mr. Krause reported that the Authority received proposals which are under review. After review and discussion, a Resolution Awarding a Professional Engineering Design Services Contract will be considered for approval at the Authority's April meeting.

FINANCE/ ADMINISTRATION

Mr. Krause reported the Service Area Agreements Amendment(s) being prepared (on going).

Mr. Krause reminded the Commissioners of the Elected Officials Risk Management Seminar (see brochure).

Mr. Krause reported New Jersey Sewerage and Municipal Utilities Authority Electrical Supply and Aggregation (NJSMUAESA) locked in 24-month electric supply rate, estimated 16.7% savings compared to trigger.

Mr. Krause reported that a Resolution has been placed on the Agenda for the Commissioner's Review and Approval Authorizing the Purchase (via CO-OP) of Two (2) Standby Generators for replacement of the original generators at Spring Lake Heights and Wall North Pump Stations. The Wall North PS generator being replaced is the original unit from the mid 70's. The Spring Lake Heights PS generator that is being replaced is 30 plus years old and was bought off gov't used surplus at the time.

Mr. Krause reported that a Resolution has been placed on the Agenda for the Commissioner's Review and Approval Appointing Bruce W. Padula, Esq. of Padula Law Group, LLC (formerly of Cleary, Giacobbe, Alfieri, Jacobs, LLC) as Labor Counsel.

Mr. Krause reported that a Resolution has been placed on the Agenda for the Commissioner's Review and Approval Authorizing an application for NJDEP Sewer Extension/Treatment Works Approval (TWA) for Allegro at Old Mill, LLC., Block 27 Lots 22, 23, p/o 14 & 24, Wall Twp. for 187 age-restricted apartments, 104 one(1) bedroom & 83 two(2) bedroom apartments; projected flow is 25,550 gpd.

Mr. Krause reported that a Resolution has been placed on the Agenda for the Commissioner's Review and Approval promoting Joseph Grabowski to position of Senior Operator. Joe has been an Operator for seven years and earned his S-3 license. He has also graduated from the 9-month training course with the Environmental Professional Development Academy, which includes all aspects of the industry including Operations, Human Resources and Finance.

Ms. Oliver reported that the Financial Audit for Fiscal Year 2024 is in progress. The reconciliations and schedules have been compiled for review by Mr. Cuva (Auditor).

Ms. Oliver reported the 2025 Financial Statement Filings are due by April 30, 2025. The filing portal will not be available until the Local Finance Notice has been received in the beginning of April.

BUSINESS:

The Board took action on the following items during the Regular Meeting immediately after the Caucus Meeting.

- Approve the February 13, 2025 Caucus & Regular Meeting Minutes as written
- Resolution to Authorize the Transfer of Funds from the 2024 Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2024 listed bills

- Resolution to Authorize the Transfer of Funds from the 2025 Revenue Fund to the Operating and Payroll Funds for the explicit purpose of payment of all known calendar year 2025 listed bills
- Supplemental Resolution Authorizing the Issuance of up to \$2,450,000 Aggregate Principal Amount of Additional Project Notes of the South Monmouth Regional Sewerage Authority and Providing for Certain Terms and Provisions Thereof
- Supplemental Resolution Authorizing the Issuance of up to \$2,450,000 Aggregate Principal Amount of Additional Subordinate Sewer Revenue Bonds of the South Monmouth Regional Sewerage Authority and Providing for Certain Terms and Provisions Thereof
- Resolution of SMRSA Declaring Its Official Intent to Reimburse Expenditures for Project Costs from the Proceeds of Debt Obligations of the Authority, Including in Connection with Its Participation in the New Jersey Infrastructure Bank Financing Program
- Resolution Authorizing the Execution of a Final Quantities Contract Close Out Change Order for the Screw Pump Upgrades Project with Allied Construction Group, Inc.
- Resolution Authorizing the Purchase of Two(2) Mobile Generators through the Educational Services Commission of New Jersey Cooperative Purchasing Program
- Resolution Authorizing an Application for NJDEP Sewer Extension/Treatment Works Approval (TWA) for Allegro at Old Mill, LLC
- Resolution Appointing Bruce W. Padula, Esq. of Padula Law Group, LLC as Labor Counsel
- Resolution Promoting Mr. Joseph Grabowski to the Position of Senior Operator
- Resolution Awarding a Professional Engineering Services Contract to Tetra Tech (Cornerstone Environmental Group, LLC) for Design & Bid Assistance Services for the Stabilization Pond Liner Repair/Replacement Project

**COMMISSIONER'S
COMMENTS:**

None

PUBLIC PORTION:

Chairman Cory made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Chairman Cory made a motion close the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

ADJOURNMENT:

Chairman Cory made a motion to adjourn the Caucus Meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.