

## RESOLUTION #36-26

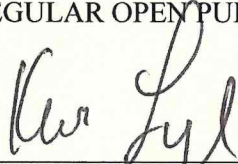
### 2026 Revenue Fund

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #06-26 in the total amount of \$798,475.84 is hereby approved for transfer as follows:

1. That \$635,779.91 transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$162,695.93 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS  
REGULAR OPEN PUBLIC MEETING ON 06/10/2026.



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KEVIN LYNCH SECRETARY

## 2026 REVENUE FUND REQUISITION

Requisition #06-26

Total of Requisition: \$798,475.84

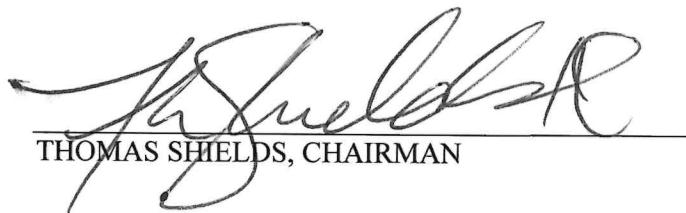
Date: June 10, 2026

### CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:



THOMAS SHIELDS, CHAIRMAN

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**Supplemental Information to Requisition # 06 - 26**  
**9-Jun-26**

**Total amount of checks** **528,451.77**

Plus:

State Health Benefit Programs - Medical	34,543.99
State Health Benefit Programs - Rx	8,238.88
State Health Benefit Programs - Retirees	40,602.85
BC/BS - Dental Program	1,574.80
VSP - Eye Care	490.50

Re-imburse SMRSA for May, 2026 Gross Payroll	151,689.20
Re-imburse SMRSA for May, 2026 Employer Portion Federal Payroll Taxes	11,006.73

SUB - TOTAL 248,146.95

Adjustments:

Void CK 24399	-2,987.88
Void CK 25492	-135.00
OF HRA Bank Acct Reimbursement	<u>25,000.00</u>

SUB - TOTAL 21,877.12

**REQUESTED AMOUNT OF WIRE TRANSFER** **798,475.84**

**WIRE INSTRUCTIONS:**

A/P Checks	528,451.77
SHBP	83,385.72
Dental/ Vision	2,065.30
Adjustments	<u>21,877.12</u>

