

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
REGULAR MEETING MINUTES – FEBRUARY 11, 2026**

CALL TO ORDER:

The Regular Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:35 p.m. on Wednesday, February 11, 2026.

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meeting Act as well as guidance from the New Jersey Department of Community Affairs, Division of Local Government Services in that an announcement of the same appeared on the Authority’s website, in the Asbury Park Press, in the Coast Star and emailed to the Clerks of our member municipalities on February 20, 2025. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Present:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell and Shields.

Mr. Padula, Mr. Krause and Ms. Oliver.

Excused: Commissioner Nolan

REORGANIZATION

Commissioner Mattia made the motion to open the nominations.

Commissioner Meixsell seconded the motion. On voice vote, all voted aye.

Chairman Cory asked Nominating Committee Chair Meixsell for its report.

Commissioner Meixsell:

The Nominating Committee offered the following nominations for the SMRSA 2026-2027 officers:

Thomas Shields	Chairman
Joseph C. May	Vice Chairman
Kevin Lynch	Secretary
Michael Meixsell	Treasurer
Ryan R. Krause	Assistant Secretary

***Chairman Cory asked for any other nominations from the Board. There were none.
Chairman Cory asked for any other nominations from the floor. There were none.***

Chairman Cory made a motion to close the nomination.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

1. RESOLUTION #06-26

Commissioner Lynch made the motion to Appoint the following Authority Officers: Commissioner Thomas Shields as Chairman, Commissioner Joseph C. May as Vice Chairman, Commissioner Kevin Lynch as Secretary, Commissioner Michael Meixsell as Treasurer, and Executive Director Ryan R. Krause as Assistant Secretary.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

Chairman Shields assumed his new position as Chairman

Presented outgoing Chairman Cory with a plaque

Appointed SMRSA Commissioners to the four standing committees as detailed on Attachment A-2

SECRETARY'S REPORT:

MEETING MINUTES

Commissioner Lynch made the motion to approve the January 14, 2026 Connection Fee Transcript, Caucus & Regular Meeting Minutes as written.

Commissioner Mattia seconded the motion.

On voice vote, all voted aye.

TREASURER'S REPORT:

2. RESOLUTION #07-26

Commissioner Meixsell made the motion to authorize the transfer of \$100,410.36 from the Revenue fund to the Operating and Payroll Fund for the explicit purpose of payment of all known calendar year 2025 listed bills and expenses as detailed in the body of the resolution.

Commissioner Donovan seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

3. RESOLUTION #08-26

Commissioner Meixsell made the motion to authorize the transfer of \$353,710.87 from the Revenue fund to the Operating and Payroll Fund for the explicit purpose of payment of all known calendar year 2026 listed bills and expenses as detailed in the body of the resolution.

Commissioner Donovan seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

BUSINESS:

4. RESOLUTION #09-26

Commissioner Cory made the motion to Establish the South Monmouth Regional Sewerage Authority 2026-2027 Meeting Schedule for Caucus and Regular Meetings, Dates, and Platforms as detailed in the body of the Resolution.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

5. RESOLUTION #10-26

Commissioner Donovan made the motion Designating the South Monmouth Regional Sewerage Authority Official Depositories for the period February 12, 2026 through February 10, 2027, as detailed in the body of the resolution.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

6. RESOLUTION #11-26

Commissioner Lynch made the motion to Designate the South Monmouth Regional Sewerage Authority Official Signatories for the period February 12, 2026 through February 10, 2027, as detailed in the body of the resolution.

Commissioner Mattia seconded the motion

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

7. RESOLUTION #12-26

Commissioner Mattia made the motion to Designate the South Monmouth Regional Sewerage Authority Official Newspapers for the period February 12, 2026 through February 10, 2027, as detailed in the body of the resolution.

Commissioner May seconded the motion

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

8. RESOLUTION #13-26

Commissioner May made the motion to award Non-Fair and Open Contracts for the South Monmouth Regional Sewerage Authority Professional Services as detailed in the body of the resolution.

Commissioner Mattia seconded the motion

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

9. RESOLUTION #14-26

Commissioner Shields made the motion to Designate Pre-Qualifying Consulting Engineering Firms in a Non-Procurement Action for the Fiscal year 2026, under a Fair and Open Solicitation, as detailed in the body of the resolution.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

10. RESOLUTION #15-26

Commissioner Cory made the motion to Appoint Ryan R. Krause as the Authority's Public Agency Compliance Officer (PACO).

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

11. RESOLUTION #16-26

Commissioner Donovan made the motion to Appoint Karen Oliver as the Authority's Qualified Purchasing Agent (QPA),

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

12. RESOLUTION #17-26

Commissioner Lynch made the motion to Appoint Karen Oliver as Certifying Officer and Ryan R. Krause as Certifying Officer Supervisor for Employee Pension and Healthcare Matters.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

13. RESOLUTION #18-26

Commissioner Mattia made the motion to Reauthorize the Petty Cash Fund and Special Operating Account.

Commissioner May seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

14. RESOLUTION #19-26

Commissioner May made the motion to Adopting the South Monmouth Regional Sewerage Authority's 2026 Cash Management Plan through February 10, 2027

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

15. RESOLUTION #20-26

Commissioner Meixsell made the motion to Authorize Purchase Contracts with certain approved County, State and National Cooperative Systems Pursuant to N.J.S.A. 40A: 11-10.

Commissioner Donovan seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

16. RESOLUTION #21-26

Commissioner Shields made the motion Authorizing the Execution of Change Order #1 for the Pipe Galley, Pipe Coatings & Electrical Upgrades Project with Rapid Pump & Meter Service Company.

Commissioner Mattia seconded the motion.

Roll Call:

In the Affirmative:

Commissioners Cory, Donovan, Lynch, Mattia, May, Meixsell, and Shields

COMMISSIONER'S COMMENTS:

Chairman Shields thanked Commissioner Cory for his service as Chairman for the past year.

PUBLIC PORTION:

Chairman Shields made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Chairman Shields made a motion to close the public portion of the meeting.
Commissioner Mattia seconded the motion. On voice vote, all voted aye.

ADJOURNMENT:

Chairman Shields made a motion to adjourn the Regular Meeting.
Commissioner Lynch seconded the motion. On a voice vote, all voted aye.

The time is 5:46 p.m.