

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CAUCUS MEETING MINUTES– SEPTEMBER 9, 2026**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order At 4:00 p.m. on Wednesday, September 9, 2026.

Moment of Silence and Salute:

Led by Commissioner Lynch

Announcement:

This meeting is called in accordance with the provisions of the Open Public Meeting Act as well as guidance from the New Jersey Department of Community Affairs, Division of Local Government Services in that an announcement of the same appeared on the Authority's website, in the Asbury Park Press, in the Coast Star and emailed to the Clerks of our member municipalities on February 18, 2026. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Present:

Commissioners Cory, Donovan, Lynch, Mattia, Nolan

Mr. Padula, Mr. Krause, and Ms. Oliver

Excused: Commissioner Meixsell and Commissioner May

Absent: Chairman Shields

ATTORNEY'S REPORT: No Report

EXECUTIVE DIRECTOR'S REPORT:

Plant

Trickling Filter #1 and #2 Arms Replacement

Mr. Krause reported start up is scheduled for Thursday, September 10, 2026; the manufacturer's representative will be on site, and the Authority expects to be up and running at that time.

Pipe Galley (Pipe Coating and Electrical Upgrades)

Mr. Krause reported that the electrical work is complete; punch list and project closeout remain. Final pay estimate is expected in October.

Pipe Galley Coatings

Mr. Krause reported that the Authority rebid the painting portion of the project and a Resolution has been placed on the Regular Agenda for review and approval by the Commissioners Authorizing Awarding the Contract to Alpine Painting & Sandblasting Contractors for their low bid of \$392,536.00. This amount is 39% less than the price quoted on the change order for the original contract.

Waste Gas Burner Flare Replacement

Mr. Krause reported that the delivery of equipment is scheduled for September 23, 2026.

Stabilization Pond Liner Repair/Replacement

Mr. Krause reported that the project is currently on hold.

SMRSA Access Road Slope Stabilization

Mr. Krause reported that Jersey Central Power & Light moved the wires to the new utility pole today; however, additional work still remains before the job is complete. It is intended that the paving and parking lot access road project will go out for bid this Fall for construction in the Spring.

Finance & Administration

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for review and approval by the Commissioners Authorizing Execution of the Sewer Service Agreements with Member Municipalities.

D2/Xcitium training for this year will be completed all Commissioners have completed the training video, with the exception of one.

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for review and approval by the Commissioners Approving Mr. Max Miller as a Permanent, Full-Time Employee of SMRSA.

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for review and approval by the Commissioners Approving Renewal of Membership in the New Jersey Utilities Joint Insurance Fund.

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for review and approval by the Commissioners Approving the Sale of Surplus Property.

Mr. Krause reported that a Resolution has been placed on the Regular Meeting Agenda for review and approval by the Commissioners Approving a Sewer Extension for the Sea Glass Project.

Finance

Mr. Krause reported meeting with Karen Oliver regarding the budget; a Finance Committee meeting will be scheduled in the next two weeks. The GASB 68 & 75 liability figures have not been released by the state which is delaying the completion of the 2025 audit.

Mr. Krause reported that several Resolutions have been placed on the Regular Meeting Agenda for review and approval by the Commissioners for 2027 Annual Contracts. Most of the chemical contracts are slightly lower than last year, which is surprising, considering the cost of fuel.

Mr. Krause reported that no bids were received for the HVAC Contract for 2027. This contract was re-advertised for bid on September 3, 2026.

BUSINESS:

The Board took action on the following items during the Regular Meeting immediately after the Caucus Meeting.

- Approve the August 12, 2026 Caucus & Regular Meeting Minutes as written.
- Resolution to Authorize the Transfer of Funds from the 2026 Revenue Fund to the Operating Fund for the explicit purpose of payment of all known calendar year 2026 listed bills.
- Resolution for Renewal of Membership in the New Jersey Utility Authorities Joint Insurance Fund
- Resolutions to Award the 2027 Contract to Furnish & Deliver 15% Bulk Sodium Hypochlorite to JCI Jones Chemicals, Inc.
- Resolutions to Award the 2027 Contract to Furnish & Deliver 20% Bulk Sodium Hypochlorite to Kuehne Chemical Co.
- Resolution to Award the 2027 Contract to Furnish & Deliver Magnesium Hydroxide, Thioguard to Premier Magnesia, LLC.
- Resolution to Award the 2027 Contract for the Removal and Hauling of Sewer Sludge to Freehold Cartage, Inc.
- Resolution to Award the 2027 Contract to Furnish Pump and Motor Repairs and the Purchase of New Pumps and Motors to Pilot Electric Co., Inc.
- Resolution to Award the 2027 Contract for Electrical Diagnostic, Troubleshooting and Repair Services to Electro Maintenance, Inc.
- Resolution Awarding the Contract to Alpine Painting & Sandblasting Contractors for the Pipe Galley Pipe Coatings Project.
- Resolution Authorizing the Execution and Delivery of the 2026 Amended Sewer Service Agreement.
- Resolution Authorizing the Sale of Surplus Property No Longer Needed for Public Use.
- Resolution Approving Sewer Extension Approval for Sea Glass.
- Resolution Approving Mr. Max Miller as a Full-Time Permanent Employee of SMRSA.

**COMMISSIONER'S
COMMENTS:**

PUBLIC PORTION:

Commissioner Lynch made a motion to open the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

Commissioner Lynch made a a motion to close the public portion of the meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.

ADJOURNMENT:

Commissioner Lynch made a motion to adjourn the Caucus Meeting.

Commissioner Mattia seconded the motion. On voice vote, all voted aye.