**TO OPERATING ACCOUNT** **635,779.91**

Payroll & Related Taxes	162,695.93
Adjustments	<u>0.00</u>

**TO PAYROLL ACCOUNT** **162,695.93**

**REQUETSED AMOUNT OF WIRE TRANSFER** **798,475.84**

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 25529 to 25614  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
25529	06/12/26	ZGENE005 2G Energy Inc.	5,921.04	322
25530	06/12/26	ADPINC50 ADP	956.45	322
25531	06/12/26	ADVANTAG Advantage Voice & Data	356.48	322
25532	06/12/26	ALCOC005 ALCO Custom Covers	483.60	322
25533	06/12/26	ALLIED75 ALLIED DIESEL INC	112.32	322
25534	06/12/26	ALLISO50 ALLISON PEST CONTROL	82.08	322
25535	06/12/26	ALLPO005 All Points Printing & Graphics	350.00	322
25536	06/12/26	ATLAN010 ATLANTIC PLUMBING SUPPLY CORP	700.00	322
25537	06/12/26	BAILE005 Bailey's Square Janitorial	1,000.00	322
25538	06/12/26	BILLSW50 BILL'S WORK & OUTDOOR WEAR	234.00	322
25539	06/12/26	BIORE005 Biorem Environmental	2,110.00	322
25540	06/12/26	BOROUG48 BOROUGH OF MANASQUAN	176.13	322
25541	06/12/26	BRADYW50 BRADY, WILLIAM	1,217.40	322
25542	06/12/26	BRENNA50 BRENNAN, JAMES	1,704.60	322
25543	06/12/26	BRWELD01 BR WELDING INC	204,654.63	322
25544	06/12/26	BUJAK50 Bernard Bujak	2,434.80	322
25545	06/12/26	CASDA005 CAS Dataloggers	208.96	322
25546	06/12/26	COAST50 COASTAL SOLUTIONS INC.	3,225.99	322
25547	06/12/26	COASTS50 COAST STAR	66.32	322
25548	06/12/26	COOPER50 COOPER ELEC. SUPPLY CO.	3,724.73	322
25549	06/12/26	CORNE005 CORNERSTONE ENVIRONMENTAL	1,988.75	322
25550	06/12/26	COUSI005 Cousins Landscaping	2,800.00	322
25551	06/12/26	DAFELD50 Dafeldecker Associates, LLC	449.00	322
25552	06/12/26	FERGUS55 FERGUSON ENTERPRISES	85.64	322
25553	06/12/26	FREEHO33 FREEHOLD CARTAGE INC	25,474.90	322
25554	06/12/26	GANNETT USA TODAY Media Corp.	61.40	322
25555	06/12/26	GARDE005 GARDEN STATE LABORATORIES, INC	3,973.00	322
25556	06/12/26	GASKI005 Joseph Gaskill	501.88	322
25557	06/12/26	GOODF005 GOOD FRIEND ELECTRIC	193.65	322
25558	06/12/26	GPANJ050 Gov. Purchasing Assoc of N.J.	150.00	322
25559	06/12/26	GRAING50 GRAINGER INC	5,189.33	322
25560	06/12/26	GREAT005 GreatAmerican Financial Svcs.	96.50	322
25561	06/12/26	H2MAS005 H2M Associates, Inc.	7,914.50	322
25562	06/12/26	HAINEO05 HAINES, JESSE	425.00	322
25563	06/12/26	HOMED50 HOME DEPOT CREDIT SERVICE	808.40	322
25564	06/12/26	HORNER50 HORNER, RAYMOND	1,217.40	322
25565	06/12/26	IMPER005 Imperial Dade LLC	1,772.58	322
25566	06/12/26	JCIJON50 JCI JONES CHEMICALS INC	15,253.14	322
25567	06/12/26	JERSEY16 JERSEY CENTRAL POWER & LI	9,432.59	322
25568	06/12/26	JOHNSO50 JOHNSON, ROBERT	1,217.40	322
25569	06/12/26	MCGRE005 McGreevey, Theresa	1,217.40	322
25570	06/12/26	MCMAST50 MCMASTER-CARR	291.13	322
25571	06/12/26	MILLE005 Miller, Max	37.50	322
25572	06/12/26	MILLER50 MILLER, SUSAN	4,527.90	322
25573	06/12/26	MONMOU32 MONMOUTH COUNTY TREASURER	1,822.21	322
25574	06/12/26	NACWA005 NACWA	1,100.00	322
25575	06/12/26	NICOLT50 NICOL, THOMAS B	2,434.80	322
25576	06/12/26	NJGRAV34 NJ GRAVEL & SAND CO INC	595.12	322
25577	06/12/26	NJNATL33 NJ NAT'L GAS	332.97	322
25578	06/12/26	ONECAL55 ONE CALL CONCEPTS	127.30	322
25579	06/12/26	OPTIM005 OPTIMUM	250.99	322

