

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CAUCUS MEETING MINUTES– APRIL 8, 2026**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 4:00 p.m. on Wednesday, April 8, 2026.

Moment of Silence and Salute:

Recognition of the passing of former SMRSA Sea Girt Commissioner, William Holt, Jr.
Led by Commissioner May

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meeting Act as well as guidance from the New Jersey Department of Community Affairs, Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, in the Coast Star and emailed to the Clerks of our member municipalities on February 18, 2026. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Present:

Commissioners Cory, Lynch, Mattia, May, and Nolan.

Mr. Padula, Mr. Krause, and Ms. Oliver.

Excused: Commissioner Shields, Commissioner Meixsell and Commissioner Donovan.

ATTORNEY'S REPORT: Nothing new to report.

EXECUTIVE DIRECTOR'S REPORT:

Plant

Trickling Filter #1 and #2 Arms Replacement

Mr. Krause reported that the replacement arms for filter #2 are now onsite and being installed by the contractor. Work should be completed in the next few weeks. The arms for filter #1 should be received in the next few months.

Pipe Galley (Pipe Coating and Electrical Upgrades

Mr. Krause reported that the electrical work is ongoing and 80% complete. This project should be ready for close-out in the next month.

Waste Gas Burner Flare Replacement

Mr. Krause reported that the equipment delivery is scheduled for 7/26.

Stabilization Pond Liner Repair/Replacement

Mr. Krause reported that the staff is reviewing revised plans.

SMRSA Access Road Slope Stabilization

Mr. Krause reported that the staff is reviewing revised plans.

Pitney Avenue Wet Well

Mr. Krause reported that the wet well is being rehabilitated and is expected to be completed in a month. The local residents have been informed of the work being performed.

FINANCE/ ADMINISTRATION

Administration

Mr. Krause reported that the Service Area Agreements Amendment(s) being prepared. The Middlesex County Improvement Authority is scheduled to approve a resolution authorizing these amendments to the agreements.

Mr. Krause thanked the Commissioners for having completed the D2/Xcitium Cybersecurity Training (Part 1). Part 2 is now available and should be completed as soon as possible.

Mr. Krause reported that a few Commissioners have taken the MEL Risk Management Training. The Authority receives a \$250 discount for each Commissioner completing the training.

Mr. Krause advised that the 2026 Financial Disclosure Website to file yearly reports is: www.fds.nj.gov. Guidance for completing the form is outlined in Local Finance Notice (LFN) #2026-07. The disclosure must be filed by April 30, 2026, and fines will be imposed if not completed on time.

Mr. Krause reported that a Resolution has been placed on the Regular Agenda for review and approval by the Commissioners Authorizing an Agreement with the County of Somerset Regarding Membership to the Somerset County Cooperative Pricing System ID #2SOCCP.

Human Resources

Mr. Krause reported that a Resolution has been placed on the Regular Agenda for review and approval by the Commissioners Approving Edward Simonson as a Temporary (Non-Union) Summer Intern of the South Monmouth Regional Sewerage Authority.

Mr. Krause reported that the Resolution has been placed on the Regular Agenda for review and approval by the Commissioners Acknowledging Employee **Timothy J. Lynch** for Exemplary Performance and Dedication to the South Monmouth Regional Sewerage Authority for Twenty-One Years of Service.

BUSINESS:

The Board intends to take action on the following items during the Regular Meeting immediately after the Caucus Meeting.

- Approve the March 11, 2026 Caucus & Regular Meeting Minutes as written.
- Resolution to Authorize the Transfer of Funds from the 2026 Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2026 listed bills.
- Resolution Authorizing an Agreement with the County of Somerset Regarding Membership to the Somerset County Cooperative Pricing System ID#2SCOPP.
- Resolution Approving Edward Simonson as a Part-Time, Temporary, Non-Union Employee of the South Monmouth Regional Sewerage Authority.
- Resolution Acknowledging Employee **Timothy J. Lynch** for Exemplary Performance and Dedication to the South Monmouth Regional Sewerage Authority for Twenty-One Years of Service.

**COMMISSIONER'S
COMMENTS:**

PUBLIC PORTION:

Commissioner May made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Commissioner May made a motion to close the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

ADJOURNMENT:

Commissioner May made a motion to adjourn the Caucus Meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.