

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CAUCUS MEETING MINUTES– OCTOBER 8, 2025**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:30 p.m. on Wednesday, October 8, 2025.

Moment of Silence and Salute:

Led by Chairman Cory

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meeting Act as well as guidance from the New Jersey Department of Community Affairs, Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, in the Coast Star and emailed to the Clerks of our member municipalities on February 20, 2025. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Present:

Commissioners Cory, Donovan, Lynch, May, and Shields.

Mr. Krause and Ms. Oliver.

Excused:

Mr. Bonello

Commissioner Mattia, Commissioner Meixsell and Commissioner Nolan

ATTORNEY'S REPORT: **NONE**

EXECUTIVE DIRECTOR'S REPORT:

PLANT

Cogen Resiliency Upgrades

Mr. Krause reported that a Resolution has been placed on the Regular Agenda for the Commissioner's review and approval Authorizing the Execution of a Final Quantities Contract Close Out Change Order for the Cogen Resiliency Upgrades Project with Northeast Remsco Construction, Inc.

Trickling Filter #1 and #2 Arms Replacement

Mr. Krause reported that fieldwork will begin in mid-October.

Pipe Galley (Pipe Coating and Electrical Upgrades)

Mr. Krause reported that fieldwork has begun.

Waste Gas Burner Flare Replacement

Mr. Krause reported the shop drawings are being reviewed for approval.

Stabilization Pond Liner Repair/Replacement

Mr. Krause reported the project design is ongoing.

SMRSA Access Road Stabilization

Mr. Krause reported the project design is ongoing.

FINANCE/ ADMINISTRATION

Administration/Human Resources

Mr. Krause reported that Service Area Agreements Amendment(s) are being prepared and must be approved by bond holders.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Amending the Authority's Pay to Play Policies and Procedures.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Amending Established Purchasing Limitations as Set Forth Under The New Jersey Local Public Contracts Law.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Approving a Shared Services Agreement for Various Specified Services between the County of Monmouth and the South Monmouth Regional Sewerage Authority.

Mr. Krause Reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Amending the South Monmouth Regional Sewerage Authority Employee Policy and Procedure Manual.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval to Approve an Agreement Between the South Monmouth Regional Sewerage Authority and the United Steel Workers International Union AFL-CIO-CLC Local #09613.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Accepting the Retirement of Mr. Timothy Lynch, Employee #58948.

FINANCE

Mr. Krause reported that the 2024 Financial Audit- GASB 75 figures have been released; finalized Audit should be completed for the November meeting.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Amending the 2025 Income & Appropriation Budgets.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Approving the Proposed 2026 Income & Appropriation and Capital Budgets.

Mr. Krause reported a Resolution has been placed on the Regular Meeting Agenda for the Commissioner's review and approval Approving the 2026 Municipal Sewer Use Rate Schedule.

BUSINESS:

The Board took action on the following items during the Regular Meeting immediately after the Caucus Meeting.

- Approve the September 10, 2025 Caucus & Regular Meeting Minutes as written
- Resolution to Authorize the Transfer of Funds from the 2025 Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2025 listed bills
- Resolutions to Request a Change in Amount of Appropriation Pursuant to N.J.A.C. 5:31-2.8
- Resolution Approving the Proposed 2026 Income, Capital and Appropriation Budgets
- Resolutions to Adopt the 2026 Municipal Sewer Use Service Charges
- Resolution Amending the Authority's Pay to Play Policies and Procedures
- Resolution Amending Established Purchasing Limitations as Set Forth Under The New Jersey Public Local Contracts Law
- Resolution Authorizing the Execution of a Final Quantities Contract Close Out Change Order for the COGEN Resiliency Upgrades Project with Northeast Remsco Construction, Inc.
- Resolution Authorizing the Execution of a Shared Services Agreement for Various Specified Services Between the County of Monmouth and the South Monmouth Regional Sewerage Authority
- Resolution Amending the South Monmouth Regional Sewerage Authority Employee Policy and Procedure Manual
- Resolution to Authorizing the Execution of an Agreement Between the South Monmouth Regional Sewerage Authority and the United Steel Workers International Union AFL-CIO-CLC Local #09613
- Resolution Acknowledging the Retirement of Mr. Timothy Lynch, Employee #58948

COMMISSIONER'S COMMENTS:

NONE

PUBLIC PORTION:

Chairman Cory made a motion to open the public portion of the meeting.

Commissioner May seconded the motion. On voice vote, all voted aye.

Chairman Cory made a motion to close the public portion of the meeting.

Commissioner Lynch seconded the motion. On voice vote, all voted aye.

ADJOURNMENT:

Chairman Cory made a motion to adjourn the Caucus Meeting.

Commissioner Lynch seconded the motion. On voice vote, all voted aye.