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
25580	06/12/26	PADUL005 Padula Law Group, LLC	340.00		322
25581	06/12/26	PASSAI50 PASSAIC VALLEY SEWERAGE	15,161.00		322
25582	06/12/26	PHILLI50 PHILLIPS, JOHN F	2,434.80		322
25583	06/12/26	PILOTE50 PILOT ELECTRIC CO	3,835.28		322
25584	06/12/26	PITNE005 Pitney Bowes Bank, Inc. Reserv	500.00		322
25585	06/12/26	PITNEY33 PITNEY BOWES GLOBAL	218.01		322
25586	06/12/26	PREMIER5 Premier Magnesia, LLC	12,390.70		322
25587	06/12/26	PSS00005 PS&S, LLC	2,588.75		322
25588	06/12/26	PUMPIN50 PUMPING SERVICES	15,287.57		322
25589	06/12/26	RARIT005 RARITAN SUPPLY GROUP, INC	39,852.40		322
25590	06/12/26	RUPPEL33 RUPPEL, MICHAEL	2,434.80		322
25591	06/12/26	SANBO450 SANBORN, GAIL	1,217.40		322
25592	06/12/26	SEABOA66 SEABOARD WELDING SUPPLY	478.41		322
25593	06/12/26	SEABRE50 SEA BREEZE FORD INC.	165.62		322
25594	06/12/26	SHOREB50 SHORE BUSINESS SOLUTIONS	155.68		322
25595	06/12/26	SHUPP005 SHUPPER-BRICKEL EQUIPMENT CO	1,093.00		322
25596	06/12/26	SMELE005 SM Electric Group, Inc.	22,751.85		322
25597	06/12/26	SMRSA50 SMRSA SPECIAL OPERATING	1,099.01		322
25598	06/12/26	SPECH005 Specht, Michael	1,742.13		322
25599	06/12/26	STEPHEN1 STEPHENSON, PATRICK	1,217.40		322
25600	06/12/26	STEWA005 Stewart & Stevenson Power Prod	587.51		322
25601	06/12/26	STONYB55 STONY BROOK REGIONAL	5,226.00		322
25602	06/12/26	SWEETS50 SWEET, SHIRLEY	1,217.40		322
25603	06/12/26	T3SUS005 T3 SUSTAINABLE SOLUTIONS LLC	4,250.00		322
25604	06/12/26	TREAS100 Treasurer, State of New Jersey	58,051.68		322
25605	06/12/26	USBAN005 US Bank Corporate Payment Syst	3,315.14		322
25606	06/12/26	USBANK50 U.S. Bank	1,000.00		322
25607	06/12/26	VANWIC50 VAN WICKLE AUTO SUPPLY	1,216.96		322
25608	06/12/26	VERIWIRE Verizon Wireless	405.62		322
25609	06/12/26	VERIZO25 VERIZON	399.37		322
25610	06/12/26	WASTEM50 WASTE MANAGEMENT OF NJ	441.22		322
25611	06/12/26	WBMASON W.B. MASON	483.77		322
25612	06/12/26	WINTER50 WINTERSTELLA, GAIL	1,217.40		322
25613	06/12/26	WRIGHT50 WEX Bank - WrightExpress	1,779.18		322
25614	06/12/26	WUCHTE50 WUCHTER, STEVEN	2,434.80		322

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	86	0	528,451.77	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	86	0	528,451.77	0.00

## **RESOLUTION #37-26**

### A Resolution Amending the South Monmouth Regional Sewerage Authority Employee Policies and Procedures Manual

**WHEREAS** It is the policy of The South Monmouth Sewerage Authority to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act), the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

**WHEREAS** The South Monmouth Regional Sewerage Authority has determined that there is a need to revise the employee policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with the current laws and regulations.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the South Monmouth Regional Sewerage Authority the Employee Policies and Procedures Manual is hereby amended to revise and update internal and statutory amendments to the Federal Family and Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the Authority's AI Policies.

**BE IT FURTHER RESOLVED** that these employee policies and procedures shall apply to all South Monmouth Regional Sewerage Authority officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, employee services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

**BE IT FURTHER RESOLVED** that the manual is intended to provide guidelines covering public service by the South Monmouth Regional Sewerage Authority employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the South Monmouth Regional Sewerage Authority.

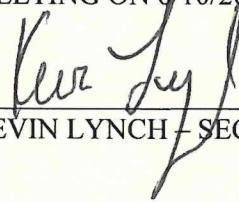
**BE IT FURTHER RESOLVED** that to the maximum extent permitted by law, employment practices for the South Monmouth Regional Sewerage Authority shall operate under the legal doctrine known as "employment at will".

**BE IT FURTHER RESOLVED** that the Firm of Padula Law Group, LLC has reviewed said manual and recommends the amendments and continues to advise the South Monmouth Regional Sewerage Authority on personnel matters.

**BE IT FURTHER RESOLVED** that the Executive Director and/or HR/CFO Director are herein directed and authorized to cause all administrative action or actions to implement the intent of this resolution,

**LASTLY, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A  
RESOLUTION DULY ADOPTED BY THE SOUTH  
MONMOUTH REGIONAL SEWERAGE  
AUTHORITY AT ITS REGULAR OPEN PUBLIC  
MEETING ON 6/10/2026.



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KEVIN LYNCH - SECRETARY