

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
MINUTES - CAUCUS MEETING – JANUARY 9, 2020**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 6:00 p.m. on Thursday, January 9, 2020.

Announcement:

This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was mailed to the Clerks of our member municipalities; and to the Asbury Park Press and the Coast Star on February 15, 2019. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Present:

Commissioners Burne, Cory, Donovan, Farrell, Lynch, Mattia, May and Nicol.

Messrs. Bonello, Bujak, Krause, and Timbrook.

ATTORNEY’S REPORT:

Mr. Bonello stated prior to the meeting he reviewed the Agenda and prepared for the Connection Fee Hearing with both Mr. Krause and Mr. Bujak.

EXECUTIVE DIRECTOR’S REPORT:

SMRSA Pump Stations Upgrade Project:

Mr. Krause reported the Pump Station Upgrade Project is progressing and ongoing.

Co-Generation System Upgrades:

Mr. Krause reported the Co-Generation System upgrades are currently on hold until the engine block previously sent to Canada is rebuilt and returned. In the meantime, the New Engine continues to produce power and is operating efficiently.

2020 Income, Appropriation, and Capital Budgets:

Mr. Krause stated a resolution has been placed on the Regular Meeting Agenda for Board of Commissioner consideration and approval to adopt the 2020 Income, Capital, and Appropriation Budgets. This is the same budget that was previously introduced to the Board of Commissioners in October, 2019 and subsequently approved by the State in December 2019.

Jesse Haines – Permanent Employee:

Mr. Krause stated a resolution has been placed on the Regular Meeting Agenda for Board of Commissioner consideration and approval to approve Mr. Jesse Haines as a full-time permanent employee of the South Monmouth Regional Sewerage Authority. Mr. Haines has completed his 150-

day probationary period exceeding expectations and is recommending he be appointed as a full-time permanent employee.

Domestic Violence Policy for Public Employers:

Mr. Bujak stated in January 2018 the New Jersey Legislature enacted the Domestic Violence Act for Public Employers. It directed the New Jersey Civil Service Commission to draft a model policy for all public employees which was completed in October 2019. The Policy itself was vetted and approved by the State of New Jersey. A resolution has been placed on the Regular Meeting Agenda for Board of Commissioner consideration and approval to adopt the Domestic Violence for Public Employers Policy and incorporate the same into the SMRSA Employee Policies and Procedures Manual.

The Opposition of Senate Bill 3870:

Mr. Krause updated the Board of Commissioners regarding Senate Bill 3870 which bypasses the public participation in their municipalities' ability to sell its sanitary sewer collection systems to either another municipality or to the private sector. He stated that the Bill has not progressed in the Lame Duck Session. In addition, the Sierra Club has also opposed the Bill which will greatly help in its opposition.

2020 Connection Fees:

Mr. Krause stated the establishment of the 2020 Sewer Connection Fee was amended during the Hearing which was held immediately prior to tonight's Caucus Meeting. He stated when applying the 2020 Connection Fee(s) to commercial properties, the Authority determines the number of equivalent dwelling units (EDU) by dividing the estimated average daily flow of the connector by the average daily flow for the average single-family residence within the Authority's service area. While calculating the 2020 Sewer Connection Fee charge the new modified EDU value was calculated at 212 gallons per day which is significantly lower than last year. The reason for the lower average daily flows number was that the 2019 calendar year was a dry year resulting in the average daily flow going down from 6.8 mgd the prior year to 5.9 mgd.

Sewer Use Rules & Regulations:

Mr. Krause stated a resolution has been placed on the Regular Meeting Agenda for Board of Commissioner consideration and approval to amend Section 10 – Exhibit H – 2020 Fee Schedule of the SMRSA Sewer Use Rules and Regulations incorporating the current Surcharge Rates and established Laboratory Testing/Analysis Fee(s) for BOD and Total Suspended Solids.

BUSINESS:

- Resolution to Approve the SMRSA 2020 Income, Capital and Appropriation Budgets
- Resolution to Authorize the Transfer of Funds from the Revenue Account to the 2019 Operating Account
- Resolution to Authorize the Transfer of Funds from the Revenue Account to the 2020 Operating/Payroll Account
- Resolution to Authorize Payment of the Current Month's Construction Project Bills
- Approve the December 12, 2019 Caucus & Regular Meeting Minutes as written
- Resolution to Approve Jesse Haines as a Full-time Permanent Employee

- Resolution to Approve The New Jersey Domestic Violence Policy for Public Employers
- Resolution Amending the South Monmouth Regional Sewerage Authority Sewer Use Rules and Regulations (Exhibit H –Fee Schedule 2020)

PUBLIC PORTION:

It was moved by Commissioner Mattia and seconded by Commissioner Lynch to open the public portion of the meeting. On voice vote, all voted aye. A motion was made by Commissioner Mattia and seconded by Commissioner Lynch to close the public portion of the meeting. On voice vote, all voted aye.

ADJOURNMENT:

Commissioner Mattia made the motion to adjourn the Caucus Meeting. Commissioner Lynch seconded the motion. On voice vote, all voted aye.