

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CAUCUS MEETING MINUTES– MAY 14, 2025**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:30 p.m. on Wednesday, May 14, 2025.

Moment of Silence and Salute:

Led by Chairman Cory

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meeting Act as well as guidance from the New Jersey Department of Community Affairs, Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, in the Coast Star and emailed to the Clerks of our member municipalities on February 20, 2025. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Chairman Cory acknowledged the 5-year reappointment of Commissioner Donovan representing the Borough of Manasquan

Chairman Cory instructed Ms. Oliver to administer the Oath of Office

Roll Call:

Present:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Nolan.

Mr. Bonello, Mr. Krause, and Ms. Oliver.

Excused:

Commissioner Shields

ATTORNEY'S REPORT:

Mr. Bonello stated that he reviewed the Pipe Galley Upgrades bid and sent an opinion letter stating that the low bidder should be awarded the contract.

EXECUTIVE DIRECTOR'S REPORT:

PLANT

Cogen Resiliency Upgrades

Mr. Krause reported that the Authority is working with the contractor in preparation for Island Testing; The Authority had some downtime as there have been issues with the engines, gas skid and voltage from JCP&L.

Trickling Filter #1 and #2 Arms Replacement

Mr. Krause reported that the contractor is awaiting delivery of the arms which are due by July – August.

Pipe Galley (Pipe Coating and Electrical Upgrades)

Mr. Krause reported a Resolution has been placed on the Agenda for the Commissioner's review and approval Authorizing Awarding a Construction Contract to Rapid Pump and Meter Service Company for their low bid of \$1,989,510.00.

Mr. Krause reported a Resolution has been placed on the Agenda for the Commissioner's review and approval Authorizing Awarding a Construction Administration Service Contract to Paulus, Sokolowski & Sartor LLC, time and materials not to exceed of \$78,000; however, the final bill should be much lower than that amount, as much of the work will be done in house.

Waste Gas Burner Flare Replacement

Mr. Krause reported the project is scheduled for a June 4th bid opening. There was a pre-bid walk through with 10 interested contractors picking up bid packages. The Authority is expecting competitive bidding for the project.

Stabilization Pond Liner Repair/Replacement

Mr. Krause reported the Authority sent out a sample of the existing liner which is below the water line for structural testing, for which the results came back favorable. The material on the banks is where we get the most UV damage.

SMRSA Access Road Slope Stabilization

Mr. Krause reported meeting with the engineers who will flag the wetlands before design review. Commissioner Mattia inquired whether any Wall Township approvals are required. Mr. Krause will meet with the Wall Township engineer to give the township a cursory review of the project; however, site plan approval should not be required.

Finance & Administration

Mr. Krause reported working with bond counsel regarding the Service Area Agreements Amendment(s) being prepared (on going).

Mr. Krause reported Elected Officials Risk Management Seminar online course should be completed this month. Mr. Krause thanked Commissioners Lynch, Mattia and Meixsell for having completed the seminar.

Ms. Oliver reported that Paul Cuva (Auditor) has completed the on-site and off-site field work and no comments or recommendations are anticipated. Mr. Cuva anticipates the GASB 68 & 75 liability numbers which are required to complete the 2024 Audit Report should be announced in July.

Ms. Oliver reported that the Difference Card Health Reimbursement Account (HRA) Special Enrollment will run from May 19th through June 2nd. The Authority has about eight employees who are interested in joining.

Ms. Oliver reported a Resolution has been placed on the Agenda for the Commissioner's review and approval Authorizing a Health Care Disbursement Checking Account through Ocean First Bank for HRA disbursement.

Ms. Oliver reported a Resolution has been placed on the Agenda for the Commissioner's review and approval Authorizing Revisions to the Cash Management Plan to incorporate the HRA Bank Account.

Ms. Oliver reported a Resolution has been placed on the Agenda for the Commissioner's review and approval Amending the Official Signatories for the period of May 14, 2025 through February 11, 2026.

Mr. Krause reported a Resolution has been placed on the Agenda for the Commissioner's review and Approval Ratifying the Actions of the Executive Director in Severing the Employment Relationship between the Authority and Employee #10525.

Mr. Krause reported a Resolution has been placed on the Agenda for the Commissioner's review and Approval Urging Local, State and Federal Elected Officials to Advocate for Clean Water and Drinking Water Revolving Funding Program, as the proposed 2026 Federal Budget shows reducing SRF funding by 89%.

BUSINESS:

The Board intends to take action on the following items during the Regular Meeting immediately after the Caucus Meeting.

- Approve the April 9, 2025 Caucus & Regular Meeting Minutes as written.
- Resolution to Authorize the Transfer of Funds from the 2025 Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2025 listed bills.
- Resolution to Authorize Health Care Disbursement Checking Account through Ocean First Bank.
- Resolution Amending the South Monmouth Regional Sewerage Authority Official Signatories for the Period of May 14, 2025 – February 11, 2026.
- Resolution Approving Revisions to the South Monmouth Regional Sewerage Authority Cash Management Plan to incorporate the HRA Account.
- Resolution Awarding the Pipe Galley (Pipe Coating and Electrical Upgrades Contract) to Rapid Pump & Meter Service Company in the amount of \$1,989,510.00
- Resolution Awarding the Pipe Galley (Pipe Coating and Electrical Upgrades Contract) for Construction Administration Services to Paulus, Sokolowski & Sartor, LLC in the amount of \$78,000.00
- Resolution Ratifying the Actions of the Executive Director in Severing the Employment Relationship between the Authority and Employee #10525, Effective May 2, 2025.

- Resolution Urging Local, State and Federal Elected Officials to Advocate for Clean Water and Drinking Water State Revolving Funding Programs.

COMMISSIONER'S
COMMENTS:

None

PUBLIC PORTION:

Chairman Cory made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Chairman Cory made a motion close the public portion of the meeting.

Commissioner Donovan seconded the motion. On voice vote, On voice vote, all voted aye.

ADJOURNMENT:

Chairman Cory made a motion to adjourn the Caucus Meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.