

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CAUCUS MEETING MINUTES– FEBRUARY 11, 2026**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:30 p.m. on Wednesday, February 11, 2026.

Moment of Silence and Salute:

Led by Chairman Cory

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meeting Act as well as guidance from the New Jersey Department of Community Affairs, Division of Local Government Services in that an announcement of the same appeared on the Authority’s website, in the Asbury Park Press, in the Coast Star and emailed to the Clerks of our member municipalities on February 20, 2025. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Chairman Cory acknowledged the 5-year appointment of Commissioner Michael Mattia, representing the Borough of Spring Lake.

The Chairman instructed Ms. Oliver to administer the Oath of Office.

Roll Call:

Present:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell and Shields

Mr. Padula, Mr. Krause and Ms. Oliver.

Excused: Commissioner Nolan

ATTORNEY’S REPORT: None

EXECUTIVE DIRECTOR’S REPORT:

PLANT

Mr. Krause acknowledged the Operations and Maintenance crews of the SMRSA for their hard work during the recent storm. There were problems with the ice buildup on trickling filters, clarifiers and gas skid; the team did a great job in handling these problems. Also, while testing the generators before the storm, the breaker monitoring the COGEN system which backfeeds Jersey Central Power & Light burned up; a replacement has been ordered, but the COGEN will not be operational for 3-4 months.

Trickling Filter #1 and #2 Arms Replacement

Mr. Krause reported a delay due to the trickling filter arms being out of specification; Mr. Krause spoke with the manufacturer today, who reported the arms are in production.

Pipe Galley (Pipe Coating and Electrical Upgrades)

Mr. Krause reported that the electrical work is ongoing. A Resolution has been placed on the Regular Agenda Authorizing Execution of Change Order #1, (Reduced Scope Credit in the amount of \$263,813.23).

Stabilization Pond Liner Repair/Replacement

Mr. Krause reported that the plan review comments have been sent to consultant.

SMRSA Access Road Slope Stabilization

Mr. Krause reported that the plan review comments have been sent to consultant.

BUSINESS:

The Board took action on the following items during the Regular Meeting immediately after the Caucus Meeting.

- Resolution to Appoint the South Monmouth Regional Sewerage Authority 2026 Authority Officers for the period of February 12, 2026 – February 10, 2027–*Attachment A-1*
- Approve the January 14, 2026 Connection Fee Hearing Transcript; Caucus & Regular Meeting Minutes as written.
- Resolution to Authorize the Transfer of Funds from the 2025 Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2025 listed bills.
- Resolution to Authorize the Transfer of Funds from the 2026 Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2026 listed bills.

- Reorganization
 - Chairman to Appoint the 2026 Committee Assignments–*Attachment A-2*
 - Resolution to Adopt the 2026-2027 Scheduled Meeting Dates, Times and Platform–*Attachment A-3*
 - Resolution to Adopt the Official 2026 Depositories–*Attachment A-4*
 - Resolution to Adopt the Official 2026 Signatories–*Attachment A-5*
 - Resolution to Adopt the Official 2026 Newspapers–*Attachment A-6*
 - Resolution to Award Professional Service Contracts–*Attachment A-7*
 - Resolution to Designate Pre-Qualified Consulting Engineering Firms–*Attachment A-8*
 - Resolution to Appoint Ryan R. Krause as the Authority’s Public Agency Compliance Officer (PACO)
 - Resolution to Appoint Karen Oliver as Qualified Purchasing Agent for the Authority

- Resolution to Approve Karen Oliver as Certifying Officer and Ryan R. Krause as Certifying Officer Supervisor for Employee Pension and Healthcare Matters
 - Resolution to Re-Authorize a Petty Cash Fund and Special Operations Account
 - Resolution to Authorize a Purchase Contract with certain approved County, State, and National Cooperative Purchasing Systems Pursuant to N.J.S.A. 40A:11-10
 - Resolution Adopting the SMRSA 2026 Cash Management Plan Through February 10, 2027
- Resolution Authorizing the Execution of Change Order #1 for the Pipe Galley, Pipe Coatings & Electrical Upgrades Project with Rapid Pump & Meter Service Company

**COMMISSIONER'S
COMMENTS:**

NONE

PUBLIC PORTION:

Chairman Cory made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Chairman Cory made a motion to close the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

ADJOURNMENT:

Chairman Cory made a motion to adjourn the Caucus Meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.